



**703 Weld County Road 37
BOARD OF TRUSTEES
REGULAR MEETING
April 16, 2024
6:30 p.m.**

This meeting will be held in the Town Hall Board Room, 703 WCR 37 and via Zoom. Residents are welcome to join us in the Board Room to view or participate in the meeting, during Public Comment or Public Hearings. Public access to this meeting can be found on the website no later than 24 hours prior to the meeting.

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

<i>Michael Mahoney, Mayor</i>	
<i>Jamie Jeffery, Mayor Pro-Tem</i>	<i>Dawn Coen, Trustee</i>
<i>May Wescott, Trustee</i>	<i>Jacklyn White, Trustee</i>
<i>Kat Bristow, Trustee</i>	<i>Peggy Tapey, Trustee</i>

4. APPROVAL OF AGENDA

5. PROCLAMATIONS

- | | |
|---------------------------------------|------|
| a. National Crime Victims' Right Week | p. 5 |
| b. Sexual Assault Awareness Month | p. 6 |

6. PUBLIC COMMENT

The Town Clerk will read into record any comments/questions that were received prior to the meeting. Actions will not be taken at this time. Any Board of Trustee or Staff responses will be provisional. The Board of Trustees may provide consensus direction to Staff, for follow-up, at conclusion of comments.

Please understand that Board of Trustees members use electronic devices of various kinds to access the materials relevant to the matters before us. Be assured, however, that, by mutual agreement and common practice of this Board of Trustees, these devices are not being used for texting, emailing, or other communications during public meetings.

7. CONSENT AGENDA

Any item listed on the Consent Agenda can be removed upon request from any member of the Town Board. For the benefit of our audience, the mayor will read the items remaining on the Consent Agenda prior to the Board’s vote.

- a. Payment Approval Report (\$747,423.37) p. 7-16
- b. April 2, 2024 Minutes p. 17-20
- c. Resolution 2024-19 Approving A Task Order With Martin/Martin, Inc. To Update The Town Standards For Public Improvements p. 21-33

8. ACTION ITEMS

- a. Public Hearing on whether South Weld Annexation No. 2 as more particularly described in Resolution No. 2024-06, approved January 12, 2024, meets applicable requirements of Section 30 of Article II of the Colorado Constitution and C.R.S. § 31-12-104 and C.R.S. § 31-12-105, and is eligible for annexation to the Town of Lochbuie. **This public hearing to be opened and continued to May 7, 2024, at 6:30 pm at Town Hall, 703 Weld County Road 37 and by Zoom (instructions to be posted on the Town web site at least 24 hours in advance.) The proceedings related to this matter are being held in abeyance pursuant to CRS Section 31-12-114.**
- b. Public Hearing on whether South Weld Annexation No. 3 as more particularly described in Resolution No 2024-07, approved January 12, 2024, meets applicable requirements of Section 30 of Article II of the Colorado Constitution and C.R.S. § 31-12-104 and C.R.S. § 31-12-105, and is eligible for annexation to the Town of Lochbuie. **This public hearing to be opened and continued to May 7, 2024, at 6:30 pm at Town Hall, 703 Weld County Road 37 and by Zoom (instructions to be posted on the Town web site at least 24 hours in advance.) The proceedings related to this matter are being held in abeyance pursuant to CRS Section 31-12-114.**
- c. Resolution 2024-20 Approving An Engagement Letter With Butler Snow LLP To Provide Bond Counsel Services With The Town p. 34-42

9. STAFF REPORTS

- A. Finance/Treasurer p. 43-70
- B. Police p. 71-72
- C. Water/Wastewater p. 73-78
- D. Public Works p. 79-81
- E. Community Development p. 82-86
- F. Town Clerk p. 87

10. MAYOR AND TRUSTEE COMMENTS

11. ADJOURN

The Board may convene a lawfully called executive session at any time during a regular or special meeting of the Board.

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TOWN OF LOCHBUIE
NATIONAL CRIME VICTIM RIGHTS WEEK
APRIL 21ST-27TH, 2024
SAAM APRIL 1ST-30TH, 2024

This year our national will be recognizing National Crime Victim Rights Week (NCRVW) April 21st-27th, 2024.

Since 1981, National Crime Victims' Rights Week has challenged the nation to confront and remove barriers to full justice for all victims of crime. Each year, communities across the country revisit the history of the victims' rights movement, celebrate the progress made, and recommit themselves to further advancements in the crime victims' field.

This year's theme – ***HOW WOULD YOU HELP? Options, services, and hope for crime survivors*** – is a call to action for us all to create safe environments for crime victims to share what happened to them.

This year's colors are Violet, Berry, and Navy.



This year our nation will be recognizing Sexual Assault Awareness Month (SAAM) APRIL 1st-30th, 2024.

Since 2001, Sexual Assault Awareness Month has raised awareness about sexual violence and how to prevent it. The movement began back in the 1970's. On April 1, 2001 the U.S. first observed Sexual Assault Awareness Month. Each year, communities across the country engage with this issue more directly by learning more about sexual violence, sharing important statistics, and stepping up to stop sexual assault.

This year SAAM is commemorated through ***Building Connected Communities***. The theme of Sexual Assault Awareness Month 2024 is Building Connected Communities, a campaign that helps us reduce the likelihood of sexual abuse, assault, and harassment in our communities. We must strive to create strong, connected communities that take care of one another. Communities that make decisions to ensure the safety and well-being of all members are critical to ending sexual violence worldwide. *(National Sexual Violence Resource Center, 2023)

Teal is the official color of SAAM. The teal ribbon is the symbol of sexual violence prevention.

The Town of Lochbuie, remains committed responding to sexual violence with a victim-centered, offender-focused approach. Our city demonstrates this year's SAAM theme and our continued recommitment to ending sexual violence in our community.





PROCLAMATION

- WHEREAS, the victims’ rights movement has resulted in the passage of laws at the local, state, and federal levels that established essential rights for victims;
- WHEREAS, crime victims’ rights acts passed here in Colorado and at the federal level have provided victims with ways to participate meaningfully throughout the criminal justice process;
- WHEREAS, the rights of crime victims are best protected when all participants in the criminal justice process—not only victims—are appropriately educated about victims’ rights;
- WHEREAS, supporting victims of crime is crucial to the U.S. justice system because our support honors the experiences of victims and allows them to find autonomy and empowerment through achieving self-defined goals; Whereas we must help victims access the justice, assistance, and support they need to rebuild their lives;
- WHEREAS, advocacy by and for victims of crime is itself a form of seeking justice, no less than justice sought in the courts; Whereas the accomplishments of the victims’ rights movement—achieved through compassion and collaboration, and built on the courageous advocacy of individual victims and their families across the country—inspire in us hope for future progress and greater healing;
- WHEREAS, National Crime Victims’ Rights Week honors crime victims and survivors, recognizes the professionals and volunteers who provide critical services to victims of crime, and raises awareness about crime victims’ rights and services;
- WHEREAS, this year’s theme is a call-to-action for us all to create safe environments for crime victims to share what happened to them; that by doing so, we are able to offer support, options for life-saving services, and most importantly, hope;
- WHEREAS, The Town of Lochbuie is hereby dedicated to strengthening victims and survivors in the aftermath of crime, building resilience in our communities and our victim service providers, and bringing hope and healing to all victims and survivors;

Now, therefore, I, Jamie Jeffery, Mayor Pro Tem of Town of Lochbuie, on behalf of the Board of Trustees, do hereby proclaim the week of April 21-27, 2024, as

Crime Victims’ Rights Week

reaffirming The Town of Lochbuie commitment to creating a victim service and criminal justice response that assists all victims of crime during Crime Victims’ Rights Week and throughout the year; and expressing our sincere gratitude and appreciation for those community members, victim service providers, and criminal justice professionals who are committed to improving our response to all victims of crime so that they may find relevant assistance, support, justice, and peace.

In Witness Whereof, I have hereto set my hand and caused the seal of the Town of Lochbuie, Colorado to be affixed this Sixteenth day of April 2024

Jamie Jeffery, Mayor Pro Tem



PROCLAMATION

- WHEREAS, April is Sexual Assault Awareness Month and calls attention to the fact that sexual violence is widespread with over 53% of women and over 29% of men reporting contact sexual violence in their lifetime,
- WHEREAS, Rape, sexual assault, and sexual harassment impacts citizens of Town of Lochbuie, regardless of age, race or gender; and,
- WHEREAS, Town of Lochbuie acknowledges the National Sexual Assault Awareness Month theme of “Building Connected Communities”, and calls on us all to build more connected, respectful, and inclusive communities to promote our collective well-being and protect against the risk of sexual violence; and,
- WHEREAS, Victims of sexual assault are significantly more likely to suffer from depression, post-traumatic stress disorder, chemical dependencies, and even contemplate suicide; and,
- WHEREAS, This crime occurs far too frequently, goes unreported far too often, and leaves long lasting psychological, physical and emotional scars; and,
- WHEREAS, As a community, we share the responsibility for supporting victims by believing others when it does occur, and bringing perpetrators to justice, whatever justice means to those who are victimized; and,
- WHEREAS, We must work together to educate the Town of Lochbuie community about sexual violence, supporting survivors, and speaking out against harmful attitudes and actions impeding victims from seeking services; and,
- WHEREAS, We believe communities will be safer and stronger by making them more equitable for people of all gender identities and sexual orientations, races and ethnic backgrounds, ages, faiths, and abilities,

Now, therefore, I, Jamie Jeffery, Mayor Pro Tem of the Town of Lochbuie, on behalf of the Board of Trustees, do hereby proclaim April, 2024 as “Sexual Assault Awareness Month” in the Town of Lochbuie.

In Witness Whereof, I have hereto set my hand and caused
the seal of the Town of Lochbuie, Colorado to be affixed this
Sixteenth day of April 2024

Jamie Jeffery, Mayor Pro Tem

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ADAMSON POLICE PRODUCTS						
ADAMSON POLICE PRODUCTS	INV412229	Uniform - PD - Ramirez- Gear	03/28/2024	35.99	.00	
Total ADAMSON POLICE PRODUCTS:				35.99	.00	
AGFINITY INC						
AGFINITY INC	W48882	3/24 Hardware	03/28/2024	2,486.25	.00	
Total AGFINITY INC:				2,486.25	.00	
ALEXANDER BAXTER						
ALEXANDER BAXTER	9489802	UTILITY FINAL REFUND	04/01/2024	162.00	.00	
Total ALEXANDER BAXTER:				162.00	.00	
AMALIN PASILLAS						
AMALIN PASILLAS	UTILITY REFU	UTILITY FINAL REFUND	04/01/2024	150.00	.00	
Total AMALIN PASILLAS:				150.00	.00	
AMAZON CAPITAL SERVICES						
AMAZON CAPITAL SERVICES	17JQ-TH6C-3Y	Supplies - CD	04/10/2024	26.99	.00	
AMAZON CAPITAL SERVICES	17WW-XYPP-Y	Supplies - CD HEADSET	03/23/2024	99.99	.00	
AMAZON CAPITAL SERVICES	1HTG-LQ1P-7Q	PW Supplies	03/26/2024	196.24	.00	
AMAZON CAPITAL SERVICES	1HTG-LQ1P-7Q	PW Supplies	03/26/2024	196.25	.00	
AMAZON CAPITAL SERVICES	1VQJ-QYVC-F	PW Supplies	03/26/2024	389.00	.00	
Total AMAZON CAPITAL SERVICES:				908.47	.00	
AMERICAN HERITAGE LIFE INS						
AMERICAN HERITAGE LIFE INS	12400-32524	3/24 - Accident Insurance	03/25/2024	3.41	.00	
AMERICAN HERITAGE LIFE INS	12400-32524	3/24 - Accident Insurance	03/25/2024	36.33	.00	
AMERICAN HERITAGE LIFE INS	12400-32524	3/24 - Accident Insurance	03/25/2024	21.79	.00	
AMERICAN HERITAGE LIFE INS	12400-32524	3/24 - Accident Insurance	03/25/2024	260.91	.00	
AMERICAN HERITAGE LIFE INS	12400-32524	3/24 - Accident Insurance	03/25/2024	27.55	.00	
AMERICAN HERITAGE LIFE INS	12400-32524	3/24 - Accident Insurance	03/25/2024	16.52	.00	
AMERICAN HERITAGE LIFE INS	12400-32524	3/24 - Accident Insurance	03/25/2024	16.52	.00	
AMERICAN HERITAGE LIFE INS	12400-32524	3/24 - Accident Insurance	03/25/2024	37.89	.00	
AMERICAN HERITAGE LIFE INS	12400-32524	3/24 - Accident Insurance	03/25/2024	16.52	.00	
AMERICAN HERITAGE LIFE INS	12400-32524	3/24 - Accident Insurance	03/25/2024	27.06	.00	
AMERICAN HERITAGE LIFE INS	12400-32524	3/24 - Accident Insurance	03/25/2024	5.51	.00	
Total AMERICAN HERITAGE LIFE INS:				470.01	.00	
AQUA ENGINEERING						
AQUA ENGINEERING	27126-1	1/24-WWMP Consultant - remaining	02/21/2024	27,743.75	.00	
Total AQUA ENGINEERING:				27,743.75	.00	
ASPEN VIEW HOMES						
ASPEN VIEW HOMES	3/24 UTILITY R	Refund Overpayment-9.6050.00-728 ANDERS	04/01/2024	60.42	.00	
ASPEN VIEW HOMES	3/24 UTILITY R	Refund Overpayment-9.6028.00-288 CHIPETA	04/01/2024	252.40	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ASPEN VIEW HOMES	3/24 UTILITY R	Refund Overpayment-9.6061.00-758 GRIFFITH	04/01/2024	27.46	.00	
ASPEN VIEW HOMES	3/24 UTILITY R	Refund Overpayment-9.6016.00-134 JACOBS	04/01/2024	79.63	.00	
ASPEN VIEW HOMES	3/24 UTILITY R	Refund Overpayment-9.6040.00-277 JACOBS	04/01/2024	12.67	.00	
ASPEN VIEW HOMES	3/24 UTILITY R	Refund Overpayment-9.6043.00-214 JACOBS	04/01/2024	49.85	.00	
Total ASPEN VIEW HOMES:				482.43	.00	
AUSMUS LAW FIRM PC						
AUSMUS LAW FIRM PC	8681	4/24-Prosecuting Attorney	04/01/2024	600.00	.00	
Total AUSMUS LAW FIRM PC:				600.00	.00	
BISHOP BROGDEN ASSOCIATES INC						
BISHOP BROGDEN ASSOCIATE	53840	3/24 Water Supply Master Plan	03/15/2024	2,466.00	.00	
BISHOP BROGDEN ASSOCIATE	53843	3/24 - Reimb - Silver Peaks East	03/15/2024	78.50	.00	
BISHOP BROGDEN ASSOCIATE	53864	3/24 - Beebe Draw	03/15/2024	2,453.75	.00	
BISHOP BROGDEN ASSOCIATE	53867	3/24 - South Wel Holdings Annex	03/15/2024	3,543.50	.00	
BISHOP BROGDEN ASSOCIATE	53868	3/24 General Water Services	03/15/2024	6,673.25	.00	
BISHOP BROGDEN ASSOCIATE	53869	3/24 - Starbucks	03/15/2024	411.00	.00	
BISHOP BROGDEN ASSOCIATE	53870	3/24 - Scotts Bagging	03/15/2024	411.00	.00	
Total BISHOP BROGDEN ASSOCIATES INC:				16,037.00	.00	
BRANDON FENDER						
BRANDON FENDER	UTILITY FINAL	UTILITY FINAL REFUND	04/01/2024	15.49	.00	
Total BRANDON FENDER:				15.49	.00	
CASELLE INC.						
CASELLE INC.	132028	5/24-Contract Support & Maint.	04/01/2024	487.34	.00	
CASELLE INC.	132028	5/24-Contract Support & Maint.	04/01/2024	487.33	.00	
CASELLE INC.	132028	5/24-Contract Support & Maint.	04/01/2024	487.33	.00	
Total CASELLE INC.:				1,462.00	.00	
CENTURY LINK						
CENTURY LINK	333972451-032	4/24-303-659-1343-WW Plant	03/22/2024	147.87	.00	
Total CENTURY LINK:				147.87	.00	
CINTAS						
CINTAS	4188103344	4/24-Town Hall Mats/Towels	04/01/2024	27.03	.00	
CINTAS	4188103344	4/24-Town Hall Mats/Towels	04/01/2024	27.04	.00	
CINTAS	4188803210	4/24-Town Hall Mats/Towels	04/08/2024	27.04	.00	
CINTAS	4188803210	4/24-Town Hall Mats/Towels	04/08/2024	27.03	.00	
Total CINTAS:				108.14	.00	
CITY OF BRIGHTON STREET/FLEET						
CITY OF BRIGHTON STREET/F	SYS28459	Unit LP5 - 2014 Tahoe PD	03/05/2024	68.70	.00	
CITY OF BRIGHTON STREET/F	SYS28469	Unit LP2003- PD INTERCEPTOR SUV	03/07/2024	327.82	.00	
CITY OF BRIGHTON STREET/F	SYS28487	Unit LP5 - 2014 Tahoe PD	03/13/2024	134.08	.00	
CITY OF BRIGHTON STREET/F	SYS28500	Unit LP1808- PD INTERCEPTOR SUV	03/20/2024	422.65	.00	
CITY OF BRIGHTON STREET/F	SYS28515	Unit LP5 - 2014 Tahoe PD	03/12/2024	1,535.36	.00	
CITY OF BRIGHTON STREET/F	SYS28524	Unit LP2003- PD INTERCEPTOR SUV	03/26/2024	47.45	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total CITY OF BRIGHTON STREET/FLEET:				2,536.06	.00	
COLLINS COMMUNICATIONS CO						
COLLINS COMMUNICATIONS C	97921S	2-WAY RADIOS	04/02/2024	4,215.34	.00	
COLLINS COMMUNICATIONS C	97921S	2-WAY RADIOS	04/02/2024	2,107.67	.00	
COLLINS COMMUNICATIONS C	97921S	2-WAY RADIOS	04/02/2024	2,107.67	.00	
COLLINS COMMUNICATIONS C	97996R	Repeater Services	04/01/2024	90.00	.00	
COLLINS COMMUNICATIONS C	97996R	Repeater Services	04/01/2024	90.00	.00	
Total COLLINS COMMUNICATIONS CO:				8,610.68	.00	
COLORADO ANALYTICAL LAB						
COLORADO ANALYTICAL LAB	240321105	WASTEWATER TESTING	03/29/2024	50.40	.00	
COLORADO ANALYTICAL LAB	240322026	WASTEWATER TESTING	04/01/2024	50.40	.00	
COLORADO ANALYTICAL LAB	240325046	WASTEWATER TESTING	04/01/2024	95.40	.00	
COLORADO ANALYTICAL LAB	240325058	WASTEWATER TESTING	04/03/2024	50.40	.00	
COLORADO ANALYTICAL LAB	240326043	WASTEWATER TESTING	04/03/2024	50.40	.00	
COLORADO ANALYTICAL LAB	240327053	WASTEWATER TESTING	04/03/2024	50.40	.00	
COLORADO ANALYTICAL LAB	240328038	WASTEWATER TESTING	04/04/2024	50.40	.00	
COLORADO ANALYTICAL LAB	240329037	WASTEWATER TESTING	04/04/2024	50.40	.00	
COLORADO ANALYTICAL LAB	240402041	WASTEWATER TESTING	04/03/2024	24.30	.00	
COLORADO ANALYTICAL LAB	240402084	WATER-DRINKING	04/02/2024	16.20	.00	
COLORADO ANALYTICAL LAB	240402095	WATER-DRINKING	04/03/2024	82.80	.00	
Total COLORADO ANALYTICAL LAB:				571.50	.00	
COLORADO COMMUNITY MEDIA						
COLORADO COMMUNITY MEDI	108637	3/24-Legal Notices-Ord BSB3065	03/29/2024	26.88	.00	
Total COLORADO COMMUNITY MEDIA:				26.88	.00	
COLORADO DEPARTMENT OF P.H.&S						
COLORADO DEPARTMENT OF P	WUDR2423084	Design Review	03/28/2024	14,396.00	.00	
COLORADO DEPARTMENT OF P	WUSA2423084	Site Location Review	03/28/2024	22,658.00	.00	
Total COLORADO DEPARTMENT OF P.H.&S:				37,054.00	.00	
Comcast						
Comcast	0297386-32424	4/24-Internet	03/24/2024	187.60	.00	
Comcast	0297386-32424	4/24-Internet	03/24/2024	187.60	.00	
Comcast	0297386-32424	4/24-Internet	03/24/2024	187.59	.00	
Total Comcast:				562.79	.00	
DENALI WATER SOLUTIONS LLC						
DENALI WATER SOLUTIONS LL	INV768562	3/25-3/28-Sludge Hauling	04/04/2024	2,616.35	.00	
Total DENALI WATER SOLUTIONS LLC:				2,616.35	.00	
DR HORTON						
DR HORTON	3/24 UTILITY R	REFUND UTILITY PAYMENT - 9.6014.00 - 713	04/01/2024	3.66	.00	
DR HORTON	3/24 UTILITY R	REFUND UTILITY PAYMENT - 9.6029.00-840 K	04/01/2024	19.96	.00	
DR HORTON	3/24 UTILITY R	REFUND UTILITY PAYMENT - 9.6021.00-1955	04/01/2024	42.26	.00	
Total DR HORTON:				65.88	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ELEVATED CLOUD SERVICES LLC						
ELEVATED CLOUD SERVICES L	ECS24-0039	3/24 - IT Consultant-Hosting/Endpoint	04/01/2024	50.04	.00	
ELEVATED CLOUD SERVICES L	ECS24-0039	3/24 - IT Consultant-Hosting/Endpoint	04/01/2024	125.10	.00	
ELEVATED CLOUD SERVICES L	ECS24-0039	3/24 - IT Consultant-Hosting/Endpoint	04/01/2024	25.02	.00	
ELEVATED CLOUD SERVICES L	ECS24-0039	3/24 - IT Consultant-Hosting/Endpoint	04/01/2024	25.02	.00	
ELEVATED CLOUD SERVICES L	ECS24-0039	3/24 - IT Consultant-Hosting/Endpoint	04/01/2024	25.02	.00	
ELEVATED CLOUD SERVICES L	ECS24-0039	3/24 - IT Consultant-Hosting/Endpoint	04/01/2024	250.19	.00	
ELEVATED CLOUD SERVICES L	ECS24-0039	3/24 - IT Consultant-Hosting/Endpoint	04/01/2024	250.19	.00	
ELEVATED CLOUD SERVICES L	ECS24-0040	4/24-6/24 - VDI Single User	04/01/2024	112.00	.00	
ELEVATED CLOUD SERVICES L	ECS24-0040	4/24-6/24 - VDI Single User	04/01/2024	280.00	.00	
ELEVATED CLOUD SERVICES L	ECS24-0040	4/24-6/24 - VDI Single User	04/01/2024	56.00	.00	
ELEVATED CLOUD SERVICES L	ECS24-0040	4/24-6/24 - VDI Single User	04/01/2024	56.00	.00	
ELEVATED CLOUD SERVICES L	ECS24-0040	4/24-6/24 - VDI Single User	04/01/2024	56.00	.00	
ELEVATED CLOUD SERVICES L	ECS24-0040	4/24-6/24 - VDI Single User	04/01/2024	560.00	.00	
ELEVATED CLOUD SERVICES L	ECS24-0040	4/24-6/24 - VDI Single User	04/01/2024	560.00	.00	
Total ELEVATED CLOUD SERVICES LLC:				2,430.58	.00	
ERB ELEMENT						
ERB ELEMENT	17	4/24-Marketing Services	03/27/2024	666.67	.00	
ERB ELEMENT	17	4/24-Marketing Services	03/27/2024	666.67	.00	
ERB ELEMENT	17	4/24-Marketing Services	03/27/2024	666.66	.00	
Total ERB ELEMENT:				2,000.00	.00	
FARMERS RESERVOIR & IRRIGATION						
FARMERS RESERVOIR & IRRIG	2028596-IN	3/24 - Schneider water adjustments	04/10/2024	95.00	.00	
Total FARMERS RESERVOIR & IRRIGATION:				95.00	.00	
GALLOWAY & COMPANY INC						
GALLOWAY & COMPANY INC	133169	2/24 RoW- ANNEX	03/11/2024	6,607.50	.00	
GALLOWAY & COMPANY INC	133169	2/24 RoW- ANNEX	03/11/2024	6,607.50	.00	
GALLOWAY & COMPANY INC	133169	2/24 RoW- ANNEX	03/11/2024	6,607.50	.00	
Total GALLOWAY & COMPANY INC:				19,822.50	.00	
GENERATOR SOURCE LLC						
GENERATOR SOURCE LLC	INV74178	Generator R&M-Water-Unit -60499	03/27/2024	1,475.84	.00	
Total GENERATOR SOURCE LLC:				1,475.84	.00	
GRAINGER						
GRAINGER	9062881835	WATER - R&M	03/22/2024	26.82	.00	
Total GRAINGER:				26.82	.00	
HART FUELING SERVICES						
HART FUELING SERVICES	99169	03/24 - DIESEL-WWTP	03/21/2024	1,109.64	.00	
HART FUELING SERVICES	99172	03/24 - DIESEL	03/21/2024	600.07	.00	
Total HART FUELING SERVICES:				1,709.71	.00	
HAYNIE & COMPANY						
HAYNIE & COMPANY	C74397	2023 Audit	03/31/2024	4,333.33	.00	
HAYNIE & COMPANY	C74397	2023 Audit	03/31/2024	4,333.33	.00	
HAYNIE & COMPANY	C74397	2023 Audit	03/31/2024	4,333.34	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total HAYNIE & COMPANY:				13,000.00	.00	
HERO SCHEDULE LLC						
HERO SCHEDULE LLC	INV-1935	PD SCHEDULING	04/04/2024	720.00	.00	
Total HERO SCHEDULE LLC:				720.00	.00	
JASMINE SCAGGIARI						
JASMINE SCAGGIARI	CLA TRAINING	CLA Training - 3/26/24	03/26/2024	32.76	.00	
Total JASMINE SCAGGIARI:				32.76	.00	
JVA INC						
JVA INC	14781	2/24 - Elevated Water Storage Tank Design	03/19/2024	7,806.23	.00	
Total JVA INC:				7,806.23	.00	
KONICA MINOLTA BUSINESS SOLUTIONS						
KONICA MINOLTA BUSINESS S	292879864	3/24 Copier Lease	03/31/2024	45.86	.00	
KONICA MINOLTA BUSINESS S	292879864	3/24 Copier Lease	03/31/2024	45.86	.00	
KONICA MINOLTA BUSINESS S	292879864	3/24 Copier Lease	03/31/2024	45.86	.00	
Total KONICA MINOLTA BUSINESS SOLUTIONS:				137.58	.00	
LINGO TELECOM						
LINGO TELECOM	1197970469	3/24-Telephone Service	04/01/2024	148.66	.00	
LINGO TELECOM	1197970469	3/24-Telephone Service	04/01/2024	148.66	.00	
LINGO TELECOM	1197970469	3/24-Telephone Service	04/01/2024	148.66	.00	
Total LINGO TELECOM:				445.98	.00	
LYONS GADDIS						
LYONS GADDIS	277	03/24 General Matters	03/31/2024	1,024.00	.00	
LYONS GADDIS	277	03/24 Water Law	03/31/2024	3,561.00	.00	
LYONS GADDIS	277	03/24 FRICO	03/31/2024	827.00	.00	
LYONS GADDIS	277	03/24 Reimb- STARBUCKS	03/31/2024	1,095.00	.00	
LYONS GADDIS	277	03/24 Reimb- Litigation Deposit	03/31/2024	771.50	.00	
LYONS GADDIS	277	03/24 Reimb- annexation	03/31/2024	1,022.00	.00	
LYONS GADDIS	277	03/24 WWTP	03/31/2024	448.00	.00	
LYONS GADDIS	277	03/24 Opp to United	03/31/2024	192.00	.00	
LYONS GADDIS	277	03/24 Opp to Brighton	03/31/2024	765.00	.00	
LYONS GADDIS	277	03/24 South Weld Holdings	03/31/2024	6,128.00	.00	
Total LYONS GADDIS:				15,833.50	.00	
MIGUEL IRAOLA						
MIGUEL IRAOLA	03272024	3/24-Court Interpreter	03/30/2024	155.00	.00	
Total MIGUEL IRAOLA:				155.00	.00	
MOUNTAIN STATES PIPE & SUPPLY						
MOUNTAIN STATES PIPE & SUP	INV29090	Water Meters / Supplies	04/05/2024	1,226.37	.00	
Total MOUNTAIN STATES PIPE & SUPPLY:				1,226.37	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
MURRAY DAHL BEERY RENAUD LLP						
MURRAY DAHL BEERY RENAU	18526	3/24 - Legal - Annexation	04/03/2024	2,345.12	.00	
MURRAY DAHL BEERY RENAU	18526	3/24 - Legal - Annexation	04/03/2024	2,345.12	.00	
MURRAY DAHL BEERY RENAU	18526	3/24 - Legal - Annexation	04/03/2024	2,345.11	.00	
Total MURRAY DAHL BEERY RENAUD LLP:				7,035.35	.00	
MUTUAL OF OMAHA						
MUTUAL OF OMAHA	001677521314	4/24 - Dental/Vision/Life/Disability	04/01/2024	26.45	.00	
MUTUAL OF OMAHA	001677521314	4/24 - Dental/Vision/Life/Disability	04/01/2024	49.92	.00	
MUTUAL OF OMAHA	001677521314	4/24 - Dental/Vision/Life/Disability	04/01/2024	158.30	.00	
MUTUAL OF OMAHA	001677521314	4/24 - Dental/Vision/Life/Disability	04/01/2024	730.77	.00	
MUTUAL OF OMAHA	001677521314	4/24 - Dental/Vision/Life/Disability	04/01/2024	101.61	.00	
MUTUAL OF OMAHA	001677521314	4/24 - Dental/Vision/Life/Disability	04/01/2024	100.39	.00	
MUTUAL OF OMAHA	001677521314	4/24 - Dental/Vision/Life/Disability	04/01/2024	100.39	.00	
MUTUAL OF OMAHA	001677521314	4/24 - Dental/Vision/Life/Disability	04/01/2024	199.05	.00	
MUTUAL OF OMAHA	001677521314	4/24 - Dental/Vision/Life/Disability	04/01/2024	96.32	.00	
MUTUAL OF OMAHA	001677521314	4/24 - Dental/Vision/Life/Disability	04/01/2024	137.42	.00	
MUTUAL OF OMAHA	001677521314	4/24 - Dental/Vision/Life/Disability	04/01/2024	32.10	.00	
Total MUTUAL OF OMAHA:				1,732.72	.00	
NAPA AUTO PARTS						
NAPA AUTO PARTS	479071	Parts	03/12/2024	11.87	.00	
NAPA AUTO PARTS	479164	Batteries	03/13/2024	488.28	.00	
Total NAPA AUTO PARTS:				500.15	.00	
ORKIN						
ORKIN	257862212	4/24 - Pest Control - Town Hall	04/01/2024	171.99	.00	
Total ORKIN:				171.99	.00	
PETTY CASH						
PETTY CASH	3/31/24- PETTY	1/18/24-Clerks luncheon	03/31/2024	5.00	.00	
Total PETTY CASH:				5.00	.00	
PINNACOL ASSURANCE						
PINNACOL ASSURANCE	APRIL 2024	4/24 - Work Comp	04/01/2024	8.48	.00	
PINNACOL ASSURANCE	APRIL 2024	4/24 - Work Comp	04/01/2024	8.48	.00	
PINNACOL ASSURANCE	APRIL 2024	4/24 - Work Comp	04/01/2024	24.47	.00	
PINNACOL ASSURANCE	APRIL 2024	4/24 - Work Comp	04/01/2024	2,302.65	.00	
PINNACOL ASSURANCE	APRIL 2024	4/24 - Work Comp	04/01/2024	75.35	.00	
PINNACOL ASSURANCE	APRIL 2024	4/24 - Work Comp	04/01/2024	221.82	.00	
PINNACOL ASSURANCE	APRIL 2024	4/24 - Work Comp	04/01/2024	191.48	.00	
PINNACOL ASSURANCE	APRIL 2024	4/24 - Work Comp	04/01/2024	256.39	.00	
PINNACOL ASSURANCE	APRIL 2024	4/24 - Work Comp	04/01/2024	54.80	.00	
PINNACOL ASSURANCE	APRIL 2024	4/24 - Work Comp	04/01/2024	71.11	.00	
PINNACOL ASSURANCE	APRIL 2024	4/24 - Work Comp	04/01/2024	46.97	.00	
Total PINNACOL ASSURANCE:				3,262.00	.00	
PVS DX, Inc.						
PVS DX, Inc.	737000927-24	Chemicals-WWTP	03/19/2024	9,656.14	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PVS DX, Inc.:				9,656.14	.00	
RAMEY ENVIRONMENTAL COMPLIANCE						
RAMEY ENVIRONMENTAL COM	27343	3/24 Water Services	03/22/2024	13,199.28	.00	
RAMEY ENVIRONMENTAL COM	27343	3/24 Wastewater Services	03/22/2024	13,199.28	.00	
RAMEY ENVIRONMENTAL COM	27343	3/24 Water Services	03/22/2024	183.00	.00	
RAMEY ENVIRONMENTAL COM	27343	3/24 Water Services	03/22/2024	183.00	.00	
RAMEY ENVIRONMENTAL COM	27343	3/24 Wastewater Supplies - fuel	03/22/2024	107.03	.00	
RAMEY ENVIRONMENTAL COM	27343	3/24 Wastewater Services	03/22/2024	182.00	.00	
RAMEY ENVIRONMENTAL COM	27404	2024 jet & CCTV	03/31/2024	23,904.16	.00	
Total RAMEY ENVIRONMENTAL COMPLIANCE:				50,957.75	.00	
REPUBLIC SERVICES #535						
REPUBLIC SERVICES #535	535-005957524	3/24-Trash-PW	03/31/2024	36.40	.00	
REPUBLIC SERVICES #535	535-005957524	3/24-Trash-PW	03/31/2024	36.40	.00	
REPUBLIC SERVICES #535	535-005957524	3/24-Trash-WWTP	03/31/2024	67.60	.00	
REPUBLIC SERVICES #535	535-005957524	3/24-Trash Services	03/31/2024	42,869.36	.00	
Total REPUBLIC SERVICES #535:				43,009.76	.00	
Rise Broadband						
Rise Broadband	0069887-31424	3/14-4/13/24-WW Broadband	03/14/2024	115.28	.00	
Rise Broadband	0069887-4/14/2	4/14-5/13/23-WW Broadband	04/01/2024	125.28	.00	
Total Rise Broadband:				240.56	.00	
RIVER CITY PETROLEUM INC						
RIVER CITY PETROLEUM INC	1241919	3/24 - Fuel - PD	03/31/2024	2,011.10	.00	
RIVER CITY PETROLEUM INC	1241919	3/24 - Fuel - PW	03/31/2024	1,885.45	.00	
Total RIVER CITY PETROLEUM INC:				3,896.55	.00	
ROBERT M. YOUNG						
ROBERT M. YOUNG	04022024	repairs	04/02/2024	1,000.00	.00	
Total ROBERT M. YOUNG:				1,000.00	.00	
S & B CONFLUENCE CO LLC						
S & B CONFLUENCE CO LLC	DEN04240097	4/24-Janitorial Service	04/01/2024	373.33	.00	
S & B CONFLUENCE CO LLC	DEN04240097	4/24-Janitorial Service	04/01/2024	373.33	.00	
S & B CONFLUENCE CO LLC	DEN04240097	4/24-Janitorial Service	04/01/2024	373.34	.00	
Total S & B CONFLUENCE CO LLC:				1,120.00	.00	
SAFEBUILT LLC LOCKBOX 88135						
SAFEBUILT LLC LOCKBOX 8813	313285	3/24-Plan Review Fees	03/31/2024	1,742.53	.00	
Total SAFEBUILT LLC LOCKBOX 88135:				1,742.53	.00	
SETER VANDER WALL & MIELKE P.C.						
SETER VANDER WALL & MIELK	86889	3/24-Legal - Library & Hudson	03/31/2024	3,032.50	.00	
Total SETER VANDER WALL & MIELKE P.C.:				3,032.50	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SIGNAL WASH CO.						
SIGNAL WASH CO.	12015	3/24-PD Car Washes	03/31/2024	174.85	.00	
Total SIGNAL WASH CO.:				174.85	.00	
SIRCHIE						
SIRCHIE	0638367-IN	PD - SUPPLIES	03/28/2024	113.95	.00	
Total SIRCHIE:				113.95	.00	
SUMMIT DATA PROTECTION LLC						
SUMMIT DATA PROTECTION LL	SDP24-0018	3/24 - IT Consultant-Disaster Recover	04/01/2024	123.00	.00	
SUMMIT DATA PROTECTION LL	SDP24-0018	3/24 - IT Consultant-Disaster Recover	04/01/2024	307.50	.00	
SUMMIT DATA PROTECTION LL	SDP24-0018	3/24 - IT Consultant-Disaster Recover	04/01/2024	61.50	.00	
SUMMIT DATA PROTECTION LL	SDP24-0018	3/24 - IT Consultant-Disaster Recover	04/01/2024	61.50	.00	
SUMMIT DATA PROTECTION LL	SDP24-0018	3/24 - IT Consultant-Disaster Recover	04/01/2024	61.50	.00	
SUMMIT DATA PROTECTION LL	SDP24-0018	3/24 - IT Consultant-Disaster Recover	04/01/2024	615.00	.00	
SUMMIT DATA PROTECTION LL	SDP24-0018	3/24 - IT Consultant-Disaster Recover	04/01/2024	615.00	.00	
Total SUMMIT DATA PROTECTION LLC:				1,845.00	.00	
SUN VALLEY CONTRACTORS LLC						
SUN VALLEY CONTRACTORS L	202311015	SILVER PEAKS BOOSTER STATION ATS REP	03/21/2024	2,621.00	.00	
Total SUN VALLEY CONTRACTORS LLC:				2,621.00	.00	
TIMBERLAN						
TIMBERLAN	TLC24-0039	3/24 - Network Maint.	04/01/2024	188.87	.00	
TIMBERLAN	TLC24-0039	3/24 - Network Maint.	04/01/2024	472.17	.00	
TIMBERLAN	TLC24-0039	3/24 - Network Maint.	04/01/2024	94.44	.00	
TIMBERLAN	TLC24-0039	3/24 - Network Maint.	04/01/2024	94.43	.00	
TIMBERLAN	TLC24-0039	3/24 - Network Maint.	04/01/2024	94.43	.00	
TIMBERLAN	TLC24-0039	3/24 - Network Maint.	04/01/2024	944.33	.00	
TIMBERLAN	TLC24-0039	3/24 - Network Maint.	04/01/2024	944.33	.00	
Total TIMBERLAN:				2,833.00	.00	
TLM CONSTRUCTORS, INC.						
TLM CONSTRUCTORS, INC.	PAY APP 3	Greenway Trail Construction- PA 3	03/28/2024	395,767.69	.00	
Total TLM CONSTRUCTORS, INC.:				395,767.69	.00	
TOPSHELF PRINTERS						
TOPSHELF PRINTERS	57322	Clothing - Staff	03/18/2024	28.84	.00	
Total TOPSHELF PRINTERS:				28.84	.00	
UNITED POWER						
UNITED POWER	12644301-0305	3/24 Booster Pump	03/05/2024	20.00	.00	
UNITED POWER	14673300-0305	3/24 Greenbelt Park	03/05/2024	21.15	.00	
UNITED POWER	1494105-03052	3/24 PW	03/05/2024	393.44	.00	
UNITED POWER	1494105-03052	3/24 PW	03/05/2024	393.45	.00	
UNITED POWER	1494201-03052	3/24 Water Plant	03/05/2024	4,845.90	.00	
UNITED POWER	1499202-03052	3/24 Water Well	03/05/2024	1,879.37	.00	
UNITED POWER	15304700-0305	3/24 Pump Station	03/05/2024	308.56	.00	
UNITED POWER	1617801-03052	3/24 Lift Station	03/05/2024	44.13	.00	
UNITED POWER	16490000-0305	3/24 Warning Siren	03/05/2024	31.81	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
UNITED POWER	18613000-0305	3/24 Town Hall	03/05/2024	343.20	.00	
UNITED POWER	18613000-0305	3/24 Town Hall	03/05/2024	343.20	.00	
UNITED POWER	18613000-0305	3/24 Town Hall	03/05/2024	343.20	.00	
UNITED POWER	18613000-0305	3/24 Town Hall	03/05/2024	343.20	.00	
UNITED POWER	19545200-0305	3/24 Booster Station	03/05/2024	578.54	.00	
UNITED POWER	21534900-0305	3/24 Roundabout	03/05/2024	53.11	.00	
UNITED POWER	22560700-0328	3/24 CR2	03/28/2024	23.10	.00	
UNITED POWER	7988801-03052	3/24 198 Bonanza Blvd	03/05/2024	21.00	.00	
UNITED POWER	8210001-03052	3/24 767 Prairie Ave	03/05/2024	20.00	.00	
UNITED POWER	9093300-03052	3/24 WWTP	03/05/2024	16,215.80	.00	
UNITED POWER	9106602-03052	3/24 1 Wagon Trail Ave	03/05/2024	21.73	.00	
Total UNITED POWER:				26,243.89	.00	
USA BLUE BOOK						
USA BLUE BOOK	INV00316030	3/24 Water Lab Supplies	03/26/2024	1,321.90	.00	
USA BLUE BOOK	SCN060052	3/24 Credit	03/13/2024	60.95-	.00	
Total USA BLUE BOOK:				1,260.95	.00	
UTILITY NOTIFICATION CENTER CO						
UTILITY NOTIFICATION CENTE	224030791	3/24 Line Locates	03/31/2024	61.27	.00	
UTILITY NOTIFICATION CENTE	224030791	3/24 Line Locates	03/31/2024	61.28	.00	
Total UTILITY NOTIFICATION CENTER CO:				122.55	.00	
VERIZON WIRELESS						
VERIZON WIRELESS	9960079767	3/24-Cell Service-PD, PW, Planner	03/26/2024	1,409.87	.00	
VERIZON WIRELESS	9960079767	3/24-Cell Service-PD, PW, Planner	03/26/2024	142.38	.00	
VERIZON WIRELESS	9960079767	3/24-Cell Service-PD, PW, Planner	03/26/2024	142.38	.00	
VERIZON WIRELESS	9960079767	3/24-Cell Service-PD, PW, Planner	03/26/2024	40.68	.00	
Total VERIZON WIRELESS:				1,735.31	.00	
WIDNER JURAN LLP						
WIDNER JURAN LLP	7.1824	3/24 Community Dev	03/31/2024	6,924.00	.00	
WIDNER JURAN LLP	7.1824	3/24 Water	03/31/2024	19.50	.00	
WIDNER JURAN LLP	7.1824	3/24 WW	03/31/2024	19.50	.00	
WIDNER JURAN LLP	7.1824	3/24 Legal - HR / Greenway Trail / Web Access	03/31/2024	760.50	.00	
WIDNER JURAN LLP	7.1824	3/24 - PD Legal	03/31/2024	234.00	.00	
WIDNER JURAN LLP	7.1824	3/24 Legal - Board Meetings	03/31/2024	446.19	.00	
WIDNER JURAN LLP	7.1824	3/24 Legal - Board Meetings	03/31/2024	446.19	.00	
WIDNER JURAN LLP	7.1824	3/24 Legal - Board Meetings	03/31/2024	446.19	.00	
WIDNER JURAN LLP	7.1826	3/24 Water	03/31/2024	1,920.75	.00	
WIDNER JURAN LLP	7.1827	3/24 WW	03/31/2024	156.00	.00	
WIDNER JURAN LLP	7.1828	3/24 Silver Peaks	03/31/2024	360.00	.00	
WIDNER JURAN LLP	7.1830	3/24 South Weld Holding	03/31/2024	2,407.50	.00	
WIDNER JURAN LLP	7.1831	3/24 Annex Scott's	03/31/2024	427.50	.00	
WIDNER JURAN LLP	7.1832	3/24 Annex	03/31/2024	1,552.50	.00	
WIDNER JURAN LLP	7.1833	3/24 Blue Lakes	03/31/2024	135.00	.00	
WIDNER JURAN LLP	7.1834	3/24 Starbucks	03/31/2024	382.50	.00	
Total WIDNER JURAN LLP:				16,637.82	.00	
XCEL ENERGY						
XCEL ENERGY	870760491	3/24 Water Plant	03/27/2024	288.83	.00	
XCEL ENERGY	870763173	3/24 PW	03/27/2024	172.92	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
XCEL ENERGY	870763173	3/24 PW	03/27/2024	172.93	.00	
XCEL ENERGY	870845871	3/24 Town Hall	03/27/2024	67.35	.00	
XCEL ENERGY	870845871	3/24 Town Hall	03/27/2024	67.36	.00	
XCEL ENERGY	870845871	3/24 Town Hall	03/27/2024	67.36	.00	
XCEL ENERGY	870845871	3/24 Town Hall	03/27/2024	67.36	.00	
Total XCEL ENERGY:				904.11	.00	
Grand Totals:				747,423.37	.00	

Dated: _____

Mayor: _____

Town Trustees: _____

Town Clerk: _____

Town Treasurer: _____

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.



**703 Weld County Road 37
BOARD OF TRUSTEES
REGULAR MEETING
April 2, 2024
6:30 p.m.**

This meeting will be held in the Town Hall Board Room, 703 WCR 37 and via Zoom. Residents are welcome to join us in the Board Room to view or participate in the meeting, during Public Comment or Public Hearings. Public access to this meeting can be found on the website no later than 24 hours prior to the meeting.

Minutes

CALL TO ORDER

Mayor Mahoney called the meeting to order at 6:30 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mayor Mahoney
Mayor Pro Tem Jeffery
Trustee Coen
Trustee Tapey
Trustee Wescott
Trustee White
Trustee Bristow

APPROVAL OF AGENDA

Motion made by Mayor Pro Tem Jeffery seconded by Trustee White to approve the agenda. Motion carried 7-0.

PROCLAMATION

- a. Child Abuse Prevention Month

Abbie Gass, Development Director for CASA of Adams and Broomfield Counties, thanked the trustees for having her here tonight to support CASA and their mission, and for proclaiming April as Child Abuse Prevention Month. She invited the trustees and the community to CASA's awareness event on April 11th in Broomfield. They are holding the annual Light of Hope Luncheon and hope to fill the event with people who support their mission or would like to get involved as a volunteer.

Mayor Mahoney read the proclamation and declared April 2024 as Child Abuse Prevention Month.

Please understand that Board of Trustees members use electronic devices of various kinds to access the materials relevant to the matters before us. Be assured, however, that, by mutual agreement and common practice of this Board of Trustees, these devices are not being used for texting, emailing, or other communications during public meetings.

PUBLIC COMMENT

Larry Strock, 840 Lonewolf Circle, shared that he has spoken with Mayor Mahoney, AJ Euckert, and Cushing Terrell about an idea to develop a downtown area in Lochbuie. He shared his ideas and would like the trustees to think about the possibilities of developing Lochwood Park into a downtown area. You could build buildings that could house small retail shops on the first level, with residential space or new town administrative office above.

CONSENT AGENDA

Any item listed on the Consent Agenda can be removed upon request from any member of the Town Board. For the benefit of our audience, the mayor will read the items remaining on the Consent Agenda prior to the Board's vote.

- a. Payment Approval Report (\$239,170.30)
- b. March 19, 2024 Minutes

Motion made by Trustee Wescott seconded by Trustee Tapey to approve the consent agenda. Motion carried 7-0.

ACTION ITEMS

- a. Public Hearing on whether South Weld Annexation No. 2 as more particularly described in Resolution No. 2024-06, approved January 12, 2024, meets applicable requirements of Section 30 of Article II of the Colorado Constitution and C.R.S. § 31-12-104 and C.R.S. § 31-12-105, and is eligible for annexation to the Town of Lochbuie.
This public hearing to be opened and continued to April 16, 2024, at 6:30 pm at Town Hall, 703 Weld County Road 37 and by Zoom (instructions to be posted on the Town web site at least 24 hours in advance.) The proceedings related to this matter are being held in abeyance pursuant to CRS Section 31-12-114.
- b. Public Hearing on whether South Weld Annexation No. 3 as more particularly described in Resolution No 2024-07, approved January 12, 2024, meets applicable requirements of Section 30 of Article II of the Colorado Constitution and C.R.S. § 31-12-104 and C.R.S. § 31-12-105, and is eligible for annexation to the Town of Lochbuie.
This public hearing to be opened and continued to April 16, 2024, at 6:30 pm at Town Hall, 703 Weld County Road 37 and by Zoom (instructions to be posted on the Town web site at least 24 hours in advance.) The proceedings related to this matter are being held in abeyance pursuant to CRS Section 31-12-114.

Maureen Juran, Town Attorney, stated that action items a and b can be handled at one time. Due to a pending court case, tonight we will move to continue both public hearings forward until the April 16th meeting.

Mayor Mahoney opened the public hearing at 6:40 PM.

Motion made by Mayor Pro Tem Jeffery seconded by Trustee Coen to continue the public hearings for South Weld Annexation Number 2 and South Weld Annexation Number 3 as more particularly described in Resolution 2024-06 and Resolution 2024-07 to April 16, 2024, at 6:30 PM. Motion carried 7-0.

The public hearing closed at 6:41 PM.

- c. Ordinance 2024-694 Approving Loans From The Colorado Water Resources And Power Development Authority ("CWRPDA") In The Aggregate Principal Amount Not To Exceed \$7,000,000 (The "Leveraged Loan") And \$1,700,000 (The "BIL Loan"); Authorizing The Forms And Execution Of The Loan Agreements And Governmental Agency Bonds To Evidence Such Loans; Authorizing The Construction Of A Project; Prescribing Other Details In Connection Therewith; And Declaring An Emergency

AJ Euckert, Town Administrator, stated that these loan agreements from the Colorado Water Resources and Power Development Authority are regarding the elevated water storage tank project. This ordinance gives authority to the Town to execute loan agreements, which have been reviewed by our Town Attorney and Bond Counsel.

Kim Crawford, Bond Counsel from Butler Snow LLP, shared that these are standard documents for CWRPDA. The ordinance sets the parameters and delegation details for the bonds.

Please understand that Board of Trustees members use electronic devices of various kinds to access the materials relevant to the matters before us. Be assured, however, that, by mutual agreement and common practice of this Board of Trustees, these devices are not being used for texting, emailing, or other communications during public meetings.

Maureen Juran stated that the entity issuing this debt is the Water Enterprise Fund. Under TABOR, we cannot undertake multiyear debt without an election. Enterprise funds are exempt from TABOR, so we do not need an election.

Motion made by Mayor Pro Tem Jeffery seconded by Trustee Coen to approve Ordinance 2024-694 Approving Loans From The Colorado Water Resources And Power Development Authority (“CWRPDA”) In The Aggregate Principal Amount Not To Exceed \$7,000,000 (The “Leveraged Loan”) And \$1,700,000 (The “BIL Loan”); Authorizing The Forms And Execution Of The Loan Agreements And Governmental Agency Bonds To Evidence Such Loans; Authorizing The Construction Of A Project; Prescribing Other Details In Connection Therewith; And Declaring An Emergency. Motion carried 7-0.

- d. Resolution 2024-17 Approving A 2024 Amendment To The Professional Services Agreement With Ramey Environmental Compliance, Inc.

Maureen Juran shared that this resolution would approve an amendment to the agreement that the Town has with Ramey Environmental Compliance, Inc to increase staffing at the facilities and to increase compensation.

Wayne Ramey, Ramey Environmental Compliance, Inc, stated that they have been working with the Town since 2012 and the plants have doubled in size. There is a lot more equipment and the plants require much more work as they age. They need more staff to keep the water and wastewater treatment plants running as they expand.

Motion made by Trustee White seconded by Mayor Pro Tem Jeffery to approve Resolution 2024-17 Approving A 2024 Amendment To The Professional Services Agreement With Ramey Environmental Compliance, Inc. Motion carried 7-0.

- e. Resolution 2024-18 Approving Amendment #1 To The Professional Services Agreement With Bluewater Engineering For The Water System Master Plan

AJ Euckert shared that as Bluewater Engineering has worked on the water system master plan, they have identified that the Town’s plant is approaching capacity. The engineers will evaluate options to increase capacity.

Motion made by Trustee Tapey seconded by Trustee Coen to approve Resolution 2024-18 Approving Amendment #1 To The Professional Services Agreement With Bluewater Engineering For The Water System Master Plan. Motion carried 7-0.

STAFF AND ATTORNEY UPDATES

AJ Euckert stated that the bid documents for the elevated water tank are being reviewed and the bid will open again shortly. The annual report is being finalized and will be available this week. The water treatment plant and wastewater treatment plant underwent a cyber security audit.

MAYOR AND TRUSTEE COMMENTS

Mayor Pro Tem Jeffery stated that as a parent of an adopted child she is grateful for what CASA does, and for social services. She is grateful for these services that help as people work through things and is happy to see the Town’s support. She would like the board to have a discussion regarding the ease of access to vaping devices in our school district. Having these available at schools does not make the school feel like a safe place for young adolescents that have been subjected to abuse. It is our obligation as a board to have a conversation about this to ensure the safety of our youth when they are in school.

Trustee Tapey stated that she agrees with Mayor Pro Tem Jeffery that this issue does need to be addressed and a discussion would be good.

Trustee White shared concern about the accusations that were being made regarding the bid selection process for the elevated storage tank. She inquired if JVA was still involved.

Please understand that Board of Trustees members use electronic devices of various kinds to access the materials relevant to the matters before us. Be assured, however, that, by mutual agreement and common practice of this Board of Trustees, these devices are not being used for texting, emailing, or other communications during public meetings.

Maureen Juran stated she has been in contact with the attorney from the entity that was concerned, and they are having conversations. Rebidding the project gives everyone equal opportunity to be selected.

AJ Euckert stated that JVA is still involved, but with some different team members.

EXECUTIVE SESSION

- a. Executive session pursuant to CRS 24-4-402(4) (b) with Town legal counsel to provide legal advice and answer legal questions on pending annexations and negotiations.

Motion made by Mayor Pro Tem Jeffery seconded by Trustees Bristow and White to enter into executive session pursuant to CRS 24-4-402(4) (b) with Town legal counsel to provide legal advice and answer legal questions on pending annexations and negotiations. Motion carried 7-0.

There was a recess at 7:06 PM.

Mayor Mahoney called the executive session to order at 7:10 PM.

Mayor Mahoney adjourned the executive session at 7:58 PM.

ADJOURN

Motion made by Mayor Pro Tem Jeffery seconded by Trustee White to adjourn the meeting. Motion carried unanimously.

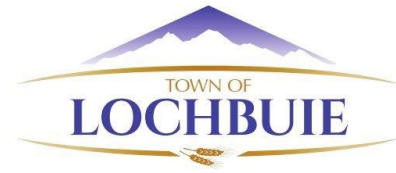
Mayor Mahoney adjourned the meeting at 7:59 PM.

The Board may convene a lawfully called executive session at any time during a regular or special meeting of the Board.

Heather Bowen
Town Clerk

Mayor Mahoney
Mayor

Please understand that Board of Trustees members use electronic devices of various kinds to access the materials relevant to the matters before us. Be assured, however, that, by mutual agreement and common practice of this Board of Trustees, these devices are not being used for texting, emailing, or other communications during public meetings.



Agenda Item Summary

MEETING DATE: April 16, 2024

SUBJECT: Martin and Martin Task Order 56.1 – Public Improvement Standards and Specifications Update

PRESENTED BY: Chris Larmon, Public Works Director

SUMMARY / BACKGROUND

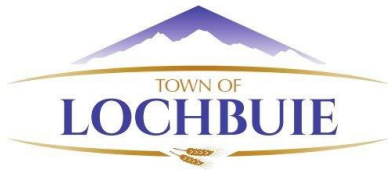
The Town owns and operates several public facilities, including roadways, sidewalks, water and sewer infrastructure, and traffic control devices like roadway signs and, soon, traffic signals.

The Town's Public Improvement Standards and Specifications are a guiding document to ensure that new infrastructure is built or existing systems are upgraded to meet current standards, industry best practices, and regulatory requirements. The town's current standards and specifications were developed in 2004. Since then, significant advancements in construction methods, materials, and regulatory requirements have been made, which are not contemplated in the current version.

The update will include new sections to our current standards and specifications, such as requirements for engineering studies, dry and non-town-owned utilities, parks and trails, and landscaping requirements for public spaces like medians and roundabouts.

FINANCIAL CONSIDERATIONS

The 2024 budget includes \$81,000 for updating Public Improvement Standards and Specification in accounts 10-432-4120, 10-441-4120, 50-410-4120, 50-410-4020, 50-423-4120, and 55-423-4020. The proposed cost from Martin and Martin per our existing contract for on-call engineering services is \$65,000.



STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends the following motion:

- 1) "I move to approve Resolution 2024-19 as presented with the compensation to be paid thereunder not to exceed \$65,000."

ATTACHMENTS

Resolution No. 2024-19 - A resolution of the Board of Trustees of the Town of Lochbuie, Colorado, approving a task order with Martin/Martin, Inc. To update the Town Standards for Public Improvements.

**TOWN OF LOCHBUIE
COUNTIES OF WELD AND ADAMS
STATE OF COLORADO**

RESOLUTION NO. 2024-19

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF
LOCHBUIE, COLORADO, APPROVING A TASK ORDER WITH
MARTIN/MARTIN, INC. TO UPDATE THE TOWN STANDARDS FOR
PUBLIC IMPROVEMENTS**

WHEREAS, the Town and Martin/Martin, Inc. (“M/M”) are parties to a Professional Services Agreement for on-call engineering services dated April 29, 2019 (“PSA”); and

WHEREAS, the Town desires to engage M/M pursuant to the PSA to review the existing Town Standard Specifications for public improvements and to update such standards to reflect current design and construction practices; and

WHEREAS, the Town staff and M/M have negotiated a Task Order pursuant to the PSA to perform such work in the form attached as Exhibit A (“Task Order”).

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Lochbuie, Colorado, the following:

Section 1. The Town Board of Trustees (a) incorporates the above recitations as findings of the Board, (b) authorizes the Mayor to execute on behalf of the Town the Task Order in substantially the form attached hereto as Exhibit A with such minor modifications as may be necessary that do not change the financial obligations of the Town, and with the approval of the Town Attorney.

Section 2. Effective Date. This Resolution shall take effect upon its approval by the Board of Trustees.

ADOPTED THIS 16TH DAY OF APRIL, 2024.

TOWN OF LOCHBUIE, COLORADO

ATTEST:

Michael Mahoney, Mayor

By: _____
Heather Bowen, Town Clerk

EXHIBIT A
TASK ORDER WITH MEMORANDUM

**TOWN OF LOCHBUIE
ON-CALL ENGINEERING SERVICES**

TASK ORDER NO. 56.1 **Task Name:** WO 056.1 Town Standards Update

Requested By: _____	Proposed Start Date: <u>April 15, 2024</u>
Funding Source: _____	Proposed Completion Date: <u>July 31, 2024</u>
Tasks/Deliverables: <u>See attached memorandum</u>	Total Task Order Budget: <u>Hourly</u>

Approval:

_____ **Date:** _____
Town Administrator

Additional Comments: This Task Order is not valid without attached Task Order memorandum, also approved by the Town Administrator.

Attachment: Task Order Memorandum



TOWN OF LOCHBUIE
TASK ORDER MEMORANDUM

To: Town of Lochbuie
703 County Road 37
Lochbuie, Colorado 80603

From: Town Administrator

Date: April 5, 2024

Subject: On-Call Engineering Services

TASK ORDER NO. 56.1

This Task Order Memorandum has been prepared in accordance with the Town’s Professional Services Agreement (PSA) with Martin/Martin., Inc. (the “Consultant”) for on-call engineering services. No work shall be performed by the Consultant until the Town Administrator has executed a Task Order authorizing the Consultant to proceed with the Task(s) identified below.

Task(s) to be Performed:

- Review existing Town Standard Specifications and update to reflect current design and construction practices. Where the existing Standard Specifications exist solely in PDF format, the standards may have to be re-typed unless an editable Word document can be found or created to serve as a starting point for the updates.
- The Town has standards provided in several separate documents. This project will review and incorporate these into the new Standard Specifications as appropriate. These documents include the following:
 - 2004 Town of Lochbuie Standard Specifications for Public Improvements
 - 2024 Town of Lochbuie Comprehensive Plan
 - Town of Lochbuie Testing Requirements
 - Town of Lochbuie Municipal Code (Chapters 11, 13, 18, 19)
 - Town of Lochbuie Record Drawing Requirements
- The following is a list of the existing Town Standard Specifications for Public Improvements:
 - Title
 - Definitions



1. General Design and Construction Guidelines and Drafting Standards
 2. Transportation Improvements (roadway, signs, pavement markings, etc)
 3. Drainage and Flood Control
 4. Water Supply Facilities
 5. Sanitary Sewer
 6. Erosion and Sediment Control
 7. Street Light Installation Policy
 8. Acceptance Procedures
- In addition to a general review and update of the existing Standard Specifications, we anticipate incorporating additional sections to provide a more comprehensive set of Standards for development. The additional sections may include:
 1. Town of Lochbuie Standard Notes
 2. Engineering Studies (Traffic Impact Study, Geotechnical Investigation, Pavement Design etc.)
 3. Traffic Signals (adopt Brighton stds)
 4. Dry and Non-Town Utilities
 5. Non-Potable Water
 6. Landscaping, Parks and Trails
 7. Temporary Construction Facilities and Access
 8. Waivers and Variances
 - Review current Town Standard Details and update to reflect current design and construction practices. Where the existing Standard Details exist solely in PDF format, the details may have to be re-drawn in CAD unless an editable CAD file can be found or created to serve as a starting point for the updates.
 - The following is a list of the existing Town Standard Details:
 1. 2.05 – Curbs
 2. 2.09 – Crosswalks, Stop Bar and Stop Sign Layout
 3. 2.13 – Drive Ramp for Attached Sidewalks
 4. 2.13A – Minor Arterial Revised Cross-Section



5. 2.13B – Major Arterial Revised Cross-Section
6. 2.13C – Collector Without Center Lane With Parking
7. 2.13D – Collector With Parking and Center Turn Lane
8. 2.13E – Collector Without Parking With Center Turn Lane
9. 2.13F – Residential Streets with Detached Sidewalks
10. 2.13G – Residential Streets with Attached Sidewalks
11. 2.13H – Estate Rural Residential Cross-Section
12. 2.13J – Alley Cross-Section
13. 2.17 – Survey Monument Range box
14. 2.57 – Street Name Signs Metro Size Typical Name Street Sign
15. 2.58 – Street Name Signs Metro Size Typical Numbered Street Sign
16. 2.50 – Isometric Drawing of Street Sign Installation
17. 2.54 – City Logo
18. 5.01 – Typical Residential Utilities Locations
19. 5.02 – Typical House Service Connection in Cul-De-Sacs
20. 5.03 – Typical House Service
21. 5.04 – Typical Sanitary Sewer Manhole Detail Plan
22. 5.05 – Typical Sanitary Sewer Manhole Detail
23. Un-numbered/un-labeled Standard Manhole Detail
24. Un-numbered/un-labeled Shallow Manhole Detail
25. Un-numbered/un-labeled Drop Manhole Detail
26. Un-numbered/un-labeled Cast Iron 24” Manhole, Ring and Cover Detail
27. Un-numbered/un-labeled Sewer Clean-Out (single) Detail
28. Un-numbered/un-labeled Sewer Clean-Out (double) Detail
29. Un-numbered/un-labeled Sewer Service Connection
30. Un-numbered/un-labeled Lift Station Detail



31. Un-numbered/un-labeled Typical Trench Patch Section

32. Un-numbered/un-labeled Manhole Marker Post

- The Standard Details also include copies of CDOT standard details for curb ramps, storm sewer inlets and manholes, erosion control, gabions and slope mattress and planting. Denver Water details are included for water system installation components. United Power details are included for light poles. Where these details are continuously being updated by those agencies, the copies of the details will be removed and will include references to the current versions of the details.
- In addition to reviewing and updating the existing standard detail drawings, it is anticipated that several new details will be incorporated into the revised Standards. These new details may include the following:
 1. Concrete Cross Pan
 2. Concrete Drainage Pan
 3. Monolithic Curb and Sidewalk
 4. Drive Ramp for Detached Sidewalks
 5. Sidewalk Chase Drain
 6. Cul-De-Sacs
 7. Pipe Trench
 8. Pipe Encasement
 9. Pipe Casing
 10. Pipe Crossing Support
 11. Ditch or Conduit Crossing
 12. Storm Inlet/Manhole Cover
 13. Cut-Off Wall
 14. Shrub Planting
 15. Tree Planting
 16. Traffic Signals
- One in-person meeting is included with Town staff to review proposed changes to standards and details.



Time Schedule: Start date estimated to be April 2024. Schedule estimated to be 12-16 weeks.

Deliverables: PDF of completed compiled standards and details. Word (.doc) files for written standards and AutoCAD (.dwg) files for details.

Charges: Based on the estimated hours provided within, the estimate fee for identified services is **\$65,000**. All services will be billed on an hourly basis with no set maximum.

Unless otherwise set forth in this Task Order Memorandum, the Charges authorized herein shall be considered a not to exceed figure. Charges shall be calculated pursuant to the hourly rates attached to the PSA as **Exhibit 1**, unless otherwise set forth herein. A copy of the Consultant's final proposal related to the Task(s) outlined above is attached to this Task Order Memorandum as ATTACHMENT A. The Consultant's proposal has been reviewed and approved by the Town Administrator, and the Town therefore requests that you proceed to approve the attached Task Order, which authorizes Martin/Martin, Inc. to proceed with the on-call engineering services described above.

Review and approval of Task Order Memorandum:

Town Administrator

Attachment

April 5, 2024

Chris Larmon
Town of Lochbuie
703 County Road 37
Lochbuie, Colorado 80603

Martin/Martin, Inc. is hereby authorized to perform the following engineering services for:

Job Title: WO 056.1 Town Standards Update Job No.: 19.0580.C.56.1
Sub Job Title: General Civil Engineering Services

I. PROJECT DESCRIPTION

The proposed project consists of the reviewing the existing Town Standard Specifications and updating to reflect current design and construction practices. Where the existing Standard Specifications exist solely in PDF format, the standards may have to be re-typed unless an editable Word document can be found or created to serve as a starting point for the updates.

The project is anticipated to begin in April 2024 and be complete by the end of July 2024.

II. SERVICES

A. Town Standards Update

1. Review and update written Town Standards.
2. Draft Standards in Word.
3. Review and update Town Standard details.
4. Draft Standards in AutoCAD.
5. Compile complete PDF of updated Standards and Details.
6. Review updated standards with Town staff and incorporate comments received.

III. MARTIN/MARTIN, INC. TERMS AND CONDITIONS OF SERVICE

The Terms and Conditions of Service for this proposal are governed by Town of Lochbuie Agreement, dated April 29, 2019.

IV. COMPENSATION

All services will be provided on an hourly basis, with estimates listed below, plus reimbursables.

Town Standards Update:	\$65,000
TOTAL: \$65,000	



V. LABOR RATES

Principal	\$260 per hour	Designer	\$145 per hour
Associate	\$225 per hour	Technician III	\$125 per hour
Sr. Project Manager	\$215 per hour	Technician II	\$115 per hour
Sr. Façade Access Consultant	\$205 per hour	Technician I	\$105 per hour
Sr. Bldg. Envelope Specialist	\$205 per hour	Sr. Construction Services Rep ...	\$170 per hour
Sr. Project Engineer	\$195 per hour	Intern	\$85 per hour
Project Engineer	\$165 per hour	Project Coordinator	\$100 per hour
Project Manager	\$165 per hour	Administrative Assistant	\$95 per hour
Bldg. Envelope Specialist	\$165 per hour	Survey Manager	\$225 per hour
Professional Engineer	\$150 per hour	Professional Land Surveyor	\$155 per hour
Bldg. Envelope Consultant	\$140 per hour	Survey Crew (two-man)	\$250 per hour
Engineer EIT II	\$135 per hour	Survey Crew (one-man)	\$170 per hour
Engineer EIT I	\$125 per hour	Survey Technician II	\$120 per hour
Engineering Intern	\$110 per hour	Survey Technician I	\$110 per hour
Sr. Designer	\$165 per hour		

Rates for personnel above are subject to change each year.

VI. REIMBURSABLE EXPENSES

Non-Labor expenses are in addition to the fee at 1.0 times the amount billed to Martin/Martin, Inc. and are estimated to be \$500.

Other consultants or professional services provided by others will be billed at 1.0 times the amount billed to Martin/Martin, Inc.



ACCEPTANCE AND AUTHORITY

Authorization to proceed is subject to receiving an executed Town of Lochbuie/Engineer Work Order.

Thank you for the opportunity to assist you with this project. Please do not hesitate to contact us with any questions.

Respectfully submitted,

Mark D. Thornbrough, PE

END OF DOCUMENT

G:\SPECIAL DISTRICTS\19.0580-Town of Lochbuie\SUB-JOB\19.0580.C.56-WO 056 Updated Town Standards\ACCOUNTING\19_0580C56.1_April_5_2024_R0_TO.docx



Agenda Item Summary

MEETING DATE: April 16, 2024

SUBJECT: Bond Counsel – Butler Snow Engagement Letter - Revised

PRESENTED BY: Denise Rademacher, Finance Director

SUMMARY / BACKGROUND

In July 2023, the Town entered into an engagement letter with Butler Snow, LLP to provide bond counsel services for the elevated water tank project. At the time, one (1) loan with the Colorado Water Resources and Power Development Authority was contemplated. However, the financing now includes two (2) separate loan agreements. The attached engagement letter will replace in its entirety the engagement letter dated July 3, 2023.

FINANCIAL CONSIDERATIONS

The Town will have two (2) loans from the CWRPDA. While there is some duplication with each loan application and process, it is two separate loans and two separate opinions.

Butler Snow's original 2023 engagement letter proposed a fee of \$15,000. With the work of the second loan, they are requesting an additional \$5,000 for a total of \$20,000.

Staff recommends entering into a new engagement with Butler Snow LLP for the elevated water tank financing, based on the increased time and effort involved with two (2) loans.

RECOMMENDATION/ACTION REQUIRED

Staff recommends the following motion:

“I move to approve Resolution 2024-20 Approving An Engagement Letter With Butler Snow LLP To Provide Bond Counsel Services To The Town.”

ATTACHMENTS

Resolution No. 2024 – 20 – Approving An Engagement Letter With Butler Snow To Provide Bond Counsel Services To The Town

Revised Engagement Letter – Butler Snow

**TOWN OF LOCHBUIE
COUNTIES OF WELD AND ADAMS
STATE OF COLORADO**

RESOLUTION NO. 2024-20

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF
LOCHBUIE, COLORADO, APPROVING AN ENGAGEMENT
LETTER WITH BUTLER SNOW LLP TO PROVIDE BOND
COUNSEL SERVICES TO THE TOWN**

WHEREAS, the Town of Lochbuie (the “Town”) has the authority to enter into contracts for any lawful municipal purpose pursuant to § 31-15-101, C.R.S.; and

WHEREAS, the Town entered into an engagement letter with Butler Snow LLP (“Consultant”) in July 2023; and

WHEREAS, the Town engaged with Consultant to apply for Colorado Water Resources and Power Development Authority (“CWRPDA”) loans for work on a development project; and

WHEREAS, the Town is receiving two loans instead of one, resulting in a proposal for an increased fee from Consultant; and

WHEREAS, the Town desires to enter into a new engagement letter with Consultant, a copy of which is attached to this Resolution as Exhibit 1 (“Agreement”) and is incorporated herein by reference; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES
OF THE TOWN OF LOCHBUIE, AS FOLLOWS:**

Section 1. The Board of Trustees hereby: (a) approves the Agreement with Butler Snow LLP in substantially the form attached hereto as Exhibit 1; (b) authorizes the Town Attorney and Town Administrator to make such changes as may be necessary to correct any non-material errors or language in the Agreement that do not increase the obligations of the Town; and (c) authorizes the Mayor to execute the Agreement when in final form.

Section 2. Effective Date. This Resolution shall be effective upon adoption.

ADOPTED THIS 16th DAY OF APRIL 2023.

TOWN OF LOCHBUIE, COLORADO

Jamie Jeffery, Mayor Pro Tem

ATTEST:

By: _____
Heather Bowen, Town Clerk

Exhibit 1
Engagement Letter

April 10, 2024

Town of Lochbuie
703 County Road 37
Town Hall
Lochbuie, CO 80603

Attention: Denise Rademacher, Finance Director

RE: Proposed Loans from the Colorado Water Resources and Power Development Authority to the Town of Lochbuie, Colorado

Dear Ms. Rademacher:

We are pleased to confirm our engagement as bond counsel to the Town of Lochbuie, Colorado (the “Town”). We appreciate your confidence in us and will do our best to continue to merit it. This letter sets forth the role we expect to serve and the responsibilities we expect to assume as bond counsel to the Town in connection with two proposed Loans (collectively, the “Loan”) from the Colorado Water Resources and Power Development Authority (the “Authority”) and the Town, which Loan will be evidenced by two separate loan agreement to be entered into between the Town and the Authority (collectively, the “Loan Agreement”).

Please note that this engagement letter replaces in its entirety the engagement letter dated July 3, 2023.

Personnel. Kim Crawford will be principally responsible for the work performed by Butler Snow LLP (“Butler Snow”) on your behalf in connection with the Loan and she will report to and take direction from you. Where appropriate, certain tasks may be performed by other attorneys or paralegals. At all times, however, Kim will coordinate, review, and approve all work completed for the Town.

Scope of Responsibilities. Bond counsel is engaged as a recognized independent expert whose primary responsibility is to render an objective legal opinion with respect to the authorization and incurrence of obligations such as the Loan. In our capacity as bond counsel, we will: examine applicable law; prepare or review authorizing and operative documents; consult with the parties to the transaction prior to the closing on the Loan Agreement; review certified proceedings of the Town; and undertake such additional duties as we deem necessary to render the opinion. Subject to the completion of proceedings to our satisfaction, we will render our opinion relating to the validity of the Loan and the enforceability of the security for the Loan.

In rendering our opinion, we will rely upon the Town’s certified proceedings and other certifications of public officials and other persons furnished to us without undertaking to verify the same by independent investigation. Our opinion regarding the Loan will be executed and delivered by us in written form on the date the Loan Agreement is executed and delivered (the “Closing”) and will be based on facts and law existing as of its date. Upon delivery of the opinion, our responsibilities as bond counsel will be concluded with respect to this financing.

1801 California Street
Suite 5100
Denver, Colorado 80202

KIMBERLEY K. CRAWFORD
(720) 330-2354
Kim.Crawford@ButlerSnow.com

T (720) 330-2300
F (720) 330-2301
www.butlersnow.com

Our services as bond counsel are limited to those contracted for explicitly herein; the Town's execution of this letter constitutes as acknowledgement of those limitations. Specifically, but without implied limitation, our responsibilities do not include any representation by Butler Snow in connection with any IRS audit SEC enforcement action or any litigation involving the Town or the Loan, or any other matter. Neither do we assume responsibility for the preparation of any collateral documents (e.g., environmental impact statements) which are to be filed with any state, federal or other regulatory agency. Nor do our services include financial advice (including financial advice about the structure of Loan) or advice on the investment of funds related to the Loan.

Attorney-Client Relationship. In performing our services as bond counsel, the Town will be our client and an attorney-client relationship will exist between us. We will represent the interests of the Town rather than its Board of Trustees, its individual members, or the Town's employees. We assume that other parties to the transaction will retain such counsel as they deem necessary and appropriate to represent their interests in this transaction.

Conflicts of Interest. Before accepting any new business, the Colorado Rules of Professional Conduct (the "Rules") require us to evaluate whether there exist any ethical constraints to representing the Town. We have completed a conflicts check within our firm and have found no current conflict between the Town and our existing clients.

Fee Arrangement. Based upon: (i) our current understanding of the terms, structure, size and schedule of the financing, (ii) the duties we will undertake pursuant to this letter, (iii) the time we anticipate devoting to the financing, and (iv) the responsibilities we assume, our fee for this engagement will be \$20,000. Such fee may vary: (i) if material changes in the structure of the financing occur, (ii) if unusual or unforeseen circumstances arise which require a significant increase in our time or our responsibilities or (iii) the Bonds are not delivered by December 31, 2024. If, at any time, we believe that circumstances require an adjustment of our original fee estimate, we will consult with you.

Our fees are usually paid at Closing. We customarily do not submit any statement until the Closing, unless there is a substantial delay in completing the financing. We understand and agree that our fees will be paid at Closing out of proceeds. If the financing is not consummated, we understand and agree that we will not be paid. If, for any reason, the financing is completed without our opinion as bond counsel, we will expect to be compensated at our normal hourly rates (currently ranging from \$100 to \$650 depending on personnel) for time actually spent on your behalf, plus disbursements.

Document Retention. At or within a reasonable period after Closing, we will review the file to determine what materials should be retained as a record of our representation and those that are no longer needed. We will provide you with a copy of the customary transcript of documents after Closing and will return any original documents obtained from you (if a copy is not included in the transcript). Our document retention policy is attached as **Exhibit A**.

Termination of Engagement. Upon delivery of our approving opinion, our responsibilities as bond counsel will terminate with respect to the Loan, and our representation of the Town and the attorney-client relationship created by this engagement letter will be concluded. Should the Town seek

the advice of bond counsel on a post-closing matter or seek other, additional legal services, we would be happy to discuss the nature and extent of our separate engagement at that time.

Approval. If the foregoing terms of this engagement are acceptable to you, please so indicate by returning a copy of this letter signed by the officer so authorized, keeping a copy for your files.

We are pleased to have the opportunity to serve as your bond counsel and look forward to a mutually satisfactory and beneficial relationship. If at any time you have questions concerning our work or our fees, we hope that you will contact us immediately.

BUTLER SNOW LLP

By: *Kimberley Crawford*

ACCEPTED AND APPROVED:

TOWN OF LOCHBUIE, COLORADO

By: _____

Title: _____

Date: _____

KKC/jw
Enclosure

EXHIBIT A
NOTICE TO CLIENTS OF BUTLER SNOW'S
RECORD RETENTION & DESTRUCTION POLICY FOR CLIENT FILES

Butler Snow maintains its client files electronically. Ordinarily, we do not keep separate paper files. We will scan documents you or others send to us related to your matter to our electronic file for that matter and will ordinarily retain only the electronic version while your matter is pending. **Unless you instruct us otherwise, once such documents have been scanned to our electronic file, we will destroy all paper documents provided to us.** If you send us original documents that need to be maintained as originals while the matter is pending, we ordinarily will scan those to our client file and return the originals to you for safekeeping. Alternatively, you may request that we maintain such originals while the matter is pending. If we agree to do that, we will make appropriate arrangements to maintain those original documents while the matter is pending.

At all times, records and documents in our possession relating to your representation are subject to Butler Snow's Record Retention and Destruction Policy for Client Files. Compliance with this policy is necessary to fulfill the firm's legal and ethical duties and obligations, and to ensure that information and data relating to you and the legal services we provide are maintained in strict confidence at all times during and after the engagement. All client matter files are subject to these policies and procedures.

At your request, at any time during the representation, you may access or receive copies of any records or documents in our possession relating to the legal services being provided to you, excluding certain firm business or accounting records. We reserve the right to retain originals or copies of any such records or documents as needed during the course of the representation.

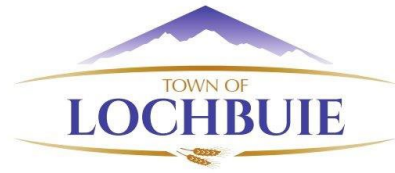
Unless you instruct us otherwise, once our work on this matter is completed, we will designate your file as a closed file on our system and will apply our document retention policy then in effect to the materials in your closed files. At that time, we ordinarily will return to you any original documents we have maintained in accordance with the preceding paragraph while the matter was pending. Otherwise, we will retain the closed file materials for our benefit and subject to our own policies and procedures concerning file retention and destruction. Accordingly, if you desire copies of any documents (including correspondence, e-mails, pleadings, contracts, agreements, etc.) related to this matter or generated while it was pending, you should request such copies at the time our work on this matter is completed.

You will be notified and given the opportunity to identify and request copies of such items you would like to have sent to you or someone else designated by you. You will have 30 days from the date our notification is sent to you to advise us of any items you would like to receive. You will be billed for the expense of assimilating, copying and transmitting such records. We reserve the right to retain copies of any such items as we deem appropriate or necessary for our use. Any non-public information, records or documents retained by Butler Snow and its employees will be kept confidential in accordance with applicable rules of professional responsibility.

Any file records and documents or other items not requested within 30 days will become subject to the terms of Butler Snow's Record Retention and Destruction Policy for Client Files and will be subject to final disposition by Butler Snow at its sole discretion. Pursuant to the terms of Butler Snow's Record Retention and Destruction Policy for Client Files, all unnecessary or extraneous items, records or documents may be removed from the file and destroyed. The remainder of the file will be prepared for closing and placed in storage or archived. It will be retained for the period of time established by the policy for files related to this practice area, after which it will be completely destroyed. This includes all records and documents, regardless of format.

While we will use our best efforts to maintain confidentiality and security over all file records and documents placed in storage or archived, to the extent allowed by applicable law, Butler Snow specifically disclaims any responsibility for claimed damages or liability arising from damage or destruction to such records and documents, whether caused by accident; natural disasters such as flood, fire, or wind damage; terrorist attacks; equipment failures; breaches of Butler Snow's network security; or the negligence of third-party providers engaged by our firm to store and retrieve records.

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Agenda Item Summary (AIS)

MEETING DATE: April 16, 2024
SUBJECT: Finance Department Monthly Report
PRESENTED BY: Denise Rademacher, Finance Director

INTRODUCTION

The purpose of this report is to provide the Board with information on the Town's finances and projects being pursued. The following is a summary of the various types of projects underway and board request follow up:

- a. **Financial Statements** – March's financial statements are attached. Staff will present an in-depth quarterly report in May summarizing 1Q results.
- b. **Audit** – The 2023 audit is finishing up. Staff expects to receive a first draft report this month with a projected presentation date in May.
- c. **Training** – Jasmine Scaggiari attended the 2024 Denver Government / Nonprofit training on March 26, 2024, presented by Clifton Larson Allen.
- d. **Project Financing** –
Wastewater Treatment Plant Expansion:
Staff met with Alan Matlosz with Stifel, Nicholas & Company, Inc., the Town's bond underwriter, to review funding scenarios for the wastewater treatment plant expansion.
Elevated Tank:
Staff is working with Town's bond counsel, Town Attorney, and Town Engineers to review the two loan applications and provide the documentation to the Colorado Water Resource and Power Development Authority (CWRPDA) by the deadlines for the elevated tank financing. Bond closing is set for May 23, 2024.
- e. **2025 Budget** – Staff will begin preparing the 2025 Budget once the 2023 Audit is completed.
- f. **2024 Budget Amendments** – The Conservation Trust Fund should be amended to have CTF funds pay for a larger portion of the Greenway Trail. The project was delayed and appropriated 2023 funds were not used. General Fund amendments may also be necessary.

ATTACHMENTS

- March Financial Statements
- March A/R Aging Report

TOWN OF LOCHBUIE
 COMBINED CASH INVESTMENT
 MARCH 31, 2024

COMBINED CASH ACCOUNTS

01-1000015	CHASE-OPERATING ACCOUNT	1,517,156.19
01-1000016	CSIP	8,315,520.12
01-1000017	CSAFE	8,334,922.46
01-1000020	CASH ON HAND	600.00
01-1000021	CASH - PETTY CASH	350.00
01-1000031	CHASE-SEWER TREATMENT PIFS	1,401,562.45
01-1000057	COLOTRUST - POOLED FUNDS	8,970,501.04
01-1000058	CHASE-CD-SEWER TREATMENT PIF	6,882,256.27
01-1000059	CHASE-CD-ARPA FUNDS	1,880,093.94
01-1000060	CHASE - SCHOOL CONTRIBUTION	416,957.36
01-1000061	CHASE - SILVERPEAKS SUPPLY	855,482.15
01-1000062	CHASE - INTERSTATE EXCHANGE	455,779.15
01-1000063	CHASE - AMERICAN RESCUE PLAN	40.67
01-1000070	DEPOSITS	1,320.00
01-1000071	JPMC FEDERAL HOME LOAN-2/2025	1,497,855.65
01-1000072	JPMC FEDERAL FARM CR-7/2025	1,498,992.09
01-1000073	JPMC T BILL - 8/24	2,944,919.70
01-1000076	JPMC TBILL 0524	993,463.91
01-1000077	JPMC TBILL 0825	977,226.56
01-1000752	XBP EFT CLEARING	28,379.57
		46,973,379.28
01-1000010	CASH ALLOCATED TO OTHER FUNDS	(46,973,379.28)
		.00
		.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	8,933,094.38
20	ALLOCATION TO CONSERVATION TRUST FUND	148,278.86
50	ALLOCATION TO WATER FUND	20,306,329.39
55	ALLOCATION TO SEWER FUND	17,585,676.65
		46,973,379.28
	ALLOCATION FROM COMBINED CASH FUND - 01-1000010	(46,973,379.28)
		.00
		.00

TOWN OF LOCHBUIE
BALANCE SHEET
MARCH 31, 2024

GENERAL FUND

ASSETS

10-1000010	CASH IN COMBINED FUND	8,933,094.38	
10-1000057	VEHICLE ESCROW-159950.1-'24 DT	394,679.90	
10-1000060	A/R - CUSTOMERS	7,890.48	
10-1000069	CASH WITH COUNTY TREASURER	83,037.36	
10-1000070	PROPERTY TAX RECEIVABLE	576,917.00	
10-1000088	A/R DEVELOPERS	(75,718.70)	
10-1000091	DUE FROM OTHER GOVTS	225,251.70	
	TOTAL ASSETS		10,145,152.12

LIABILITIES AND EQUITY

LIABILITIES

10-2000203	ACCOUNTS PAYABLE	481,433.47	
10-2000204	UNCLAIMED PROPERTY	1,707.66	
10-2000206	ACCRUED WAGES PAYABLE	42,326.53	
10-2000208	WAGES PAYABLE	75,547.24	
10-2000209	SUTA/WC PAYABLE	1,447.70	
10-2000211	PLAN 457 PAYABLE	5,591.20	
10-2000220	PERA LOCHBUIE MATCH PYBLE	8,744.09	
10-2000221	PERA EE CONTR PYBLE	5,363.30	
10-2000222	FEDERAL WITHHOLDING PAYABLE	9,646.78	
10-2000223	FICA-MEDICARE PAYABLE	3,007.70	
10-2000224	STATE WITHHOLDING PAYABLE	3,629.00	
10-2000225	FPPA EE CONTRIBUTION PAYABLE	5,489.96	
10-2000226	FPPA LOCHBUIE MATCH PAYABLE	6,703.83	
10-2000227	GARNISHMENTS PAYABLE	430.60	
10-2000232	FPPA D&D PAYABLE	1,611.00	
10-2000233	HSA PAYABLE	304.62	
10-2000234	PUBLIC SAFETY SURCHARGE	24,320.00	
10-2000235	OJW SURCHARGE	30.00	
10-2000241	DEFERRED REVENUE- PROPERTY TAX	576,917.00	
10-2000285	LANDSCAPING ESCROW	24,150.00	
10-2000390	SILVER PEAKS DEVEL SURCHG	5,984.66	
	TOTAL LIABILITIES		1,284,386.34

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
10-2000801	CURRENT FUND BALANCE	9,518,368.80	
	REVENUE OVER EXPENDITURES - YTD	(657,603.02)	
	BALANCE - CURRENT DATE		8,860,765.78
	TOTAL FUND EQUITY		8,860,765.78
	TOTAL LIABILITIES AND EQUITY		10,145,152.12

TOWN OF LOCHBUIE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX</u>					
10-320-1600	37,156.90	236,407.47	576,917.00	340,509.53	41.0
10-320-1605	1,669.37	5,156.70	23,000.00	17,843.30	22.4
10-320-1610	.00	366,548.28	1,900,000.00	1,533,451.72	19.3
10-320-1615	41,713.01	129,299.31	550,000.00	420,700.69	23.5
10-320-1620	1,671.88	12,917.80	556,000.00	543,082.20	2.3
10-320-1621	.00	.00	800.00	800.00	.0
10-320-1622	.00	.00	36,500.00	36,500.00	.0
TOTAL TAX	82,211.16	750,329.56	3,643,217.00	2,892,887.44	20.6
<u>FRANCHISES</u>					
10-325-1625	9,853.97	19,203.35	113,000.00	93,796.65	17.0
10-325-1635	.00	.00	48,000.00	48,000.00	.0
10-325-1640	.00	8,963.76	50,000.00	41,036.24	17.9
10-325-1925	.00	1,200.00	1,200.00	.00	100.0
TOTAL FRANCHISES	9,853.97	29,367.11	212,200.00	182,832.89	13.8
<u>LICENSE & PERMIT</u>					
10-330-1700	175.00	5,740.00	10,000.00	4,260.00	57.4
10-330-1701	.00	.00	1,405.00	1,405.00	.0
10-330-1702	1,813.25	10,943.75	20,000.00	9,056.25	54.7
10-330-1705	1,507.41	26,425.17	525,600.00	499,174.83	5.0
10-330-1714	25.00	150.00	715.00	565.00	21.0
10-330-1715	100.00	265.00	600.00	335.00	44.2
TOTAL LICENSE & PERMIT	3,620.66	43,523.92	558,320.00	514,796.08	7.8
<u>INTERGOVERNMENTAL</u>					
10-335-1725	.00	39,394.18	229,252.00	189,857.82	17.2
10-335-1730	.00	326.13	2,500.00	2,173.87	13.1
10-335-1740	2,497.04	6,726.22	26,000.00	19,273.78	25.9
TOTAL INTERGOVERNMENTAL	2,497.04	46,446.53	257,752.00	211,305.47	18.0
<u>GRANTS</u>					
10-340-1250	495.00	1,490.00	3,000.00	1,510.00	49.7
10-340-1301	.00	.00	73,000.00	73,000.00	.0
10-340-1302	.00	.00	880,000.00	880,000.00	.0
10-340-1729	.00	.00	131,962.00	131,962.00	.0
TOTAL GRANTS	495.00	1,490.00	1,087,962.00	1,086,472.00	.1

TOWN OF LOCHBUIE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FEES</u>					
10-350-1804	ADMINISTRATION SERVICES	4,783.38	16,306.99	78,400.00	62,093.01 20.8
10-350-1806	PLAN REVIEW FEE	1,173.41	9,158.53	39,200.00	30,041.47 23.4
10-350-1808	COURT BOND FEE	25.00	275.00	.00 (275.00)	.0
10-350-1809	LAND USE APPLICATION	.00	.00	5,000.00	5,000.00 .0
10-350-1810	COPY FEES	45.00	147.50	600.00	452.50 24.6
10-350-1812	BAG FEE	.00	.00	2,500.00	2,500.00 .0
10-350-1817	INFRASTRUCTURE FEE	.00	856.42	64,336.00	63,479.58 1.3
10-350-1818	INTERSTATE EXCHANGE	.00	685.14	61,627.00	60,941.86 1.1
10-350-1819	PUBLIC SAFETY FEE	.00	130.00	9,880.00	9,750.00 1.3
	TOTAL FEES	6,026.79	27,559.58	261,543.00	233,983.42 10.5
<u>FINES & FORFEITS</u>					
10-360-1825	FINES - GENERAL	5,602.00	16,944.00	66,000.00	49,056.00 25.7
10-360-1831	VIN INSPECTION FEES	105.00	280.00	900.00	620.00 31.1
10-360-1832	COURT FEES	1,230.00	3,900.00	18,000.00	14,100.00 21.7
10-360-1885	CASH BOND	750.00	750.00	.00 (750.00)	.0
10-360-1886	SEX OFFENDER REGISTRY FEE	125.00	450.00	1,500.00	1,050.00 30.0
10-360-1994	VEHICLE IMPOUNDS	360.00	1,140.00	2,500.00	1,360.00 45.6
	TOTAL FINES & FORFEITS	8,172.00	23,464.00	88,900.00	65,436.00 26.4
<u>TRASH SERVICE REVENUE</u>					
10-365-1510	DELINQUENT NOTICE	774.00	2,466.60	8,700.00	6,233.40 28.4
10-365-1812	ACCOUNT SETUP/TRANSFER FEE	78.00	303.00	850.00	547.00 35.7
10-365-1990	OTHER REVENUE	39.00	156.00	350.00	194.00 44.6
10-365-2000	TRASH SERVICE	46,699.46	139,400.16	567,000.00	427,599.84 24.6
	TOTAL TRASH SERVICE REVENUE	47,590.46	142,325.76	576,900.00	434,574.24 24.7

TOWN OF LOCHBUIE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OTHER</u>					
10-370-1850 INTEREST EARNED	25,001.40	128,949.59	280,000.00	151,050.41	46.1
10-370-1852 DEVELOPER REIMBURSEMENTS	28,205.77	97,552.43	300,000.00	202,447.57	32.5
10-370-1854 UNREALIZED GAIN/LOSS ON INVEST	3,104.18	6,399.36	.00	(6,399.36)	.0
10-370-1855 T MOBILE RENTAL	2,256.92	6,770.76	27,083.00	20,312.24	25.0
10-370-1856 VERIZON WIRELESS LEASE	.00	3,000.89	12,123.00	9,122.11	24.8
10-370-1955 OIL & GAS ROYALTIES	1,381.15	4,500.57	21,500.00	16,999.43	20.9
10-370-1956 MINERAL LEASE	.00	.00	60,000.00	60,000.00	.0
10-370-1957 SEVERANCE TAX	.00	.00	230,000.00	230,000.00	.0
10-370-1962 EVENTS & FESTIVALS	1,000.00	1,000.00	25,000.00	24,000.00	4.0
10-370-1990 OTHER REVENUE	387.40	427.10	22,000.00	21,572.90	1.9
10-370-1991 UNITED POWER CAPITAL CREDITS	.00	.00	3,000.00	3,000.00	.0
10-370-1998 LEASE PROCEEDS	.00	.00	173,000.00	173,000.00	.0
TOTAL OTHER	61,336.82	248,600.70	1,153,706.00	905,105.30	21.6
TOTAL FUND REVENUE	221,803.90	1,313,107.16	7,840,500.00	6,527,392.84	16.8

TOWN OF LOCHBUIE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-421-3010 REGULAR SALARIES	7,587.18	16,652.34	84,081.00	67,428.66	19.8
10-421-3011 OVERTIME PAY	.00	.00	400.00	400.00	.0
10-421-3013 PAYROLL TAXES	117.07	257.51	1,369.00	1,111.49	18.8
10-421-3065 PERA CONTRIBUTION	1,133.13	2,484.70	12,585.00	10,100.30	19.7
10-421-3080 WORKERS COMP	9.96	29.88	105.00	75.12	28.5
10-421-3081 INSURANCE / 457 CONTRIBUTIONS	321.78	874.29	8,132.00	7,257.71	10.8
10-421-3083 457 PLAN MATCH	54.00	126.00	1,092.00	966.00	11.5
10-421-3090 TRAINING	480.00	480.00	10,000.00	9,520.00	4.8
10-421-4020 OTHER FEES & PROF SERVICES	.00	1,021.42	8,500.00	7,478.58	12.0
10-421-5700 VEHICLE ALLOWANCE	45.00	90.00	270.00	180.00	33.3
10-421-5710 PHONE ALLOWANCE	34.50	69.00	399.00	330.00	17.3
10-421-6100 GENERAL SUPPLIES	55.51	68.41	500.00	431.59	13.7
10-421-6200 SPECIAL EVENTS	500.00	6,298.00	59,500.00	53,202.00	10.6
10-421-7100 DUES & SUBSCRIPTIONS	.00	18,026.00	11,501.00	(6,525.00)	156.7
10-421-7150 ELECTIONS	.00	.00	10,000.00	10,000.00	.0
10-421-7250 RECORDING / PUBLISHING FEES	26.88	25,111.48	500.00	(24,611.48)	5022.3
10-421-8880 OTHER EXPENSE	.00	.00	2,500.00	2,500.00	.0
TOTAL LEGISLATIVE	10,365.01	71,589.03	211,434.00	139,844.97	33.9
<u>JUDICIAL</u>					
10-422-3010 REGULAR SALARIES	7,321.53	16,945.63	65,131.00	48,185.37	26.0
10-422-3011 OVERTIME PAY	.00	.00	275.00	275.00	.0
10-422-3013 PAYROLL TAXES	119.75	277.20	1,079.00	801.80	25.7
10-422-3065 PERA CONTRIBUTION	1,170.81	2,770.63	10,747.00	7,976.37	25.8
10-422-3080 WORKERS COMP	9.68	29.04	102.00	72.96	28.5
10-422-3081 INSURANCE / 457 CONTRIBUTIONS	1,206.09	3,237.20	11,974.00	8,736.80	27.0
10-422-3083 PLAN 457 MATCH	158.25	369.25	1,638.00	1,268.75	22.5
10-422-3090 TRAINING	.00	.00	3,000.00	3,000.00	.0
10-422-4000 JUDGE FEES	600.00	1,800.00	7,200.00	5,400.00	25.0
10-422-4140 LEGAL & PROSECUTING ATTY FEES	600.00	1,800.00	8,200.00	6,400.00	22.0
10-422-4340 INTERPRETER SERVICE	173.29	483.29	2,280.00	1,796.71	21.2
10-422-6100 GENERAL SUPPLIES	.00	219.98	1,000.00	780.02	22.0
10-422-7100 DUES & SUBSCRIPTIONS	.00	100.00	120.00	20.00	83.3
TOTAL JUDICIAL	11,359.40	28,032.22	112,746.00	84,713.78	24.9

TOWN OF LOCHBUIE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-423-3010	25,868.08	61,005.30	225,456.00	164,450.70	27.1
10-423-3011	.00	.00	475.00	475.00	.0
10-423-3013	421.95	994.41	3,753.00	2,758.59	26.5
10-423-3065	3,857.81	9,086.76	33,614.00	24,527.24	27.0
10-423-3080	28.57	85.71	301.00	215.29	28.5
10-423-3081	1,768.52	4,991.80	26,169.00	21,177.20	19.1
10-423-3083	294.75	687.75	2,724.00	2,036.25	25.3
10-423-3090	158.60	336.68	5,000.00	4,663.32	6.7
10-423-4020	6,712.55	12,181.40	36,120.00	23,938.60	33.7
10-423-4050	684.89	2,822.47	22,000.00	19,177.53	12.8
10-423-4100	4,333.33	4,333.33	10,000.00	5,666.67	43.3
10-423-4120	.00	4,273.91	36,200.00	31,926.09	11.8
10-423-4140	6,584.31	36,414.92	100,000.00	63,585.08	36.4
10-423-4380	373.33	1,119.99	6,000.00	4,880.01	18.7
10-423-4400	.00	.00	3,009.00	3,009.00	.0
10-423-4460	158.09	1,362.23	16,500.00	15,137.77	8.3
10-423-4470	89.82	413.12	2,600.00	2,186.88	15.9
10-423-5010	3,418.52	6,917.04	14,000.00	7,082.96	49.4
10-423-5300	66.81	66.81	1,500.00	1,433.19	4.5
10-423-5410	442.36	1,557.88	7,000.00	5,442.12	22.3
10-423-5420	7.50	22.50	120.00	97.50	18.8
10-423-5450	442.56	1,181.98	6,100.00	4,918.02	19.4
10-423-5500	.00	3,272.30	5,300.00	2,027.70	61.7
10-423-5700	105.00	210.00	630.00	420.00	33.3
10-423-5710	128.50	265.00	867.00	602.00	30.6
10-423-5800	.00	.00	500.00	500.00	.0
10-423-5850	171.99	1,371.14	1,900.00	528.86	72.2
10-423-6100	14.67	864.67	4,000.00	3,135.33	21.6
10-423-6115	.00	.00	5,000.00	5,000.00	.0
10-423-7100	47.38	2,446.28	6,000.00	3,553.72	40.8
10-423-7200	371.59	2,363.87	5,770.00	3,406.13	41.0
10-423-7220	187.25	661.44	650.00	(11.44)	101.8
10-423-7221	1,044.42	3,213.33	14,800.00	11,586.67	21.7
10-423-8880	40.00	108.41	3,600.00	3,491.59	3.0
10-423-9400	.00	.00	105,000.00	105,000.00	.0
10-423-9401	1,591.25	475,478.51	428,615.00	(46,863.51)	110.9
TOTAL ADMINISTRATION	59,414.40	640,110.94	1,141,273.00	501,162.06	56.1

TOWN OF LOCHBUIE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
10-431-3010	REGULAR SALARIES	153,303.98	351,582.21	1,360,709.00	1,009,126.79 25.8
10-431-3011	OVERTIME PAY	2,460.72	5,665.63	40,925.00	35,259.37 13.8
10-431-3013	PAYROLL TAXES	2,550.18	5,849.24	23,130.00	17,280.76 25.3
10-431-3060	FPPA RETIREMENT COST	18,422.28	42,652.12	164,481.00	121,828.88 25.9
10-431-3065	PERA CONTRIBUTION	2,097.61	4,817.72	21,244.00	16,426.28 22.7
10-431-3080	WORKERS COMP	2,676.92	8,036.76	28,238.00	20,201.24 28.5
10-431-3081	INSURANCE / 457 CONTRIBUTIONS	14,240.07	38,489.00	160,996.00	122,507.00 23.9
10-431-3083	PLAN 457 MATCH	677.25	1,580.25	8,190.00	6,609.75 19.3
10-431-3090	TRAINING	795.00	5,511.00	15,000.00	9,489.00 36.7
10-431-3091	PRE-HIRE EVALS	.00	.00	9,000.00	9,000.00 .0
10-431-4020	OTHER FEES - PROF & TECH SRVCS	.00	37,433.00	59,404.00	21,971.00 63.0
10-431-4021	WELD COUNTY DISPATCH	.00	64,761.27	76,987.00	12,225.73 84.1
10-431-4022	VICTIMS ADVOCATE	.00	30,653.28	35,258.00	4,604.72 86.9
10-431-4050	CONTRACT IT FEES	904.77	10,773.70	56,250.00	45,476.30 19.2
10-431-4140	LEGAL & PROSECUTING ATTY FEES	234.00	760.50	5,000.00	4,239.50 15.2
10-431-4260	LABORATORY FEES	.00	.00	2,400.00	2,400.00 .0
10-431-4460	R&M SVC'S BUILDINGS	158.12	987.79	10,750.00	9,762.21 9.2
10-431-4475	PD LEASES	.00	.00	47,079.00	47,079.00 .0
10-431-4476	COPIER LEASE	.00	455.04	3,100.00	2,644.96 14.7
10-431-5010	INSURANCE/BONDS	21,336.46	41,319.42	85,000.00	43,680.58 48.6
10-431-5410	ELECTRIC/GAS UTILITIES	410.56	1,456.78	5,700.00	4,243.22 25.6
10-431-5420	TRASH FEES	7.50	22.50	120.00	97.50 18.8
10-431-5450	TELEPHONE SERVICE	1,409.87	4,175.83	15,000.00	10,824.17 27.8
10-431-5500	PRINTING & PUBLISHING	.00	.00	2,500.00	2,500.00 .0
10-431-5710	PHONE ALLOWANCE	6.00	18.00	192.00	174.00 9.4
10-431-6100	GENERAL SUPPLIES	263.94	2,081.25	6,700.00	4,618.75 31.1
10-431-6115	EQUIPMENT	35.99	1,360.18	10,000.00	8,639.82 13.6
10-431-6116	AMMUNITION	.00	.00	6,000.00	6,000.00 .0
10-431-6120	UNIFORMS	1,613.72	4,644.40	23,000.00	18,355.60 20.2
10-431-6200	FUEL & OIL	2,011.10	5,271.84	21,600.00	16,328.16 24.4
10-431-6500	REPAIRS AND MAINTENANCE	3,570.00	3,570.00	2,000.00	(1,570.00) 178.5
10-431-6501	R&M FLEET	2,710.91	7,317.32	26,000.00	18,682.68 28.1
10-431-7100	DUES	5,292.47	7,710.49	19,750.00	12,039.51 39.0
10-431-8880	OTHER EXPENSE	.00	440.00	2,500.00	2,060.00 17.6
10-431-9400	CAPITAL OUTLAY / CONTINGENCY	.00	.00	82,500.00	82,500.00 .0
	TOTAL POLICE	237,189.42	689,396.52	2,436,703.00	1,747,306.48 28.3

TOWN OF LOCHBUIE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
10-432-3010	16,037.19	37,804.65	225,013.00	187,208.35	16.8
10-432-3011	.00	.00	250.00	250.00	.0
10-432-3013	250.96	592.72	3,717.00	3,124.28	16.0
10-432-3065	2,370.59	5,588.40	33,297.00	27,708.60	16.8
10-432-3080	87.50	262.50	922.00	659.50	28.5
10-432-3081	1,492.68	4,913.08	28,423.00	23,509.92	17.3
10-432-3083	226.50	528.50	3,367.00	2,838.50	15.7
10-432-3090	971.20	971.20	5,000.00	4,028.80	19.4
10-432-4050	180.96	1,328.78	8,550.00	7,221.22	15.5
10-432-4055	.00	.00	24,833.00	24,833.00	.0
10-432-4070	1,742.53	23,152.64	358,000.00	334,847.36	6.5
10-432-4120	.00	7,167.50	26,200.00	19,032.50	27.4
10-432-4140	6,924.00	21,128.31	10,000.00	(11,128.31)	211.3
10-432-5450	40.68	122.04	500.00	377.96	24.4
10-432-5710	2.00	6.00	24.00	18.00	25.0
10-432-6100	169.47	307.91	1,000.00	692.09	30.8
10-432-7100	.00	.00	4,200.00	4,200.00	.0
10-432-7291	18,725.50	72,066.18	300,000.00	227,933.82	24.0
10-432-8880	305.87	555.12	1,250.00	694.88	44.4
10-432-9401	59.94	6,678.35	121,000.00	114,321.65	5.5
	<u>49,587.57</u>	<u>183,173.88</u>	<u>1,155,546.00</u>	<u>972,372.12</u>	<u>15.9</u>
TOTAL COMMUNITY DEVELOPMENT					

TOWN OF LOCHBUIE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS/STREETS</u>					
10-441-3010	15,025.75	34,967.61	148,113.00	113,145.39	23.6
10-441-3011	257.93	917.39	3,200.00	2,282.61	28.7
10-441-3013	251.02	589.51	2,497.00	1,907.49	23.6
10-441-3065	2,259.26	5,304.71	22,368.00	17,063.29	23.7
10-441-3080	257.95	773.85	2,718.00	1,944.15	28.5
10-441-3081	2,480.11	5,820.14	24,611.00	18,790.86	23.7
10-441-3083	178.20	415.80	2,324.00	1,908.20	17.9
10-441-3090	145.00	1,207.25	10,250.00	9,042.75	11.8
10-441-4050	180.95	873.87	8,550.00	7,676.13	10.2
10-441-4120	.00	7,513.25	87,200.00	79,686.75	8.6
10-441-4420	.00	265.41	19,000.00	18,734.59	1.4
10-441-4476	.00	.00	63,778.00	63,778.00	.0
10-441-4480	4,552.61	12,575.11	470,000.00	457,424.89	2.7
10-441-4485	.00	6,984.11	30,000.00	23,015.89	23.3
10-441-5010	1,916.58	3,878.16	10,500.00	6,621.84	36.9
10-441-5410	672.45	2,279.36	7,500.00	5,220.64	30.4
10-441-5420	36.40	90.23	1,000.00	909.77	9.0
10-441-5450	142.38	445.89	1,800.00	1,354.11	24.8
10-441-5710	2.00	6.00	24.00	18.00	25.0
10-441-6100	97.13	300.00	3,850.00	3,550.00	7.8
10-441-6115	389.00	828.85	24,270.00	23,441.15	3.4
10-441-6120	.00	384.94	1,200.00	815.06	32.1
10-441-6200	1,885.45	3,793.53	15,000.00	11,206.47	25.3
10-441-6501	605.53	3,361.48	24,600.00	21,238.52	13.7
10-441-6570	.00	5,980.68	13,000.00	7,019.32	46.0
10-441-6586	240.32	1,317.13	15,000.00	13,682.87	8.8
10-441-7100	.00	.00	4,500.00	4,500.00	.0
10-441-8880	.00	.00	2,500.00	2,500.00	.0
10-441-9400	70,000.00	70,000.00	797,745.00	727,745.00	8.8
10-441-9403	.00	.00	1,100,000.00	1,100,000.00	.0
TOTAL PUBLIC WORKS/STREETS	101,576.02	170,874.26	2,917,098.00	2,746,223.74	5.9

TOWN OF LOCHBUIE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS/PARKS</u>					
10-442-3010	15,025.75	34,967.61	130,113.00	95,145.39	26.9
10-442-3011	257.93	917.39	3,200.00	2,282.61	28.7
10-442-3013	251.02	589.51	2,200.00	1,610.49	26.8
10-442-3065	2,259.26	5,304.71	19,707.00	14,402.29	26.9
10-442-3080	222.93	668.79	2,349.00	1,680.21	28.5
10-442-3081	2,480.11	5,820.13	22,278.00	16,457.87	26.1
10-442-3083	178.20	415.80	2,012.00	1,596.20	20.7
10-442-3090	165.85	165.85	3,750.00	3,584.15	4.4
10-442-4050	180.95	873.85	8,550.00	7,676.15	10.2
10-442-4420	.00	.00	17,000.00	17,000.00	.0
10-442-4440	1,934.18	2,230.98	6,850.00	4,619.02	32.6
10-442-4476	.00	.00	37,066.00	37,066.00	.0
10-442-4520	.00	143.26	15,000.00	14,856.74	1.0
10-442-5010	773.11	1,565.22	5,700.00	4,134.78	27.5
10-442-5410	700.26	2,320.34	8,100.00	5,779.66	28.7
10-442-5420	36.40	90.23	1,000.00	909.77	9.0
10-442-5450	142.38	445.88	1,800.00	1,354.12	24.8
10-442-5710	2.00	6.00	24.00	18.00	25.0
10-442-5850	.00	.00	27,200.00	27,200.00	.0
10-442-6100	97.14	525.14	3,350.00	2,824.86	15.7
10-442-6115	.00	1,652.57	10,360.00	8,707.43	16.0
10-442-6120	.00	384.97	1,200.00	815.03	32.1
10-442-6200	.00	.00	2,500.00	2,500.00	.0
10-442-6575	.00	593.60	1,500.00	906.40	39.6
10-442-6576	.00	.00	20,000.00	20,000.00	.0
10-442-6577	.00	.00	10,000.00	10,000.00	.0
10-442-7100	.00	.00	1,400.00	1,400.00	.0
10-442-8880	.00	.00	2,500.00	2,500.00	.0
10-442-9420	.00	.00	40,700.00	40,700.00	.0
	<u>24,707.47</u>	<u>59,681.83</u>	<u>407,409.00</u>	<u>347,727.17</u>	<u>14.7</u>
<u>TRASH SERVICE EXPENSES</u>					
10-445-0050	42,869.36	127,851.50	538,200.00	410,348.50	23.8
	<u>42,869.36</u>	<u>127,851.50</u>	<u>538,200.00</u>	<u>410,348.50</u>	<u>23.8</u>
<u>DEBT SERVICE</u>					
10-446-8877	.00	.00	121,300.00	121,300.00	.0
10-446-8878	.00	.00	195,000.00	195,000.00	.0
	<u>.00</u>	<u>.00</u>	<u>316,300.00</u>	<u>316,300.00</u>	<u>.0</u>

TOWN OF LOCHBUIE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>TRANSFERS OUT</u>						
10-447-1900	TRANSFER TO CAPITAL IMPROVEMEN	.00	.00	500,000.00	500,000.00	.0
	TOTAL TRANSFERS OUT	.00	.00	500,000.00	500,000.00	.0
	TOTAL FUND EXPENDITURES	537,068.65	1,970,710.18	9,736,709.00	7,765,998.82	20.2
	NET REVENUE OVER EXPENDITURES	(315,264.75)	(657,603.02)	(1,896,209.00)	(1,238,605.98)	(34.7)

TOWN OF LOCHBUIE
 BALANCE SHEET
 MARCH 31, 2024

CONSERVATION TRUST FUND

ASSETS

20-1000010	CASH IN COMBINED FUND		148,278.86	
	TOTAL ASSETS			148,278.86

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
20-2000801	CURRENT FUND BALANCE		248,510.45	
	REVENUE OVER EXPENDITURES - YTD	(100,231.59)	
	BALANCE - CURRENT DATE		148,278.86	
	TOTAL FUND EQUITY			148,278.86
	TOTAL LIABILITIES AND EQUITY			148,278.86

TOWN OF LOCHBUIE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

CONSERVATION TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERGOVERNMENTAL</u>					
20-335-1735	27,341.26	27,341.26	100,000.00	72,658.74	27.3
	27,341.26	27,341.26	100,000.00	72,658.74	27.3
<u>OTHER</u>					
20-370-1850	414.98	2,842.79	3,000.00	157.21	94.8
20-370-1854	51.53	147.36	.00	(147.36)	.0
	466.51	2,990.15	3,000.00	9.85	99.7
	27,807.77	30,331.41	103,000.00	72,668.59	29.5

TOWN OF LOCHBUIE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

CONSERVATION TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>					
20-451-9300 OTHER PROJECTS	.00	130,563.00	130,563.00	.00	100.0
20-451-9400 CAPITAL OUTLAY	.00	.00	43,000.00	43,000.00	.0
TOTAL PARKS	.00	130,563.00	173,563.00	43,000.00	75.2
TOTAL FUND EXPENDITURES	.00	130,563.00	173,563.00	43,000.00	75.2
NET REVENUE OVER EXPENDITURES	27,807.77	(100,231.59)	(70,563.00)	29,668.59	(142.1)

TOWN OF LOCHBUIE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

CAPITAL IMPROVEMENT

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>TRANSFERS IN</u>						
25-380-1999	TRANSFER IN	.00	.00	500,000.00	500,000.00	.0
	TOTAL TRANSFERS IN	.00	.00	500,000.00	500,000.00	.0
	TOTAL FUND REVENUE	.00	.00	500,000.00	500,000.00	.0

TOWN OF LOCHBUIE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

CAPITAL IMPROVEMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
25-423-9500 CAPITAL OUTLAY	.00	.00	500,000.00	500,000.00	.0
TOTAL ADMINISTRATION	.00	.00	500,000.00	500,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	500,000.00	500,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

TOWN OF LOCHBUIE
BALANCE SHEET
MARCH 31, 2024

WATER FUND

ASSETS

50-1000010	CASH IN COMBINED FUND	20,306,329.39	
50-1000060	A/R - CUSTOMERS	212,274.79	
50-1000063	A/R DELINQUENT	9,721.35	
50-1000105	MACHINERY & EQUIPMENT	478,630.44	
50-1000115	WATER RIGHTS	509,687.64	
50-1000120	LAND	70,876.26	
50-1000125	PLANT	4,880,974.30	
50-1000130	BUILDINGS	1,231,505.76	
50-1000133	WATER LINES	4,026,781.40	
50-1000135	WATER METERS	351,120.19	
50-1000136	RO PLANT	3,406,226.64	
50-1000137	CONSTRUCTION IN PROGRESS	250,997.31	
50-1000140	SOFTWARE	47,033.31	
50-1000160	ACCUM DEPR PLANT	(4,764,301.24)	
50-1000998	DEF OUTFLOW - OPEB	11,525.00	
50-1000999	DEFERRED OUTFLOW OF RESOURCES	80,980.00	
	TOTAL ASSETS		31,110,362.54

LIABILITIES AND EQUITY

LIABILITIES

50-2000203	ACCOUNTS PAYABLE	65,231.68	
50-2000206	WAGES PAYABLE	9,609.84	
50-2000209	WATER METER DEPOSITS	12,210.00	
50-2000214	INTEREST PAY - 97 REV BONDS	2,482.00	
50-2000239	COMPENSATED ABSENCE	20,262.42	
50-2000274	2012 WATER REVENUE BOND	880,000.00	
50-2000280	UNEARNED REVENUE	1,835,858.30	
50-2000307	SILVERPEAKS DEV SURCHARGE	66,142.84	
50-2000310	2012 BOND PREMIUM	12,901.80	
50-2000346	NET OPEB LIABILITY	25,928.00	
50-2000347	DEF INFLOW - OPEB	9,159.00	
50-2000348	NET PENSION LIABILITY	(33,163.00)	
50-2000349	DEFERRED INFLOW OF RESOURCES	287,421.00	
50-2000392	BLUE LAKES WATER TRANSMISSION	83,250.00	
50-2000393	BLUE LAKES WATER RESOURCE CHAR	58,000.00	
	TOTAL LIABILITIES		3,335,293.88

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

50-2000801	CURRENT FUND BALANCE	23,439,720.00	
50-2000810	CONTRIBUTED CAP DEVELOPERS	2,993,794.95	
50-2000820	CONTRIB CAP - ST & FED GRANTS	1,156,431.68	
50-2000875	RETAINED EARNINGS	(122,912.00)	
	REVENUE OVER EXPENDITURES - YTD	308,034.03	
	BALANCE - CURRENT DATE		27,775,068.66

TOWN OF LOCHBUIE
BALANCE SHEET
MARCH 31, 2024

WATER FUND

TOTAL FUND EQUITY	<hr/>	27,775,068.66
TOTAL LIABILITIES AND EQUITY		<hr/> <hr/>

TOWN OF LOCHBUIE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER OPERATIONS</u>					
50-310-1500	150,774.24	460,290.27	2,500,000.00	2,039,709.73	18.4
50-310-1505	.00	2,000.00	70,000.00	68,000.00	2.9
50-310-1506	.00	.00	23,000.00	23,000.00	.0
50-310-1510	3,870.00	12,333.00	43,200.00	30,867.00	28.6
50-310-1651	.00	500.00	38,000.00	37,500.00	1.3
50-310-1652	.00	363.50	27,307.00	26,943.50	1.3
50-310-1653	180.00	552.00	3,200.00	2,648.00	17.3
TOTAL WATER OPERATIONS	154,824.24	476,038.77	2,704,707.00	2,228,668.23	17.6
<u>INTERGOVERNMENTAL</u>					
50-335-0084	.00	.00	8,000,000.00	8,000,000.00	.0
TOTAL INTERGOVERNMENTAL	.00	.00	8,000,000.00	8,000,000.00	.0
<u>FEEES</u>					
50-350-1520	(49,350.00)	(31,412.00)	1,363,288.00	1,394,700.00	(2.3)
50-350-1652	4,168.00	20,589.92	10,000.00	(10,589.92)	205.9
50-350-1804	625.20	1,439.53	3,000.00	1,560.47	48.0
50-350-1812	390.00	1,515.00	4,500.00	2,985.00	33.7
50-350-1820	1,880.00	3,280.00	18,000.00	14,720.00	18.2
50-350-1921	.00	90.00	6,840.00	6,750.00	1.3
TOTAL FEES	(42,286.80)	(4,497.55)	1,405,628.00	1,410,125.55	(.3)
<u>OTHER</u>					
50-370-1850	56,829.77	286,499.64	600,000.00	313,500.36	47.8
50-370-1854	7,056.30	14,532.08	.00	(14,532.08)	.0
50-370-1990	195.00	780.00	1,800.00	1,020.00	43.3
TOTAL OTHER	64,081.07	301,811.72	601,800.00	299,988.28	50.2
TOTAL FUND REVENUE	176,618.51	773,352.94	12,712,135.00	11,938,782.06	6.1

TOWN OF LOCHBUIE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATIONS</u>					
50-410-3010	14,408.82	33,628.35	163,989.00	130,360.65	20.5
50-410-3011	257.93	917.39	4,400.00	3,482.61	20.9
50-410-3013	240.80	567.33	2,778.00	2,210.67	20.4
50-410-3065	2,167.78	5,105.91	24,888.00	19,782.09	20.5
50-410-3080	298.29	894.87	3,143.00	2,248.13	28.5
50-410-3081	2,433.06	5,678.98	28,608.00	22,929.02	19.9
50-410-3083	169.20	394.80	2,870.00	2,475.20	13.8
50-410-3090	670.12	670.12	1,500.00	829.88	44.7
50-410-4020	7,113.27	28,621.77	165,650.00	137,028.23	17.3
50-410-4120	.00	.00	41,200.00	41,200.00	.0
50-410-4140	.00	.00	20,000.00	20,000.00	.0
50-410-4260	663.60	3,410.80	32,000.00	28,589.20	10.7
50-410-4291	13,565.28	42,534.37	212,000.00	169,465.63	20.1
50-410-4460	.00	.00	19,000.00	19,000.00	.0
50-410-4476	.00	.00	29,712.00	29,712.00	.0
50-410-4500	.00	.00	150,000.00	150,000.00	.0
50-410-5410	7,921.20	25,685.86	145,000.00	119,314.14	17.7
50-410-5411	.00	.00	30,000.00	30,000.00	.0
50-410-5420	.00	.00	1,000.00	1,000.00	.0
50-410-5450	174.84	518.97	2,550.00	2,031.03	20.4
50-410-5500	.00	.00	1,500.00	1,500.00	.0
50-410-6100	.00	125.49	91,350.00	91,224.51	.1
50-410-6105	.00	1,374.24	7,000.00	5,625.76	19.6
50-410-6115	.00	1,263.97	40,660.00	39,396.03	3.1
50-410-6200	1,462.80	1,462.80	1,500.00	37.20	97.5
50-410-6300	.00	15,120.76	100,000.00	84,879.24	15.1
50-410-6500	5,445.56	10,539.00	95,000.00	84,461.00	11.1
50-410-6501	.00	674.34	7,000.00	6,325.66	9.6
50-410-6570	.00	.00	5,000.00	5,000.00	.0
50-410-7300	.00	.00	175,000.00	175,000.00	.0
50-410-7400	.00	.00	305,000.00	305,000.00	.0
50-410-7410	.00	.00	300,000.00	300,000.00	.0
50-410-8880	42.51	159.64	3,000.00	2,840.36	5.3
50-410-9400	.00	.00	20,000.00	20,000.00	.0
50-410-9500	.00	.00	5,050,000.00	5,050,000.00	.0
50-410-9560	4,884.50	36,680.06	318,700.00	282,019.94	11.5
50-410-9595	.00	14,806.23	6,000,000.00	5,985,193.77	.3
50-410-9596	.00	.00	1,132,000.00	1,132,000.00	.0
50-410-9597	.00	.00	3,750,000.00	3,750,000.00	.0
TOTAL OPERATIONS	61,919.56	230,836.05	18,482,998.00	18,252,161.95	1.3

TOWN OF LOCHBUIE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
50-423-3010	31,380.31	73,492.22	327,609.00	254,116.78	22.4
50-423-3011	.00	.00	675.00	675.00	.0
50-423-3013	504.97	1,182.62	5,438.00	4,255.38	21.8
50-423-3065	4,666.83	10,921.56	48,715.00	37,793.44	22.4
50-423-3080	63.87	191.61	673.00	481.39	28.5
50-423-3081	2,588.31	7,781.89	40,614.00	32,832.11	19.2
50-423-3083	372.76	869.76	4,245.00	3,375.24	20.5
50-423-3090	73.58	181.92	7,000.00	6,818.08	2.6
50-423-4020	6,677.54	14,329.55	53,519.00	39,189.45	26.8
50-423-4050	2,060.52	9,750.33	85,500.00	75,749.67	11.4
50-423-4100	4,333.33	4,333.33	10,000.00	5,666.67	43.3
50-423-4120	9,127.00	41,881.66	181,200.00	139,318.34	23.1
50-423-4140	11,100.56	41,387.88	90,000.00	48,612.12	46.0
50-423-4380	373.33	1,119.99	6,000.00	4,880.01	18.7
50-423-4460	77.00	947.25	10,000.00	9,052.75	9.5
50-423-4470	89.82	413.12	2,600.00	2,186.88	15.9
50-423-5010	6,599.42	13,353.84	32,000.00	18,646.16	41.7
50-423-5300	.00	.00	1,500.00	1,500.00	.0
50-423-5410	410.56	1,456.77	5,800.00	4,343.23	25.1
50-423-5420	7.50	22.50	250.00	227.50	9.0
50-423-5450	442.56	1,181.98	6,100.00	4,918.02	19.4
50-423-5700	90.00	180.00	540.00	360.00	33.3
50-423-5710	105.00	222.00	774.00	552.00	28.7
50-423-5800	.00	.00	250.00	250.00	.0
50-423-6100	140.78	657.17	2,000.00	1,342.83	32.9
50-423-7100	94.74	2,492.64	7,525.00	5,032.36	33.1
50-423-7220	433.64	1,710.33	1,000.00	(710.33)	171.0
50-423-7221	1,446.35	4,349.48	19,200.00	14,850.52	22.7
50-423-8880	40.01	71.46	2,500.00	2,428.54	2.9
50-423-9400	.00	.00	25,000.00	25,000.00	.0
TOTAL ADMINISTRATION	83,300.29	234,482.86	978,227.00	743,744.14	24.0
<u>DEBT SERVICE</u>					
50-430-8968	.00	.00	285,000.00	285,000.00	.0
50-430-8969	.00	.00	280,000.00	280,000.00	.0
50-430-8970	.00	.00	135,000.00	135,000.00	.0
50-430-8977	.00	.00	25,713.00	25,713.00	.0
TOTAL DEBT SERVICE	.00	.00	725,713.00	725,713.00	.0
TOTAL FUND EXPENDITURES	145,219.85	465,318.91	20,186,938.00	19,721,619.09	2.3
NET REVENUE OVER EXPENDITURES	31,398.66	308,034.03	(7,474,803.00)	(7,782,837.03)	4.1

TOWN OF LOCHBUIE
BALANCE SHEET
MARCH 31, 2024

SEWER FUND

ASSETS

55-1000010	CASH IN COMBINED FUND	17,585,676.65	
55-1000060	A/R - CUSTOMERS	114,468.14	
55-1000105	MACHINERY & EQUIPMENT	322,126.75	
55-1000110	VEHICLES	21,370.67	
55-1000120	LAND	263,687.53	
55-1000125	PLANT	15,788,006.23	
55-1000130	BUILDINGS	1,057,729.49	
55-1000140	SOFTWARE	56,438.66	
55-1000145	MECHANICAL WASTE WATER PLANT	1,174,408.43	
55-1000147	STORM DRAINAGE	786,291.80	
55-1000160	ACCUM DEPR PLANT	(7,676,584.70)	
55-1000168	CONSTRUCTION IN PROGRESS	64,922.50	
55-1000998	DEF OUTFLOW - OPEB	8,458.00	
55-1000999	DEFERRED OUTFLOW OF RESOURCES	59,429.00	
	TOTAL ASSETS		29,626,429.15

LIABILITIES AND EQUITY

LIABILITIES

55-2000203	ACCOUNTS PAYABLE	119,424.40	
55-2000206	WAGES PAYABLE	6,665.26	
55-2000239	COMPENSATED ABSENCE	14,189.49	
55-2000346	NET OPEB LIABILITY	19,028.00	
55-2000347	DEF INFLOWS - OPEB	6,722.00	
55-2000348	NET PENSION LIABILITY	(24,337.00)	
55-2000349	DEFERRED INFLOWS OF RESOURCES	210,929.00	
	TOTAL LIABILITIES		352,621.15

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

55-2000801	CURRENT FUND BALANCE	24,741,043.16	
55-2000810	CONTRIBUTED CAP DEVELOPERS	1,783,328.00	
55-2000820	CONTRIB CAP - ST & FED GRANTS	839,321.55	
55-2000875	RETAINED EARNINGS	(226,704.00)	
55-2000881	CONTRIBUTED TAP FEES	1,739,223.00	
	REVENUE OVER EXPENDITURES - YTD	397,596.29	
	BALANCE - CURRENT DATE	29,273,808.00	
	TOTAL FUND EQUITY		29,273,808.00
	TOTAL LIABILITIES AND EQUITY		29,626,429.15

TOWN OF LOCHBUIE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SEWER OPERATIONS</u>					
55-310-1500 LOCHBUIE SEWER SERVICE CHARGES	101,920.40	304,263.14	1,200,000.00	895,736.86	25.4
TOTAL SEWER OPERATIONS	101,920.40	304,263.14	1,200,000.00	895,736.86	25.4
<u>FEEES</u>					
55-350-1510 DELINQUENT NOTICE	1,806.00	5,755.40	20,400.00	14,644.60	28.2
55-350-1522 SEWER COLLECTION PIF	.00	8,034.00	610,584.00	602,550.00	1.3
55-350-1524 SEWER TREATMENT PIF	74,730.00	119,320.00	1,751,200.00	1,631,880.00	6.8
55-350-1525 SEWER FACILITIES SURCHARGE	.00	200.00	7,600.00	7,400.00	2.6
55-350-1812 ACCOUNT SETUP/TRANSFER FEE	182.00	707.00	2,100.00	1,393.00	33.7
55-350-1901 CITY OF BRIGHTON FLOWS	187,582.78	187,582.78	1,060,000.00	872,417.22	17.7
55-350-1920 LOCHBUIE SEWER TAP FEES	.00	176.00	13,376.00	13,200.00	1.3
TOTAL FEES	264,300.78	321,775.18	3,465,260.00	3,143,484.82	9.3
<u>OTHER REVENUES</u>					
55-370-1850 INTEREST EARNED	49,215.69	245,103.46	480,000.00	234,896.54	51.1
55-370-1854 UNREALIZED GAIN/LOSS ON INVEST	6,110.89	12,492.11	.00	(12,492.11)	.0
55-370-1990 OTHER REVENUE	1,203.21	1,476.21	1,600.00	123.79	92.3
TOTAL OTHER REVENUES	56,529.79	259,071.78	481,600.00	222,528.22	53.8
TOTAL FUND REVENUE	422,750.97	885,110.10	5,146,860.00	4,261,749.90	17.2

TOWN OF LOCHBUIE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATIONS</u>					
55-410-4020 OTHER FEES - PROF & TECH SRVCS	61.28	1,000.22	16,800.00	15,799.78	6.0
55-410-4120 ENGINEERING FEES	.00	.00	41,200.00	41,200.00	.0
55-410-4140 LEGAL & PROSECUTING ATTY FEES	.00	.00	10,000.00	10,000.00	.0
55-410-4260 LABORATORY FEES	1,901.71	5,439.63	30,000.00	24,560.37	18.1
55-410-4291 OPERATOR IN CHARGE	13,381.28	41,339.21	212,000.00	170,660.79	19.5
55-410-4476 LEASES - EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
55-410-5410 ELECTRIC/GAS UTILITIES	18,769.28	52,410.41	220,000.00	167,589.59	23.8
55-410-5420 TRASH FEES	67.60	197.60	1,600.00	1,402.40	12.4
55-410-5450 TELEPHONE SERVICE	263.15	783.12	3,150.00	2,366.88	24.9
55-410-6100 GENERAL SUPPLIES	62.71	1,208.68	10,000.00	8,791.32	12.1
55-410-6105 LAB SUPPLIES	.00	1,863.37	8,000.00	6,136.63	23.3
55-410-6115 EQUIPMENT	.00	894.80	35,000.00	34,105.20	2.6
55-410-6200 FUEL & OIL	1,216.67	1,216.67	1,500.00	283.33	81.1
55-410-6300 CHEMICALS	13,954.14	32,196.42	150,000.00	117,803.58	21.5
55-410-6420 SLUDGE HAULING	6,741.93	42,816.83	200,000.00	157,183.17	21.4
55-410-6430 GREASE HAULING	4,512.00	4,512.00	20,000.00	15,488.00	22.6
55-410-6440 UV SYSTEM	.00	.00	23,000.00	23,000.00	.0
55-410-6500 REPAIRS AND MAINTENANCE	(6.03)	12,703.08	162,000.00	149,296.92	7.8
55-410-6501 R&M - FLEET	.00	.00	1,000.00	1,000.00	.0
55-410-7410 CONTINGENCY RESERVE	.00	.00	350,000.00	350,000.00	.0
55-410-9400 CAPITAL OUTLAY / CONTINGENCY	.00	.00	32,300.00	32,300.00	.0
55-410-9520 CIP-CONSTRUCTION-PLANT EXPANSI	37,054.00	91,504.00	1,600,000.00	1,508,496.00	5.7
TOTAL OPERATIONS	97,979.72	290,086.04	3,130,550.00	2,840,463.96	9.3
<u>COLLECTIONS</u>					
55-420-3010 REGULAR SALARIES	4,802.98	11,209.52	45,996.00	34,786.48	24.4
55-420-3011 OVERTIME PAY	85.98	305.81	1,200.00	894.19	25.5
55-420-3013 PAYROLL TAXES	80.30	189.02	779.00	589.98	24.3
55-420-3065 PERA CONTRIBUTION	722.50	1,701.88	6,976.00	5,274.12	24.4
55-420-3080 WORKERS COMP	82.57	247.71	870.00	622.29	28.5
55-420-3081 INSURANCE / 457 CONTRIBUTIONS	810.97	1,892.90	8,000.00	6,107.10	23.7
55-420-3083 PLAN 457 MATCH	56.40	131.60	749.00	617.40	17.6
55-420-3090 TRAINING	370.00	370.00	1,500.00	1,130.00	24.7
55-420-4500 R&M SVC'S LINES	23,904.16	23,904.16	565,000.00	541,095.84	4.2
TOTAL COLLECTIONS	30,915.86	39,952.60	631,070.00	591,117.40	6.3

TOWN OF LOCHBUIE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
55-423-3010	21,452.67	50,232.10	229,275.00	179,042.90	21.9
55-423-3011	.00	.00	500.00	500.00	.0
55-423-3013	345.31	808.62	3,806.00	2,997.38	21.3
55-423-3065	3,189.94	7,464.02	34,090.00	26,625.98	21.9
55-423-3080	54.76	164.28	577.00	412.72	28.5
55-423-3081	1,831.22	5,489.01	28,989.00	23,499.99	18.9
55-423-3083	253.49	591.49	2,977.00	2,385.51	19.9
55-423-3090	73.58	181.91	6,500.00	6,318.09	2.8
55-423-4020	6,928.53	14,580.56	69,719.00	55,138.44	20.9
55-423-4050	1,809.52	9,499.32	85,500.00	76,000.68	11.1
55-423-4100	4,333.34	4,333.34	10,000.00	5,666.66	43.3
55-423-4120	.00	10,881.41	.00	(10,881.41)	.0
55-423-4140	3,414.80	16,252.63	10,000.00	(6,252.63)	162.5
55-423-4380	373.34	1,120.02	6,000.00	4,879.98	18.7
55-423-4460	846.50	1,716.75	10,000.00	8,283.25	17.2
55-423-4470	89.83	413.13	2,600.00	2,186.87	15.9
55-423-5010	9,881.55	19,995.10	45,000.00	25,004.90	44.4
55-423-5300	.00	.00	1,500.00	1,500.00	.0
55-423-5410	410.56	1,456.77	5,800.00	4,343.23	25.1
55-423-5420	7.50	22.50	250.00	227.50	9.0
55-423-5450	442.56	1,181.97	6,100.00	4,918.03	19.4
55-423-5700	60.00	120.00	360.00	240.00	33.3
55-423-5710	70.00	148.00	516.00	368.00	28.7
55-423-5800	.00	.00	250.00	250.00	.0
55-423-6100	140.78	703.27	2,000.00	1,296.73	35.2
55-423-7100	.00	5,705.39	10,625.00	4,919.61	53.7
55-423-7220	364.65	1,234.72	.00	(1,234.72)	.0
55-423-7221	1,044.56	3,127.74	13,800.00	10,672.26	22.7
55-423-8880	40.00	51.12	2,500.00	2,448.88	2.0
TOTAL ADMINISTRATION	57,458.99	157,475.17	589,234.00	431,758.83	26.7
TOTAL FUND EXPENDITURES	186,354.57	487,513.81	4,350,854.00	3,863,340.19	11.2
NET REVENUE OVER EXPENDITURES	236,396.40	397,596.29	796,006.00	398,409.71	50.0

Report Criteria:
Aging by Date
Aged using Payment Date

Customer Number	Name	Balance	Future	Current	Over 30	Over 60	Over 90	Over 120	Over 150
103	Blumenthal/Silver Peaks	2,943.00	-	-	-	-	-	-	2,943.00
106	Flywheel Holding/Eppinger	4,783.74-	149.50	701.50	1,244.88	-	-	-	6,879.62-
107	Lochbuie Land 1 LLC - Mark B	31,886.65	155.25	2,647.88	5,678.13	-	1,768.13	-	21,637.26
108	Walton Silver Peaks	11,261.68	-	3,260.55	8,001.13	-	-	-	-
111	Silver Peaks Area 4 Block 20	79,972.71	-	16,129.20	29,652.42	-	-	20,171.48	14,019.61
112	UNITED WATER - AUGMENTA	70,470.25-	-	-	-	-	-	-	70,470.25-
118	VIEW HOMES	5,034.08-	-	-	-	-	-	-	5,034.08-
120	LOB - Lease Deposit	118,614.00-	-	-	-	-	-	-	118,614.00-
121	LOB - Water Right Deposit	89,118.00-	-	-	-	-	-	-	89,118.00-
122	LOB - Adjudication Deposit	62,189.11	850.00	4,996.50	14,094.35	-	4,810.90	324.50	37,112.86
125	QuikTrip	14,286.95-	-	-	-	-	14,286.95-	-	-
127	SPL COMMERCIAL LLC	540.50	-	-	-	-	-	-	540.50
130	JP Custom Homes Inc.	471.50	-	-	-	-	-	-	471.50
132	Melody Homes	3,732.88-	-	-	-	-	-	-	3,732.88-
138	Kings Co, LLC	12,369.89	2,960.68	-	3,777.18	-	335.80	1,138.50	4,157.73
139	Drake Real Estate Services	4,374.61	2,171.78	2,202.83	-	-	-	-	-
140	SP PA 4 Block 20 - Replat	3,145.84	-	3,068.21	77.63	-	-	-	-
141	Silver Peaks Filing #3 Replat	165.44	165.44	-	-	-	-	-	-
142	Technology Associates EC Inc.	4,844.75-	-	-	-	-	4,844.75-	-	-
143	ARES LLC	1,201.36	964.28	237.08	-	-	-	-	-
144	WCD Corp.	24,643.66	24,643.66	-	-	-	-	-	-
Grand Totals:		75,718.70-	32,060.59	33,243.75	62,525.72	-	12,216.87-	21,634.48	212,966.37-



LOCHBUIE POLICE DEPARTMENT



703 WCR 37, Lochbuie, CO 80603

Phone (303) 659-1395 Fax: (303) 655-1755

MONTHLY BOARD REPORT

To: Lochbuie Town Board
From: Tracey McCoy, Chief of Police
Date: April 10, 2024
Subject: Monthly Department Update for March 2024

MONTHLY REPORT

Activity continue to increase a bit in March with a total of 681 incidents. It is likely that we will continue to see an increase in activity as the weather warms up. We have had an increase in the amount of narcotics that we generally see over the last several months. We have made numerous arrests, mostly for Methamphetamine and Fentanyl. Most of the arrests have occurred due to officer-initiated activity through traffic stops.

We have several officers in a week-long advanced Active Shooter training this week. All officers get Active Shooter training so they are prepared to engage an active shooter incident, like a school shooting. This week's training is at an advanced level and includes professionals from the local school district, fire district, ambulance staff, and surrounding law enforcement agencies. Training with all the first responder agencies can be extremely beneficial if faced with an active shooter situation.

We remain fully staffed with police officers, and I am hopeful that will continue. Maria, our Court/Records clerk resigned last week. We are actively recruiting for that position now and hope to have a replacement hired within the next month.

During the budget process for 2024, I presented the Flock Camera system to the Board. This system consists of several small, solar-powered License Plate Reader cameras that take still photos of each passing vehicle. We are installing a total of five cameras. Two of the cameras have been installed. They are located on CR37 one at the intersection with CR4 and the other near the Bella Vista subdivision. There will be three more installed in the coming weeks on 168th Ave. One is near the traffic circle, one is near Berkshire, and one is near Silver Peaks. This system is an outstanding investigative tool for identifying/confirming suspect vehicles. It also immediately notifies officers on duty of any stolen vehicles/plates that drive by. Many neighboring police agencies already have this system, which is great since we can all share the data, which is very valuable because the suspects we all deal with are often the same people.

As always, do not hesitate to contact me with any questions or concerns, and please let your neighbors know that I have an open-door policy and encourage them to contact me with any problems that the police may be able to assist with. Also, please advise your neighbors always to call the police if they see something suspicious or need anything that we can help with! I encourage them to call me if they have a complaint or want to compliment an officer they were in contact with.

I would also encourage any board members, their families, neighbors, or any other citizens to come in and do a ride-along with our officers. It is a simple process to complete the ride-along request, which is available on the Lochbuie Police webpage. Submit the completed form, and we will do a quick background check (anyone convicted of a felony will be disqualified) and schedule a date and time. A person can ride for a couple of hours or an entire shift. It is a very educational and sometimes exciting experience.

Thank You

Tracey

CAD Incidents / Calls For Service

Lochbuie PD Mar - 2024

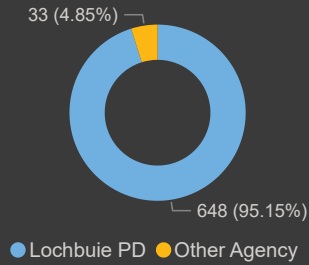
Incident Stats

Natures

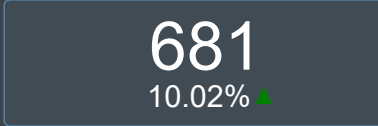
Monthly Comparison

Top Locations

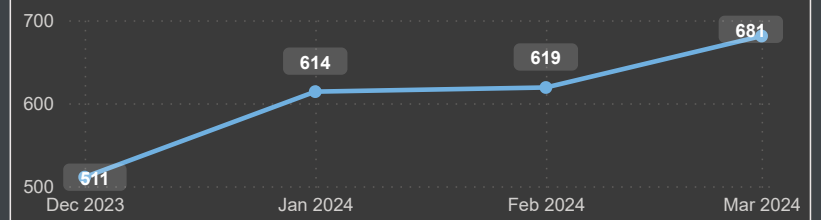
Incidents by Primary Agency



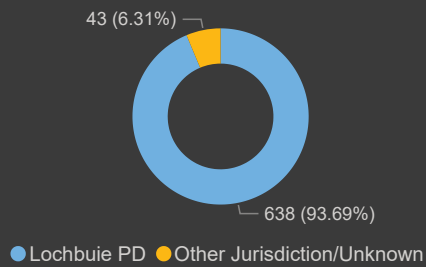
Overall Incidents Last Month



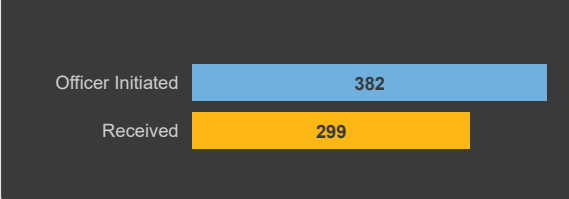
Overall Incidents Over Previous 4 Months



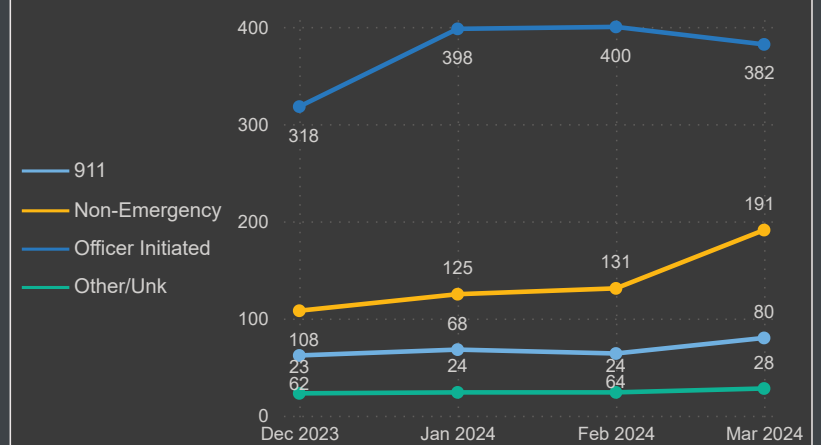
Incidents by Location Jurisdiction



Officer Initiated vs Recieved Calls



Incidents by Method Received Over Previous 4 Months





**Town of Lochbuie
 Monthly Activity Log
 March 2024**

Wastewater Treatment Plant

Daily operations include plant equipment checks and preventative maintenance, process control sampling and in-house lab analysis, permit compliance sampling and delivery to the laboratory, clarifier blanket level check, headworks auger cleaning, SCADA checks, totalizer readings and data entry. Solids dewatering equipment is operated on an as-needed basis to maintain digester levels. Generator test run and inspection completed weekly.

Sampling and lab analysis includes influent and effluent pH, settling test, solids analysis (A-Basins, digesters, and RAS), and process control nutrient sampling. Process control sampling and analysis of biosolids dewatering process.

March	2024	2023
<i>Average Influent Flow</i>	1,457 MGD	1,327 MGD
<i>Maximum Influent flow</i>	1,639 MGD	1,455 MGD
<i>Average Brighton Flow</i>	0,842 MGD	0,742 MGD
<i>Maximum Brighton Flow</i>	0,948 MGD	0,893 MGD
<i>% Brighton Flow of Influent Avg.</i>	58%	67%
<i>Average Influent BOD</i>	250 mg/L	232 mg/L
<i>Average Influent TSS</i>	274 mg/l	300 mg/L
<i>Average Influent BOD Loading lbs./day</i>	3,048 lbs./day	2,568 lbs./day
<i>Plant Capacity Flow</i>	73%	66%
<i>Plant Capacity Loading</i>	78%	68%
<i>Plant Capacity Flow 2 MGD</i>	<i>2.0 MGD</i>	<i>2.0 MGD</i>
<i>Plan Capacity BOD Loading</i>	<i>3,840 lbs./day</i>	<i>3,840 lbs./day</i>
<i>Average Effluent Flow</i>	1,529 MGD	1,501 MGD
<i>Maximum Effluent Flow</i>	1,682 MGD	1,786 MGD
<i>Average Effluent BOD</i>	5 mg/L	3 mg/L
<i>Average Effluent TSS</i>	7 mg/L	<5 mg/L
<i>BOD % Removal</i>	98%	98%
<i>TSS % Removal</i>	97%	98%
<i>Minimum Effluent Dissolved Oxygen</i>	3.75 mg/L	5.70 mg/L

Dewatering Information

March	2024	2023
<i>Gallons Pressed</i>	395,270	493,131
<i>Dry Tons Pressed</i>	37.6	59.7
<i>Wet Tons of Solids Hauled</i>	323	342
<i>Dry Tons of Solids Hauled</i>	59.2	68.1

March 1, 2024: Completed the daily operations. Operated the Fournier Fan Press, removing sludge from Digester #1. Denali Water Solutions onsite to exchange the biosolids container. The draft tubes on the clarifiers were purged to establish and verify flow on each tube. Completed Poplar Lift Station checks.

March 2, 2024: Completed the daily operations. Completed Poplar Lift Station checks.

March 3, 2024: Completed the daily operations. Completed Poplar Lift Station checks.

March 4, 2024: Completed the daily operations. The influent and effluent composite compliance samplers were started. Completed weekly generator operational tests and checks. Completed Poplar Lift Station checks. Operated the Fournier Fan Press, removing sludge from Digester #1. Denali Water Solutions onsite to exchange the biosolids container.

March 5, 2024: Completed the daily operations. Completed Poplar Lift Station checks. Operated the Fournier Fan Press, removing sludge from Digester #1. Denali Water Solutions onsite to exchange the biosolids container. Collected and sent the monthly compliance samples, along with the first E. coli sample, to Colorado Analytical. REC ESD onsite to replace the bearing on Blower #4. REC ESD changed the oil in all four blowers. Scheduled the quarterly lift station and scum pit cleaning with McDonalds Farm.

March 6, 2024: Completed the daily operations. Completed Poplar Lift Station checks. Operated the Fournier Fan Press, removing sludge from Digester #1. Denali Water Solutions onsite to exchange the biosolids container. Attended the weekly construction meeting with AQUA Engineering. Worked on facility cleaning and organization.

March 7, 2024: Completed the daily operations. Started draining Digester # 1 to prepare for a diffuser repair in Digester #1. Completed Poplar Lift Station checks. Operated the Fournier Fan Press, removing sludge from Digester #1. Denali Water Solutions onsite to exchange the biosolids container. Completed the weekly UV system work orders. Purged the draft tubes on both clarifiers to verify flow in all the tubes. Completed the weekly generator operational tests and checks.

March 8, 2024: Completed the daily operations. Started to transfer sludge from Digester #1 to Basin #2. Shut off air to Digester #2 for a possible decant. McDonalds Farms onsite to clean the Poplar Lift Station as well as the influent wet well, grit chamber, and clarifier scum pit. Completed Poplar Lift Station checks. Operated the Fournier Fan Press, removing sludge from Digester #1. Denali Water Solutions onsite to exchange the biosolids container.

March 9, 2024: Completed the daily operations. Completed Poplar Lift Station checks. Started decanting from Digester #2.

March 10, 2024: Completed the daily operations. Completed Poplar Lift Station checks.

March 11, 2024: Completed the daily operations. Sala Trucking onsite to deliver four 55-gallon drums of Polymer for Aries Chemical. The transfer from Digester #1 to Basin #2 continued throughout the day. Completed Poplar Lift Station checks. Operated the Fournier Fan Press, removing sludge from Digester #1. Denali Water Solutions onsite to exchange the biosolids container. Purged the draft tubes on both clarifiers to verify flow out of all the tubes. Restored the air to Digester #2 after completing the decant.

March 12, 2024: Completed the daily operations. After the draining of Digester #1 was completed the diffusers and connections were repaired and left overnight for the glue to cure. Attended the monthly staff meeting. Started the influent composite sampler for the weekly influent TSS/BOD/Alkalinity sampling. Completed Poplar Lift Station checks.

March 13, 2024: Completed the daily operations. Completed Poplar Lift Station checks. Operated the Fournier Fan Press, removing sludge from Digester #1. Denali Water Solutions onsite to exchange the biosolids container. Digester #1 was filled to three feet over the diffusers and completed an air test. After the test was completed, the transfer continued into Digester #1. Purged the draft tubes on both clarifiers to verify flow on all tubes. Collected the weekly influent samples and sent them to Colorado Analytical.

March 14, 2024: Completed the daily operations. Completed Poplar Lift Station checks. Operated the Fournier Fan press, removing sludge from Digester #1. Denali Water Solutions onsite to exchange the biosolids container. Completed the headworks work orders. This includes checking the auger for any blockage or buildup of debris, greasing any fittings, removing sight plate on the screening shute for any blockage. Upon completing daily building checks, found that the Trojan UV System had two lamps not operating. The lamps and ballast were replaced, and normal operations continued.

March 15, 2024: Completing the daily operations. Placed an order for Aluminum Sulfate through DPC. Continued to work on facility cleaning and organization. Completed Poplar Lift Station checks.

March 16, 2024: Completed the daily operations. Completed Poplar Lift Station checks.

March 17, 2024: Completed the daily operations. Completed Poplar Lift Station checks.

March 18, 2024: Completed the daily operations. Completed Poplar Lift Station checks. Operated the Fournier Fan Press, removing sludge from Digester #1. Denali Water Solutions onsite to exchange the biosolids container. Started the influent composite sampler for the weekly composite sampling. The air to Digester #2 was turned off for a decant. Completed the work order for replacing the influent and effluent composite sampler tubing. Purged the draft tubes on both clarifiers to verify flow out of all the tubes.

March 19, 2024: Completed the daily operations. ChemTrade Logistics onsite to deliver 40,000 pounds of Aluminum Sulfate for DPC. Operated the Fournier Fan press, removing sludge from Digester #1. Denali Water Solutions onsite to exchange the biosolids container. Collected and sent out the effluent E. coli sample as well as the influent composite samples. Started to decant from Digester #2. Started to clean out Alum Storage Tank #1 as it had eight inches of dirt on the bottom.

March 20, 2024: Completed the daily operations. Completed Poplar Lift Station checks. Operated the Fournier Fan Press, removing sludge from Digester #1. Denali Water Solutions onsite to exchange the biosolids container. The West Clarifier was found to have a seal leak. Started to drain the clarifier to allow REC ESD to see the seal from underneath the RAS box. Completed the work orders to grease all the headgates onsite and those gates were exercised.

March 21, 2024: Completed the daily operations. The Y-strainer for the Alum system became clogged overnight and was cleaned before priming the system. The West Clarifier was drained low enough to allow REC ESD to inspect the leaking seal. The WAS sample line became blocked. The blockage was able to be cleared and normal operations resumed. Completed Poplar Lift Station checks.

March 22, 2024: Completed the daily operations. REC ESD onsite with a crane truck to lift the power pack for the hydraulic pump up to the top of the aeration basins to allow A-Basin # 2 to be pumped out. REC ESD also inspected the leaking seal on the clarifier and will come back with brackets that will prevent this from happening in the future. Completed Poplar Lift Station checks. Operated the Fournier Fan Press, removing sludge from Digester #1. Denali Water Solutions onsite to exchange the biosolids container.

March 23, 2024: Completed the daily operations. Completed Poplar Lift Station checks.

March 24, 2024: Completed the daily operations. Completed Poplar Lift Station checks. Started the influent and effluent composite samplers.

March 25, 2024: Completed the daily operations. Collected the influent TSS/BOD/Alkalinity and the effluent TIN samples sent them to Colorado Analytical. Shut off the air to Digester #2 for a decant. Completed the weekly generator tests and checks. Completed Poplar Lift Station checks. Operated the Fournier Fan Press, removing sludge from Digester #1. Denali Water Solutions onsite to exchange the biosolids container.

March 26, 2024: Completed the daily operations. Started the effluent composite sampler. Completed Poplar Lift Station checks. Operated the Fournier Fan Press, removing sludge from Digester #1. Denali Water Solutions onsite to exchange the biosolids container. Completed the weekly UV and Headworks work orders. Collected the effluent composite samples and sent them to Colorado Analytical.

March 27, 2024: Completed the daily operations. Completed Poplar Lift Station checks. Operated the Fournier Fan Press, removing sludge from Digester #1. Denali Water Solutions onsite to exchange the biosolids container. Finished decanting Digester #2 and turned the air back on. Transferred sludge from Digester #2 to Digester #1. Collected and sent the effluent TIN sample to Colorado Analytical. Started the effluent composite sampler for the next day's TIN samples. Continued to work on the monthly UV work orders.

March 28, 2024: Completed the daily operations. Continued to transfer sludge from Basin #2 to Digester #2. Collected the effluent composite samples and sent them to Colorado Analytical. Completed Poplar Lift Station checks. Operated the Fournier Fan Press, removing sludge from Digester #1. Denali Water Solutions onsite to exchange the biosolids container.

March 29, 2024: Completed the daily operations. Completed Poplar Lift Station checks. Operated the Fournier Fan Press, removing sludge from Digester #1. Denali Water Solutions onsite to exchange the biosolids container.

March 30, 2024: Completed the daily operations. Completed Poplar Lift Station checks.

March 31, 2024: Completed the daily operations. Completed Poplar Lift Station checks.

Water Treatment Plant

Daily operations include plant equipment checks and preventative maintenance, process control sampling and in-house lab analysis, compliance sampling and delivery to laboratory, SCADA checks checking/maintaining chlorine residuals, measuring well depths, chemical feed system adjustment and maintenance, chemical inventory, and data entry. Generator test run and inspection completed weekly. Silver Peak's Booster Station pump checks and readings are completed every Monday, Wednesday, and Friday.

March	2024	2023
<i>Water Production Gallons</i>	13,612,324	14,083,649
<i>Average Daily Production (gal/day)</i>	439,107	454,311

March 1, 2024: Completed the daily operations. Upon arrival RO #3 was in service and being supplied by Well #1. Conducted checks on the Silver Peaks Booster Station and generator. Daikin onsite to inspect the nonworking heating units in the well houses and water plant.

March 2, 2024: Completed the daily operations.

March 3, 2024: Completed the daily operations.

March 4, 2024: Completed the daily operations. Conducted checks on the Silver Peaks Booster Station and generator. Upon arrival RO #1 was in service and being supplied by Well #1. Prepared for a CIP on RO #3.

March 5, 2024: Completed the daily operations. Upon arrival RO #3 was in service and was being supplied by Well #1. Collected the monthly compliance samples as well as the first four total coliform samples and sent to Colorado analytical. Completed the final preparations for the CIP on RO #3.

March 6, 2024: Completed the daily operations. Conducted checks on the Silver Peaks Booster Station and generator. Upon arrival RO #1 was in service and was being supplied by Well #1. Completed the first stage of the CIP for RO #3.

March 7, 2024: Completed the daily operations. Upon arrival RO #1 was in service and was being supplied by Well #1. Completed the second stage of the CIP, and the RO was placed back into service. Completed checks and operational tests on the Main Facility generator.

March 8, 2024: Completed the daily operations. Conducted checks on the Silver Peaks Booster Station and generator. Upon arrival RO #3 was in service and was being supplied by Well #1.

March 9, 2024: Completed the daily operations.

March 10, 2024: Completed the daily operations.

March 11, 2024: Completed the daily operations. Conducted checks on the Silver Peaks Booster Station and generator. Upon arrival RO #2 was in service and was being supplied by Well #1. RO #4 was flushed with water for 30 minutes to avoid damage to the membranes. Fluid Design and Build onsite to troubleshoot an issue with RO #3 due to the waste valve opening and closing repeatedly. It was found that the conductivity probe in the unit that controls the waste valve is failing. A new conductivity probe has been ordered and will be installed once received.

March 12, 2024: Completed the daily operations. Upon arrival RO #2 was in service and was being supplied by Well #1. REC ESD onsite to install new Booster Pump #3 at the RO facility.

March 13, 2024: Completed the daily operations. Upon arrival RO #1 was in service and was being supplied by Well #2. Conducted checks on the Silver Peaks Booster Station and generator. Replaced the pre-filters in RO #1.

March 14, 2024: Completed the daily operations. Upon arrival RO #1 was in service and was being supplied by Well #1. Completed the work order to clean the flume at Silver Pes. Completed checks and operational tests on the Main Facility generator.

March 15, 2024: Completed the daily operations. Conducted checks on the Silver Peaks Booster Station and generator. Upon arrival RO #2 was in service and was being supplied by Well #1.

March 16, 2024: Completed the daily operations.

March 17, 2024: Completed the daily operations.

March 18, 2024: Completed the daily operations. Conducted checks on the Silver Peaks Booster Station and generator. Upon arrival RO #2 was in service and was being supplied by Well #1. Placed Well #6 into the lead position to allow proper runtime rotation on each well. Completed the in-house nitrate sampling.

March 19, 2024: Completed the daily operations. Upon arrival RO #2 was in service and was being supplied by Well #6. Placed Well #1 into the lead position after allowing Well #6 to flush for 24 hours. Collected the last four total coliform samples and sent them to Colorado Analytical.

March 20, 2024: Completed the daily operations. Conducted checks on the Silver Peaks Booster Station and generator. Upon arrival RO #1 was in service and was being supplied by Well #1. During the weekly generator checks, it was found that both batteries were no longer holding a charge. Generator Source onsite and took the batteries to their shop and found that they were no longer operational. These batteries were still under warranty and Generator Source returned later in the afternoon to install the new batteries.

March 21, 2024: Completed the daily operations. Upon arrival RO #1 was in service and was being supplied by Well #1. Hart Fuel onsite to fill the generator fuel tanks. Filled the antiscalant day tanks.

March 22, 2024: Completed the daily operations.

March 23, 2024: Completed the daily operations.

March 24, 2024: Completed the daily operations.

March 25, 2024: Completed the daily operations. Replaced the reagents to the CL17 for the distribution. Upon arrival RO #1 was in service and was being supplied by Well #1. Conducted checks on the Silver Peaks Booster Station and generator.

March 26, 2024: Completed the daily operations. Upon arrival RO #2 was in service and was being supplied by Well #1.

March 27, 2024: Completed the daily operations. Conducted checks on the Silver Peaks Booster Station and generator. Upon arrival RO #2 was in service and was being supplied by Well #1. The generator was found to have a "Failed to Start Alarm." Generator Source onsite to troubleshoot, they found the battery charger had not been turned back to the correct setting when they installed the new batteries on March 20th. Once the battery charger was returned to the correct position normal operation of the generator resumed.

March 28, 2024: Completed the daily operations. Upon arrival RO #1 was in service and was being supplied by Well #1.

March 29, 2024: Completed the daily operations. Conducted checks on the Silver Peaks Booster Station and generator. Upon arrival RO #2 was in service and was being supplied by Well #1.

March 30, 2024: Completed the daily operations.

March 31, 2024: Completed the daily operations.



Public Works Staff Report

MEETING DATE: April 16, 2024

SUBJECT: Public Works Monthly Report

PRESENTED BY: Chris Larmon, Public Works Director

PUBLIC WORKS PROJECTS

1. Road Maintenance Plan for 2024
 - Staff are in the process of creating a work plan for 2024. Items included.
 1. Resurfacing of E.168th Ave
 2. The Crack and Mastic sealing program started in 2023 will continue and will systematically move through Town East to West in the coming years.
 3. Striping and Pavement Markings – this year, we will focus on replacing crosswalk markings and improving roundabout markings.
 4. Staff are working on creating a list of sidewalk and drain pan repairs throughout the Town.
 5. Asphalt repairs as needed.
2. Elevated Water Tank at Silver Peaks
 - On March 8th the Town’s State Drinking Water Revolving Fund (SRF) loan was approved. Staff is currently working with the Colorado Water Resources and Power Development Authority (CWRPDA) to complete closing documents.
 - Updated bid documents are in final staff review and will be sent to the Colorado Department of Health and Environment (CDPHE) for final approval. Once the updated bid documents are approved by CDPHE staff will advertise the project.
3. Greenways Trail
 - Construction is nearly complete. The only sections that remain unfinished are the two portions of the trail that cross the Burlington Ditch.
 - Staff is working with FRICO to get these areas complete.
4. WCR 4 Bridge
 - Staff and engineers from Martin and Martin have begun work on this project. Several tasks have been initiated, including survey, geotechnical, environmental, and subsurface utility engineering (SUE)
 - A grant application for Off-System Bridge funds was submitted to the CDOT Special Highway Committee on October 27th.
 - Staff received notice from the Special Highway Committee (SHC) that they would like additional structure types to be analyzed. They will make a partial award for this funding cycle for the design work completed to date, and the additional work they requested.



Staff provided the cost information for the partial award to the Bridge Committee on 1/25/2024.

- Staff received a funding approval letter from the SHC on 2/22/2024.
- Staff will continue working with the Bridge Committee and CDOT to move this project forward as quickly as possible.

5. Water System Master Plan

- Staff and consultants are working on this project. We are currently working on identifying upgrades to the existing system.
- This project is scheduled for completion in early 2024.

6. Wastewater Treatment Plant Expansion Design

- Staff and consultants are working on this project and have completed work on the absorption rates. Based on growth projections, the expansion of the wastewater treatment plant will need to be larger than originally anticipated. An expansion of 2 million gallons per day (MGD) was originally anticipated. However, data supports an expansion of an additional 4 MGD of capacity. With the addition of 4 MGD, our plant will have a total operating capacity of 6 MGD.

7. EPA Lead and Copper Rule Revisions

- Recent EPA updates require water systems to complete a Service Line Inventory and replacement plan for pipes that contain suspect materials.
- The Town has contracted 120Water to assist with these efforts, and work is underway on this project.

8. Intergovernmental Agreement (IGA) with the City of Brighton for Traffic Signal Maintenance

- Staff have been working with the City of Brighton to amend our current IGA for WCR 2 / 168th Ave. to include the operation and maintenance of Lochbuie-owned traffic signals on this road. Work on this agreement is ongoing.

CONSTRUCTION

Lochbuie Station:

- Phase C –
 - All identified repairs have been completed, and staff issued construction acceptance of Phase C.

Silver Peaks PA4: Phases 1A and 1B

- Over lot grading and installation of public improvements are complete
- Construction acceptance was issued on December 19, 2023

Silver Peaks PA4: Phase 1C

- Over lot grading is underway



Silver Peaks East

- A final acceptance walk was completed on October 31st to begin the final acceptance of the roadways.
- The developer has been provided with a list of required repairs to be completed before final acceptance is issued.

CR 2 North Side Widening Phase 1 (Homestead Ave to the Silver Peaks Booster Station)

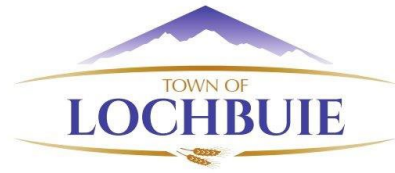
- Staff completed a construction acceptance punch list on 2/26/2024.
- Staff noted that construction acceptance will not be issued until the boulders adjacent to the park are installed and the landscaping is complete.

CR 2 North Side Widening Phase 2 (Silver Peaks Booster Station to 50th Ave)

- Construction plans have been received and are under review.
- Staff comments have been sent to the developer. Staff are waiting for an updated plan set to be submitted.

ATTACHMENTS -

None



Agenda Item Summary (AIS)

MEETING DATE: April 16, 2024
SUBJECT: Community Development Department – Monthly Report
PRESENTED BY: Chris Kennedy, Community Development Director

INTRODUCTION

The purpose of this report is to provide the Board with information on current and ongoing projects in various phases of development, approval and implementation. The following is a summary of the various types of projects that staff administers on a regular basis:

- a. **Under Construction/Site Work** – These projects have gone through the land use review process and received permits (grading, ROW, building) to begin construction.
- b. **Under Review** – Land developers submit proposals for annexation, zoning, subdivision, and site plans for review by Town engineers, attorneys, utility operators, planners, and other relevant parties to ensure compliance with Town, state, and other standards.
- c. **Inactive** – This category includes projects that have become inactive due to economic conditions or other reasons. Projects that remain inactive for extended periods of time will eventually be removed from the list altogether.
- d. **Administrative** – Community Development staff is also responsible for various administrative tasks involving maintenance of the land development code and comprehensive plan and other ongoing departmental operations.

NOTE: The attached maps depict construction projects in blue and projects under review in white.

HIGHLIGHTS

Staff is working with consultants and developers on projects of various types, but would like to highlight in this AIS the following efforts, which have seen the most activity recently:

1. **Starbucks Development Permits (construction imminent)** – Staff continues to work with the Starbucks team to finalize permitting. Construction is expected to begin early this summer. Staff will work with the BOT to schedule a ground-breaking ceremony and photo opportunity.
2. **Quiktrip Development Permits (construction imminent)** – Staff continues to work with the Quiktrip team to finalize permitting. Construction is expected to begin early this summer. Staff will work with the BOT to schedule a ground-breaking ceremony and photo opportunity.



3. **Comprehensive Plan Update (administrative)** – Staff continues to work with the consultants from Cushing Terrell to update the plan. The consultants shared the results of the community outreach survey at the January 16, 2024 BOT meeting and conducted an open house to share progress and take additional feedback on February 14, 2024. Consultants are now working to complete draft maps, plan text, graphics, and recommendations for further review.

4. **Silver Peaks Filing 3 Plat (under review)** – DR Horton has submitted an application to plat the 22-acre property known as “Block 20” east of Meadow Ridge Elementary School. The property is currently designated for multi-family (apartments) uses but will be platted for duplexes and townhomes instead.

ATTACHMENTS

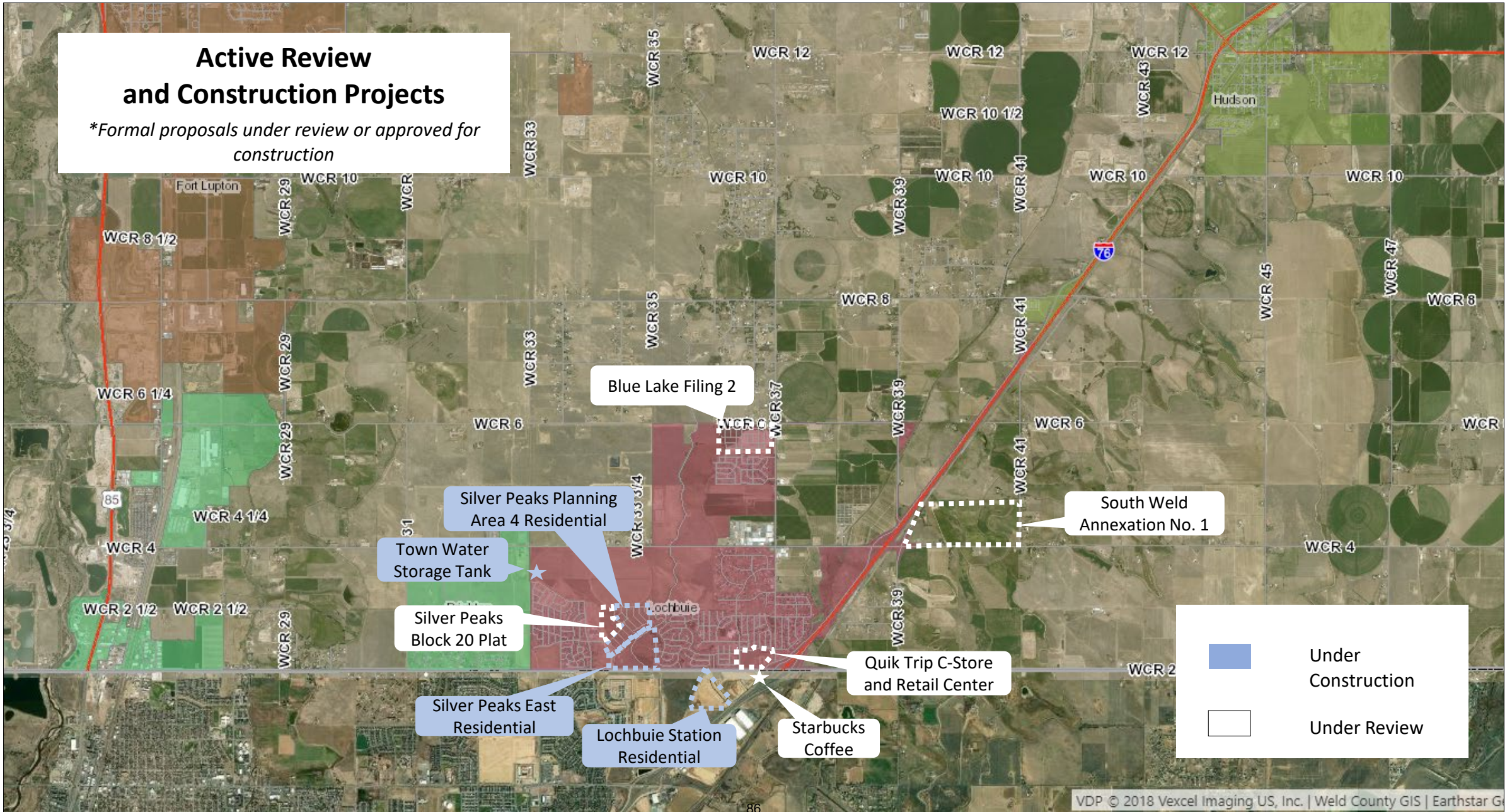
- Community Development Report (table)
- Map: Active Review and Construction

Development Report: 4-16-24				
<i>Project Name and Type</i>	<i>Project Description</i>	<i>Homes</i>	<i>Location</i>	<i>Status</i>
Construction/Site Work				
Blue Lake Filing 2 <i>Builder: Unknown</i>	Install infrastructure and construct homes on remaining lots in Filing 2.	194		- Grading and development permit applications imminent
Silver Peaks Planning Area 4 <i>Builder: DR Horton</i>	Subdivision Improvement Agreement (SIA) approved and executed; property sold to builder for infrastructure and home construction	248	NE corner King St/Pinnacle	- Grading and infrastructure installation underway - Home construction underway
Lochbuie Station <i>Builder: Horizon View</i>	Subdivision process complete; property sold to builder for infrastructure and home construction	202	SW corner CR 2/ I-76	- Phase A – infrastructure complete; home construction complete - Phase B – infrastructure complete; home construction nearing completion - Phase C – infrastructure complete; home construction underway - Nearing build-out for subdivision
Silver Peaks East <i>Builder: DR Horton</i>	Subdivision process complete; property sold to builder for infrastructure and home construction	160	NE corner CR 2/ King St	- Infrastructure complete - Construction underway; buildout likely in 2023
CR2 Widening Project	Widen north side of CR2 to N. 50 th	N/A	Phase 1: CR2 between N. 60 th and Jewel St. Phase 2: CR 2 from Jewel to N. 50 th	- Phase 1 complete - Phase 2 pending - See Public Works report for more information
Town Water Tank Site (in Silver Peaks North)	Design and construct elevated water tank and relevant site improvements	N/A	SE corner CR 4/50 th	- Design and permitting underway - Contractor selection process ongoing - Construction anticipated 2024 - See Public works report for more details
Entitlements/Permits Under Review				
Kairoi MF and Mixed-use development in Silver Peaks (density transfer, replat)	Transfer density and plat site to allow for MF development and retail parcels adjacent to CR2	400	NE corner 50 th / CR 2	- Formal application submitted and under review - BOT consideration anticipated summer 2024

Development Report: 4-16-24				
<i>Project Name and Type</i>	<i>Project Description</i>	<i>Homes</i>	<i>Location</i>	<i>Status</i>
Silver Peaks Block 20 Plat	Plat 22 acres for duplexes and townhomes (MF apartments previously planned)	188	King St., east of Meadow Ridge ES	- Application package received and distributed for review
Quick Trip C-Store	Proposed site plan for Quik Trip C-store and conditional use review to address transportation and other impacts related to high-traffic uses	N/A	NW corner CR 2/ I-76	- Development permit applications under review - Building permit applications under review
Starbucks Site Plan	Site plan for coffee shop and drive-through	N/A	Lochbuie Station commercial area near 7-Eleven	- Development permit applications under review - Building permit applications under review
Blue Lake Filing 2	Applications to grade site, install underground infrastructure, build streets and other infrastructure and construct homes	194	SW corner of CR 37/CR 6	- Development permit applications imminent - Building permit applications imminent
Recently Approved				
High Plains Subdivision Rezone (part of Quik Trip/High Plains Replat application)	Amend existing zoning from PUD to commercial zoning	N/A	NW corner CR 2/ I-76	- Zoning approved by BOT 2-7-23
High Plains Subdivision Replat (part of Quik Trip/High Plains Replat application)	Reconfigure existing subdivision to create new lots for Quik Trip and other retail businesses	N/A	NW corner CR 2/ I-76	- Preliminary plat approved by BOT 2-21-23 - Final plat approved 2-6-24
Quick Trip C-Store Site Plan and Conditional Use (part of High Plains Replat application)	Proposed site plan for Quik Trip C-store and conditional use review to address transportation and other impacts related to high-traffic uses	N/A	NW corner CR 2/ I-76	- Conditional Use Permit approved 2-6-24
Starbucks Site Plan	Site plan for coffee shop and drive-through	N/A	Lochbuie Station commercial area near 7-Eleven	- Site plan approved
South Weld Annexation No. 1	Annexation of approx. 200 acres	N/A	SE corner of I-76/CR4	- BOT approved 2-12-2024

Active Review and Construction Projects

**Formal proposals under review or approved for construction*



	Under Construction
	Under Review



Agenda Item Summary

MEETING DATE: April 16, 2024

SUBJECT: Town Clerk Staff Report

PRESENTED BY: Heather Bowen, Town Clerk

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- Liquor License: Processing the liquor license renewal application from the Sand Box Bar & Grill.
 - Working on getting vendors for the fall festival.
 - Registration is still open for the CML Conference and we do have availability for rooms. Please let me know if you would like to attend this year.



703 Weld County Road 37

BOARD OF TRUSTEES

WORK SESSION

April 16, 2024

Immediately following the Board of Trustees Meeting

This meeting will be held in the Town Hall Board Room, 703 WCR 37. Residents are welcome to join us in the Board Room to view the meeting.

AGENDA

1. Discussion of municipal financing tools.