



**703 Weld County Road 37
BOARD OF TRUSTEES
REGULAR MEETING
March 5, 2024
6:30 p.m.**

This meeting will be held in the Town Hall Board Room, 703 WCR 37 and via Zoom. Residents are welcome to join us in the Board Room to view or participate in the meeting, during Public Comment or Public Hearings. Public access to this meeting can be found on the website no later than 24 hours prior to the meeting.

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Michael Mahoney, Mayor

Jamie Jeffery, Mayor Pro Tem

May Wescott, Trustee

Dawn Coen, Trustee

Jacklyn White, Trustee

Kat Bristow, Trustee

Peggy Tapey, Trustee

4. APPROVAL OF AGENDA

5. PUBLIC COMMENT

The Town Clerk will read into record any comments/questions that were received prior to the meeting. Actions will not be taken at this time. Any Board of Trustee or Staff responses will be provisional. The Board of Trustees may provide consensus direction to Staff, for follow-up, at conclusion of comments.

6. CONSENT AGENDA

Any item listed on the Consent Agenda can be removed upon request from any member of the Town Board. For the benefit of our audience, the mayor will read the items remaining on the Consent Agenda prior to the Board's vote.

- a. Payment Approval Report (\$406,778.61) p. 3-12
- b. February 20, 2024 Minutes p. 13-18

7. ACTION ITEMS

- a. Public Hearing on whether South Weld Annexation No. 2 as more particularly described in Resolution No. 2024-06, approved January 12, 2024, meets applicable requirements of Section 30 of Article II of the Colorado Constitution and C.R.S. § 31-12-104 and C.R.S. § 31-12-105, and is eligible for annexation to the Town of Lochbuie.

This public hearing to be opened and continued to March 19, 2024, at 6:30 pm at Town Hall, 703 Weld County Road 37 and by Zoom (instructions to be posted on the Town web site at least 24 hours in advance.)

The proceedings related to this matter are being held in abeyance pursuant to CRS Section 31-12-114.

- b. Public Hearing on whether South Weld Annexation No. 3 as more particularly described in Resolution No 2024-07, approved January 12, 2024, meets applicable requirements of Section 30 of Article II of the Colorado Constitution and C.R.S. § 31-12-104 and C.R.S. § 31-12-105, and is eligible for annexation to the Town of Lochbuie.

This public hearing to be opened and continued to March 19, 2024, at 6:30 pm at Town Hall, 703 Weld County Road 37 and by Zoom (instructions to be posted on the Town web site at least 24 hours in advance.)

The proceedings related to this matter are being held in abeyance pursuant to CRS Section 31-12-114.

8. STAFF AND ATTORNEY UPDATES

9. MAYOR AND TRUSTEE COMMENTS

10. EXECUTIVE SESSION

- a. Executive Session Pursuant to C.R.S. § 24-6-402(4)(b) with Town legal counsel to discuss ongoing litigation related to annexation.

11. ADJOURN

The Board may convene a lawfully called executive session at any time during a regular or special meeting of the Board.

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ADAMSON POLICE PRODUCTS						
ADAMSON POLICE PRODUCTS	407947CM	Credit note	01/11/2024	155.60-	155.60-	02/27/2024
ADAMSON POLICE PRODUCTS	INV407548	Uniform - PD - Ramirez- Gear	12/29/2023	42.24	42.24	02/27/2024
ADAMSON POLICE PRODUCTS	INV409792	PD - ODNEAL - gear	02/09/2024	53.00	53.00	02/27/2024
ADAMSON POLICE PRODUCTS	INV410003	PD - GRECO- vest	02/14/2024	1,468.00	1,468.00	02/27/2024
Total ADAMSON POLICE PRODUCTS:				1,407.64	1,407.64	
AGFINITY, INC						
AGFINITY, INC	1986932-13124	1/24 WWTP Propane	01/31/2024	3,217.64	3,217.64	02/27/2024
AGFINITY, INC	1986932-13124	1/24 Hardware	01/31/2024	131.70	131.70	02/27/2024
Total AGFINITY, INC:				3,349.34	3,349.34	
AIRBOUND						
AIRBOUND	246424	Town Event-Trampoline-2024 deposit	01/24/2024	5,298.00	5,298.00	02/27/2024
Total AIRBOUND:				5,298.00	5,298.00	
AMAZON CAPITAL SERVICES						
AMAZON CAPITAL SERVICES	13JK-4D1T-6W	Supplies	02/14/2024	19.28	19.28	02/27/2024
AMAZON CAPITAL SERVICES	13JK-4D1T-6W	Supplies	02/14/2024	19.28	19.28	02/27/2024
AMAZON CAPITAL SERVICES	13JK-4D1T-6W	Supplies	02/14/2024	19.28	19.28	02/27/2024
AMAZON CAPITAL SERVICES	13JK-4D1T-6W	Supplies	02/14/2024	19.28	19.28	02/27/2024
AMAZON CAPITAL SERVICES	13JK-4D1T-6W	Supplies	02/14/2024	19.28	19.28	02/27/2024
AMAZON CAPITAL SERVICES	1KLQ-DJ96-1Y	PW Supplies	02/26/2024	134.64	134.64	02/27/2024
AMAZON CAPITAL SERVICES	1KLQ-DJ96-1Y	PW Supplies - pest control	02/26/2024	211.98	211.98	02/27/2024
AMAZON CAPITAL SERVICES	1M1D-MMQN-J	PW Supplies	02/17/2024	1,099.95	1,099.95	02/27/2024
AMAZON CAPITAL SERVICES	1M1D-MMQN-J	PW Supplies	02/17/2024	295.12	295.12	02/27/2024
AMAZON CAPITAL SERVICES	1Y1J-6T4M-TQ	Supplies - PD	02/19/2024	38.57	38.57	02/27/2024
Total AMAZON CAPITAL SERVICES:				1,876.66	1,876.66	
AMERICAN CONSERVATION & BILLING SOLUTION						
AMERICAN CONSERVATION &	16370	3/24-AquaHawk Customer Portal	02/01/2024	530.00	530.00	02/27/2024
Total AMERICAN CONSERVATION & BILLING SOLUTION:				530.00	530.00	
AMERICAN HERITAGE LIFE INS						
AMERICAN HERITAGE LIFE INS	FEB 2024	2/24 - Accident Insurance	02/24/2024	3.41	3.41	02/27/2024
AMERICAN HERITAGE LIFE INS	FEB 2024	2/24 - Accident Insurance	02/24/2024	36.33	36.33	02/27/2024
AMERICAN HERITAGE LIFE INS	FEB 2024	2/24 - Accident Insurance	02/24/2024	21.79	21.79	02/27/2024
AMERICAN HERITAGE LIFE INS	FEB 2024	2/24 - Accident Insurance	02/24/2024	260.91	260.91	02/27/2024
AMERICAN HERITAGE LIFE INS	FEB 2024	2/24 - Accident Insurance	02/24/2024	27.55	27.55	02/27/2024
AMERICAN HERITAGE LIFE INS	FEB 2024	2/24 - Accident Insurance	02/24/2024	16.52	16.52	02/27/2024
AMERICAN HERITAGE LIFE INS	FEB 2024	2/24 - Accident Insurance	02/24/2024	16.52	16.52	02/27/2024
AMERICAN HERITAGE LIFE INS	FEB 2024	2/24 - Accident Insurance	02/24/2024	37.89	37.89	02/27/2024
AMERICAN HERITAGE LIFE INS	FEB 2024	2/24 - Accident Insurance	02/24/2024	16.52	16.52	02/27/2024
AMERICAN HERITAGE LIFE INS	FEB 2024	2/24 - Accident Insurance	02/24/2024	27.06	27.06	02/27/2024
AMERICAN HERITAGE LIFE INS	FEB 2024	2/24 - Accident Insurance	02/24/2024	5.51	5.51	02/27/2024

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total AMERICAN HERITAGE LIFE INS:				470.01	470.01	
AQUA ENGINEERING						
AQUA ENGINEERING	27126	1/24-WWMP Consultant	02/21/2024	24,142.50	24,142.50	02/27/2024
Total AQUA ENGINEERING:				24,142.50	24,142.50	
CENTURY LINK						
CENTURY LINK	333457832-213	3/24-303-637-2474-Water Plant	02/13/2024	174.84	174.84	02/27/2024
Total CENTURY LINK:				174.84	174.84	
CINTAS						
CINTAS	4183048968	2/24-Town Hall Mats/Towels	02/12/2024	26.20	26.20	02/27/2024
CINTAS	4183048968	2/24-Town Hall Mats/Towels	02/12/2024	26.19	26.19	02/27/2024
CINTAS	4184519430	2/24-Town Hall Mats/Towels	02/26/2024	27.04	27.04	02/27/2024
CINTAS	4184519430	2/24-Town Hall Mats/Towels	02/26/2024	27.03	27.03	02/27/2024
Total CINTAS:				106.46	106.46	
CITY OF BRIGHTON STREET/FLEET						
CITY OF BRIGHTON STREET/F	SYS27972	Unit LP7- PD Impala	10/26/2023	1,442.34	1,442.34	02/27/2024
CITY OF BRIGHTON STREET/F	SYS28075	Unit LP2002- PD INTERCEPTOR SUV	11/21/2023	961.53	961.53	02/27/2024
CITY OF BRIGHTON STREET/F	SYS28147	Unit LP2001- PD INTERCEPTOR SUV	12/13/2023	771.32	771.32	02/27/2024
CITY OF BRIGHTON STREET/F	SYS28163	Unit LP2002- PD INTERCEPTOR SUV	11/22/2023	278.10	278.10	02/27/2024
CITY OF BRIGHTON STREET/F	SYS28167	Unit LP2003- PD INTERCEPTOR SUV	12/18/2023	335.83	335.83	02/27/2024
CITY OF BRIGHTON STREET/F	SYS28238	Unit LP1808- PD INTERCEPTOR SUV	01/16/2024	444.01	444.01	02/27/2024
CITY OF BRIGHTON STREET/F	SYS28313	Unit LP2001- PD INTERCEPTOR SUV	01/25/2024	50.75	50.75	02/27/2024
Total CITY OF BRIGHTON STREET/FLEET:				4,283.88	4,283.88	
COBRAHELP						
COBRAHELP	307744	2/24 Cobra Consultant	02/15/2024	35.00	35.00	02/27/2024
Total COBRAHELP:				35.00	35.00	
COLORADO ANALYTICAL LAB						
COLORADO ANALYTICAL LAB	240206113	WATER-DRINKING	02/09/2024	16.20	16.20	02/27/2024
COLORADO ANALYTICAL LAB	240206128	WATER-DRINKING	02/13/2024	345.00	345.00	02/27/2024
COLORADO ANALYTICAL LAB	240206137	WATER-DRINKING	02/13/2024	136.80	136.80	02/27/2024
COLORADO ANALYTICAL LAB	240208068	WASTEWATER TESTING	02/16/2024	95.40	95.40	02/27/2024
COLORADO ANALYTICAL LAB	240214100	WASTEWATER TESTING	02/15/2024	24.30	24.30	02/27/2024
COLORADO ANALYTICAL LAB	240214108	WASTEWATER TESTING	02/22/2024	1,043.11	1,043.11	02/27/2024
COLORADO ANALYTICAL LAB	240214117	WASTEWATER TESTING	02/22/2024	140.40	140.40	02/27/2024
COLORADO ANALYTICAL LAB	240220026	WATER-DRINKING	02/21/2024	82.80	82.80	02/27/2024
Total COLORADO ANALYTICAL LAB:				1,884.01	1,884.01	
COLORADO COMMUNITY MEDIA						
COLORADO COMMUNITY MEDI	106437	2/24-Legal Notices-Ord BSB3010	02/23/2024	26.88	26.88	02/27/2024
Total COLORADO COMMUNITY MEDIA:				26.88	26.88	
Comcast						
Comcast	0288526-MAR	3/24-Internet	02/16/2024	106.30	106.30	02/27/2024
Comcast	0288526-MAR	3/24-Internet	02/16/2024	106.30	106.30	02/27/2024

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Comcast	0288526-MAR	3/24-Internet	02/16/2024	106.31	106.31	02/27/2024
Total Comcast:				318.91	318.91	
CONSOR ENGINEERS LLC						
CONSOR ENGINEERS LLC	P170264CO.00-	1/24 - SP PA4	02/14/2024	1,625.00	1,625.00	02/27/2024
CONSOR ENGINEERS LLC	P170264CO.00-	1/24 - Starbucks	02/14/2024	585.00	585.00	02/27/2024
CONSOR ENGINEERS LLC	P170264CO.00-	1/24 - SP no3	02/14/2024	65.00	65.00	02/27/2024
CONSOR ENGINEERS LLC	P170264CO.00-	1/24 - MIRACLE-GRO	02/14/2024	910.00	910.00	02/27/2024
CONSOR ENGINEERS LLC	P170264CO.00-	1/24 - Lochbuie Center	02/14/2024	130.00	130.00	02/27/2024
CONSOR ENGINEERS LLC	P170264CO.00-	1/24 - PROJECT MANAGEMENT	02/14/2024	32.50	32.50	02/27/2024
CONSOR ENGINEERS LLC	P170264CO.00-	1/24 -SMALLER TASKS	02/14/2024	712.00	712.00	02/27/2024
CONSOR ENGINEERS LLC	P170264CO.00-	1/24 -MEETING	02/14/2024	162.50	162.50	02/27/2024
CONSOR ENGINEERS LLC	P170264CO.00-	1/24 - 2023 Comp Plan	02/14/2024	981.02	981.02	02/27/2024
CONSOR ENGINEERS LLC	P170264CO.00-	1/24 - SP PA4 block 20	02/14/2024	845.00	845.00	02/27/2024
Total CONSOR ENGINEERS LLC:				6,048.02	6,048.02	
CULLIGAN WATER COND						
CULLIGAN WATER COND	MAR 2024	3/24 - PW Water Equipment Rental	02/20/2024	22.00	22.00	02/27/2024
CULLIGAN WATER COND	MAR 2024	3/24 - PW Water Equipment Rental	02/20/2024	22.00	22.00	02/27/2024
CULLIGAN WATER COND	MAR 2024	Drinking Water Equip-3/1-4/30/24	02/20/2024	14.67	14.67	02/27/2024
CULLIGAN WATER COND	MAR 2024	Drinking Water Equip-3/1-4/30/24	02/20/2024	14.67	14.67	02/27/2024
CULLIGAN WATER COND	MAR 2024	Drinking Water Equip-3/1-4/30/24	02/20/2024	14.66	14.66	02/27/2024
Total CULLIGAN WATER COND:				88.00	88.00	
DELTA DENTAL OF COLORADO						
DELTA DENTAL OF COLORADO	1454427	3/24 - Dental Insurance	02/09/2024	27.80	27.80	02/27/2024
DELTA DENTAL OF COLORADO	1454427	3/24 - Dental Insurance	02/09/2024	52.12	52.12	02/27/2024
DELTA DENTAL OF COLORADO	1454427	3/24 - Dental Insurance	02/09/2024	110.56	110.56	02/27/2024
DELTA DENTAL OF COLORADO	1454427	3/24 - Dental Insurance	02/09/2024	709.56	709.56	02/27/2024
DELTA DENTAL OF COLORADO	1454427	3/24 - Dental Insurance	02/09/2024	122.94	122.94	02/27/2024
DELTA DENTAL OF COLORADO	1454427	3/24 - Dental Insurance	02/09/2024	73.76	73.76	02/27/2024
DELTA DENTAL OF COLORADO	1454427	3/24 - Dental Insurance	02/09/2024	73.75	73.75	02/27/2024
DELTA DENTAL OF COLORADO	1454427	3/24 - Dental Insurance	02/09/2024	179.16	179.16	02/27/2024
DELTA DENTAL OF COLORADO	1454427	3/24 - Dental Insurance	02/09/2024	73.75	73.75	02/27/2024
DELTA DENTAL OF COLORADO	1454427	3/24 - Dental Insurance	02/09/2024	125.26	125.26	02/27/2024
DELTA DENTAL OF COLORADO	1454427	3/24 - Dental Insurance	02/09/2024	24.59	24.59	02/27/2024
Total DELTA DENTAL OF COLORADO:				1,573.25	1,573.25	
DENALI WATER SOLUTIONS LLC						
DENALI WATER SOLUTIONS LL	INV730937	2/6-2/8-Sludge Hauling	02/15/2024	2,540.22	2,540.22	02/27/2024
DENALI WATER SOLUTIONS LL	INV741631	2/12-2/16-Sludge Hauling	02/22/2024	2,694.94	2,694.94	02/27/2024
Total DENALI WATER SOLUTIONS LLC:				5,235.16	5,235.16	
ERB ELEMENT						
ERB ELEMENT	16	3/24-Marketing Services	02/22/2024	666.67	666.67	02/27/2024
ERB ELEMENT	16	3/24-Marketing Services	02/22/2024	666.67	666.67	02/27/2024
ERB ELEMENT	16	3/24-Marketing Services	02/22/2024	666.66	666.66	02/27/2024
Total ERB ELEMENT:				2,000.00	2,000.00	
FBI-LEEDA						
FBI-LEEDA	200100799	CLI - AURORA 3/2024	02/12/2024	795.00	795.00	02/27/2024

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total FBI-LEEDA:				795.00	795.00	
FLUID DESIGN AND BUILD LLC						
FLUID DESIGN AND BUILD LLC	000480	R&M - WWTP Plant	02/23/2024	402.16	402.16	02/27/2024
FLUID DESIGN AND BUILD LLC	000481	R&M - WWTP Plant	02/23/2024	4,756.48	4,756.48	02/27/2024
FLUID DESIGN AND BUILD LLC	000482	WTP R&M	02/23/2024	1,379.42	1,379.42	02/27/2024
Total FLUID DESIGN AND BUILD LLC:				6,538.06	6,538.06	
FRANCISCO GARCIA						
FRANCISCO GARCIA	PHONE REPLA	PHONE REPLACEMENT	02/20/2024	1,110.00	1,110.00	02/27/2024
Total FRANCISCO GARCIA:				1,110.00	1,110.00	
GENERATOR SOURCE LLC						
GENERATOR SOURCE LLC	INV66065	Generator R&M	02/09/2024	1,495.54	1,495.54	02/27/2024
Total GENERATOR SOURCE LLC:				1,495.54	1,495.54	
GROUND ENGINEERING						
GROUND ENGINEERING	231434.0-1	Greenway Trail Project	02/20/2024	3,298.75	3,298.75	02/27/2024
Total GROUND ENGINEERING:				3,298.75	3,298.75	
HOME DEPOT CREDIT SERVICES						
HOME DEPOT CREDIT SERVIC	2468-21324	1/24-WWTP Supplies	02/13/2024	169.83	169.83	02/27/2024
HOME DEPOT CREDIT SERVIC	2468-21324	1/24-WWTP Supplies	02/13/2024	57.95	57.95	02/27/2024
HOME DEPOT CREDIT SERVIC	2468-21324	1/24-WWTP Supplies	02/13/2024	89.09	89.09	02/27/2024
HOME DEPOT CREDIT SERVIC	2468-21324	1/24-WWTP Supplies	02/13/2024	28.62	28.62	02/27/2024
HOME DEPOT CREDIT SERVIC	2468-21324	1/24-WWTP Supplies	02/13/2024	26.21	26.21	02/27/2024
HOME DEPOT CREDIT SERVIC	2468-21324	Supplies - PW	02/13/2024	23.50	23.50	02/27/2024
HOME DEPOT CREDIT SERVIC	2468-21324	Supplies - PW	02/13/2024	35.63	35.63	02/27/2024
HOME DEPOT CREDIT SERVIC	2468-21324	Supplies - PW	02/13/2024	35.63	35.63	02/27/2024
HOME DEPOT CREDIT SERVIC	2468-21324	Supplies - PW	02/13/2024	27.97-	27.97-	02/27/2024
HOME DEPOT CREDIT SERVIC	2468-21324	Supplies - PW	02/13/2024	16.97	16.97	02/27/2024
HOME DEPOT CREDIT SERVIC	2468-21324	Supplies - PW	02/13/2024	16.96	16.96	02/27/2024
HOME DEPOT CREDIT SERVIC	2468-21324	1/24-WWTP Supplies	02/13/2024	597.00	597.00	02/27/2024
HOME DEPOT CREDIT SERVIC	2468-21324	Supplies - PW	02/13/2024	52.98	52.98	02/27/2024
HOME DEPOT CREDIT SERVIC	2468-21324	Supplies - PW	02/13/2024	15.77	15.77	02/27/2024
Total HOME DEPOT CREDIT SERVICES:				1,138.17	1,138.17	
JONAS OLOV POLSON						
JONAS OLOV POLSON	00112	GUNFIGHTER DEVELOPMENT COURSE	02/23/2024	600.00	600.00	02/27/2024
Total JONAS OLOV POLSON:				600.00	600.00	
KAISER PERMANENTE						
KAISER PERMANENTE	0028959548	3/24 - Health Insurance	02/12/2024	462.85	462.85	02/27/2024
KAISER PERMANENTE	0028959548	3/24 - Health Insurance	02/12/2024	486.11	486.11	02/27/2024
KAISER PERMANENTE	0028959548	3/24 - Health Insurance	02/12/2024	1,602.60	1,602.60	02/27/2024
KAISER PERMANENTE	0028959548	3/24 - Health Insurance	02/12/2024	6,258.08	6,258.08	02/27/2024
KAISER PERMANENTE	0028959548	3/24 - Health Insurance	02/12/2024	1,433.57	1,433.57	02/27/2024
KAISER PERMANENTE	0028959548	3/24 - Health Insurance	02/12/2024	609.66	609.66	02/27/2024
KAISER PERMANENTE	0028959548	3/24 - Health Insurance	02/12/2024	609.67	609.67	02/27/2024
KAISER PERMANENTE	0028959548	3/24 - Health Insurance	02/12/2024	2,350.01	2,350.01	02/27/2024

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
KAISER PERMANENTE	0028959548	3/24 - Health Insurance	02/12/2024	609.66	609.66	02/27/2024
KAISER PERMANENTE	0028959548	3/24 - Health Insurance	02/12/2024	1,634.69	1,634.69	02/27/2024
KAISER PERMANENTE	0028959548	3/24 - Health Insurance	02/12/2024	203.22	203.22	02/27/2024
Total KAISER PERMANENTE:				16,260.12	16,260.12	
KING SYSTEMS LLC						
KING SYSTEMS LLC	39943	Service Call Board Room Audio Visual	02/14/2024	150.00	150.00	02/27/2024
KING SYSTEMS LLC	39943	Service Call Board Room Audio Visual	02/14/2024	150.00	150.00	02/27/2024
Total KING SYSTEMS LLC:				300.00	300.00	
KONICA MINOLTA BUSINESS SOLUTIONS						
KONICA MINOLTA BUSINESS S	292124328	2/24-Copier Lease-PD	02/18/2024	223.74	223.74	02/27/2024
Total KONICA MINOLTA BUSINESS SOLUTIONS:				223.74	223.74	
KONICA MINOLTA PREMIER FINANCE						
KONICA MINOLTA PREMIER FIN	522196906	3/24 Copier Lease	02/07/2024	43.96	43.96	02/27/2024
KONICA MINOLTA PREMIER FIN	522196906	3/24 Copier Lease	02/07/2024	43.96	43.96	02/27/2024
KONICA MINOLTA PREMIER FIN	522196906	3/24 Copier Lease	02/07/2024	43.97	43.97	02/27/2024
Total KONICA MINOLTA PREMIER FINANCE:				131.89	131.89	
LEXIPOL LLC						
LEXIPOL LLC	INVLEX123451	**PD- LAW ENFORCEMTN MANUALS	03/01/2024	5,292.47	5,292.47	02/27/2024
Total LEXIPOL LLC:				5,292.47	5,292.47	
LONG BUILDING TECHNOLOGIES INC						
LONG BUILDING TECHNOLOGI	SCPAY0067936	2/24-HVAC Monthly Fee	02/10/2024	77.00	77.00	02/27/2024
LONG BUILDING TECHNOLOGI	SCPAY0067936	2/24-HVAC Monthly Fee	02/10/2024	77.00	77.00	02/27/2024
LONG BUILDING TECHNOLOGI	SCPAY0067936	2/24-HVAC Monthly Fee	02/10/2024	77.00	77.00	02/27/2024
LONG BUILDING TECHNOLOGI	SCPAY0067936	2/24-HVAC Monthly Fee	02/10/2024	77.00	77.00	02/27/2024
LONG BUILDING TECHNOLOGI	SRVCE0147770	1/24-HVAC REPAIR	02/12/2024	218.75	218.75	02/27/2024
LONG BUILDING TECHNOLOGI	SRVCE0147770	1/24-HVAC REPAIR	02/12/2024	218.75	218.75	02/27/2024
LONG BUILDING TECHNOLOGI	SRVCE0147770	1/24-HVAC REPAIR	02/12/2024	218.75	218.75	02/27/2024
LONG BUILDING TECHNOLOGI	SRVCE0147770	1/24-HVAC REPAIR	02/12/2024	218.75	218.75	02/27/2024
Total LONG BUILDING TECHNOLOGIES INC:				1,183.00	1,183.00	
M & M PIPELINE						
M & M PIPELINE	2024-02	HYDRANT METER DEPOSIT	02/26/2024	1,750.00	1,750.00	02/27/2024
M & M PIPELINE	2024-02	METER RENTAL FEE	02/26/2024	78.00-	78.00-	02/27/2024
Total M & M PIPELINE:				1,672.00	1,672.00	
MARTIN/MARTIN CONSULTING ENGINEERS						
MARTIN/MARTIN CONSULTING	19.0580.00347	12/23-BNSF	02/27/2024	235.00	235.00	02/27/2024
MARTIN/MARTIN CONSULTING	19.0580-00338	1/24 - GREENWAY TRAIL	02/08/2024	11,742.50	11,742.50	02/27/2024
MARTIN/MARTIN CONSULTING	19.0580-00339	12/23-General Eng Services	02/27/2024	6,281.25	6,281.25	02/27/2024
MARTIN/MARTIN CONSULTING	19.0580-00340	12/23-Lochbuie Center Reimbursable	02/27/2024	317.50	317.50	02/27/2024
MARTIN/MARTIN CONSULTING	19.0580-00341	12/23-Lochbuie Station Reimbursable	02/27/2024	105.00	105.00	02/27/2024
MARTIN/MARTIN CONSULTING	19.0580-00342	12/23-Blue Lake Reimbursable	02/27/2024	2,122.50	2,122.50	02/27/2024
MARTIN/MARTIN CONSULTING	19.0580-00343	12/23-SP PA 4 Reimbursable	02/27/2024	13,180.39	13,180.39	02/27/2024
MARTIN/MARTIN CONSULTING	19.0580-00344	12/23-CR 2 Reimbursable	02/27/2024	2,835.26	2,835.26	02/27/2024
MARTIN/MARTIN CONSULTING	19.0580-00345	12/23-ANTONOFF Reimbursable	02/27/2024	1,080.00	1,080.00	02/27/2024

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
MARTIN/MARTIN CONSULTING	19.0580-00346	12/23-SP KAIROI Reimbursable	02/27/2024	822.50	822.50	02/27/2024
MARTIN/MARTIN CONSULTING	19.0580-00348	12/23-STARBUCKS Reimbursable	02/27/2024	705.00	705.00	02/27/2024
Total MARTIN/MARTIN CONSULTING ENGINEERS:				39,426.90	39,426.90	
MCDONALD FARMS ENTERPRISES, IN						
MCDONALD FARMS ENTERPRI	0102346-IN	ENVIRONMENTAL VACUUM SERVICES	01/31/2024	4,166.50	4,166.50	02/27/2024
Total MCDONALD FARMS ENTERPRISES, IN:				4,166.50	4,166.50	
MEDICAL AIR SERVICES ASSOCIATION						
MEDICAL AIR SERVICES ASSO	1758475	2/24 - Medical Transport Insurance	02/20/2024	2.10	2.10	02/27/2024
MEDICAL AIR SERVICES ASSO	1758475	2/24 - Medical Transport Insurance	02/20/2024	7.70	7.70	02/27/2024
MEDICAL AIR SERVICES ASSO	1758475	2/24 - Medical Transport Insurance	02/20/2024	15.40	15.40	02/27/2024
MEDICAL AIR SERVICES ASSO	1758475	2/24 - Medical Transport Insurance	02/20/2024	130.90	130.90	02/27/2024
MEDICAL AIR SERVICES ASSO	1758475	2/24 - Medical Transport Insurance	02/20/2024	14.00	14.00	02/27/2024
MEDICAL AIR SERVICES ASSO	1758475	2/24 - Medical Transport Insurance	02/20/2024	21.00	21.00	02/27/2024
MEDICAL AIR SERVICES ASSO	1758475	2/24 - Medical Transport Insurance	02/20/2024	21.00	21.00	02/27/2024
MEDICAL AIR SERVICES ASSO	1758475	2/24 - Medical Transport Insurance	02/20/2024	23.10	23.10	02/27/2024
MEDICAL AIR SERVICES ASSO	1758475	2/24 - Medical Transport Insurance	02/20/2024	21.00	21.00	02/27/2024
MEDICAL AIR SERVICES ASSO	1758475	2/24 - Medical Transport Insurance	02/20/2024	16.80	16.80	02/27/2024
MEDICAL AIR SERVICES ASSO	1758475	2/24 - Medical Transport Insurance	02/20/2024	7.00	7.00	02/27/2024
Total MEDICAL AIR SERVICES ASSOCIATION:				280.00	280.00	
MINUTEMAN PRESS						
MINUTEMAN PRESS	39577	ENVELOPES	02/14/2024	24.00	24.00	02/27/2024
MINUTEMAN PRESS	39577	ENVELOPES	02/14/2024	24.00	24.00	02/27/2024
MINUTEMAN PRESS	39577	ENVELOPES	02/14/2024	24.00	24.00	02/27/2024
MINUTEMAN PRESS	39606	ENVELOPES	02/16/2024	60.37	60.37	02/27/2024
MINUTEMAN PRESS	39606	ENVELOPES	02/16/2024	60.36	60.36	02/27/2024
MINUTEMAN PRESS	39606	ENVELOPES	02/16/2024	60.37	60.37	02/27/2024
MINUTEMAN PRESS	39607	BUSINESS CARDS- Bowen	02/16/2024	37.00	37.00	02/27/2024
Total MINUTEMAN PRESS:				290.10	290.10	
MORRELL PRINTING SOLUTIONS LLC						
MORRELL PRINTING SOLUTION	260671	EVENTS MAILERS	02/27/2024	2,264.07	.00	
Total MORRELL PRINTING SOLUTIONS LLC:				2,264.07	.00	
MUTUAL OF OMAHA						
MUTUAL OF OMAHA	001659582951	3/24 - Dental/Vision/Life/Disability	02/20/2024	26.45	26.45	02/27/2024
MUTUAL OF OMAHA	001659582951	3/24 - Dental/Vision/Life/Disability	02/20/2024	49.92	49.92	02/27/2024
MUTUAL OF OMAHA	001659582951	3/24 - Dental/Vision/Life/Disability	02/20/2024	158.30	158.30	02/27/2024
MUTUAL OF OMAHA	001659582951	3/24 - Dental/Vision/Life/Disability	02/20/2024	606.81	606.81	02/27/2024
MUTUAL OF OMAHA	001659582951	3/24 - Dental/Vision/Life/Disability	02/20/2024	101.61	101.61	02/27/2024
MUTUAL OF OMAHA	001659582951	3/24 - Dental/Vision/Life/Disability	02/20/2024	100.39	100.39	02/27/2024
MUTUAL OF OMAHA	001659582951	3/24 - Dental/Vision/Life/Disability	02/20/2024	100.39	100.39	02/27/2024
MUTUAL OF OMAHA	001659582951	3/24 - Dental/Vision/Life/Disability	02/20/2024	199.05	199.05	02/27/2024
MUTUAL OF OMAHA	001659582951	3/24 - Dental/Vision/Life/Disability	02/20/2024	96.32	96.32	02/27/2024
MUTUAL OF OMAHA	001659582951	3/24 - Dental/Vision/Life/Disability	02/20/2024	137.42	137.42	02/27/2024
MUTUAL OF OMAHA	001659582951	3/24 - Dental/Vision/Life/Disability	02/20/2024	32.10	32.10	02/27/2024
Total MUTUAL OF OMAHA:				1,608.76	1,608.76	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ORKIN						
ORKIN	256514947	3/24 - Pest Control - Town Hall	02/20/2024	171.99	171.99	02/27/2024
Total ORKIN:				171.99	171.99	
PAULA HERNANDEZ						
PAULA HERNANDEZ	CASELLE TRAI	CASELLE TRAINING	02/27/2024	69.75	69.75	02/27/2024
Total PAULA HERNANDEZ:				69.75	69.75	
PINNACOL ASSURANCE						
PINNACOL ASSURANCE	MAR 2024	3/24 - Work Comp	02/12/2024	9.96	9.96	02/27/2024
PINNACOL ASSURANCE	MAR 2024	3/24 - Work Comp	02/12/2024	9.68	9.68	02/27/2024
PINNACOL ASSURANCE	MAR 2024	3/24 - Work Comp	02/12/2024	28.57	28.57	02/27/2024
PINNACOL ASSURANCE	MAR 2024	3/24 - Work Comp	02/12/2024	2,676.92	2,676.92	02/27/2024
PINNACOL ASSURANCE	MAR 2024	3/24 - Work Comp	02/12/2024	87.50	87.50	02/27/2024
PINNACOL ASSURANCE	MAR 2024	3/24 - Work Comp	02/12/2024	257.95	257.95	02/27/2024
PINNACOL ASSURANCE	MAR 2024	3/24 - Work Comp	02/12/2024	222.93	222.93	02/27/2024
PINNACOL ASSURANCE	MAR 2024	3/24 - Work Comp	02/12/2024	298.29	298.29	02/27/2024
PINNACOL ASSURANCE	MAR 2024	3/24 - Work Comp	02/12/2024	63.87	63.87	02/27/2024
PINNACOL ASSURANCE	MAR 2024	3/24 - Work Comp	02/12/2024	82.57	82.57	02/27/2024
PINNACOL ASSURANCE	MAR 2024	3/24 - Work Comp	02/12/2024	54.76	54.76	02/27/2024
Total PINNACOL ASSURANCE:				3,793.00	3,793.00	
PITNEY BOWES GLOBAL FINANCIAL SERVICES						
PITNEY BOWES GLOBAL FINAN	3318712571	12/30-3/29/24-Postage Meter Lease	02/09/2024	169.49	169.49	02/27/2024
PITNEY BOWES GLOBAL FINAN	3318712571	12/30-3/29/24-Postage Meter Lease	02/09/2024	169.49	169.49	02/27/2024
PITNEY BOWES GLOBAL FINAN	3318712571	12/30-3/29/24-Postage Meter Lease	02/09/2024	169.49	169.49	02/27/2024
Total PITNEY BOWES GLOBAL FINANCIAL SERVICES:				508.47	508.47	
POMP'S TIRE SERVICE, INC						
POMP'S TIRE SERVICE, INC	1900009121	Fleet R&M	01/11/2024	340.25	340.25	02/27/2024
POMP'S TIRE SERVICE, INC	1900009648	Fleet R&M	02/07/2024	721.66	721.66	02/27/2024
Total POMP'S TIRE SERVICE, INC:				1,061.91	1,061.91	
PVS DX, Inc.						
PVS DX, Inc.	737000575-24	Chemicals-WTP	02/22/2024	4,053.80	4,053.80	02/27/2024
PVS DX, Inc.	737000576-24	Chemicals-WTP	02/21/2024	2,159.12	2,159.12	02/27/2024
Total PVS DX, Inc.:				6,212.92	6,212.92	
RAMEY ENVIRONMENTAL COMPLIANCE						
RAMEY ENVIRONMENTAL COM	27129	2/24 Wastewater Services r&m	02/19/2024	2,930.51	2,930.51	02/27/2024
RAMEY ENVIRONMENTAL COM	27169	2/24 Wastewater Services	02/22/2024	14,301.15	14,301.15	02/27/2024
RAMEY ENVIRONMENTAL COM	27169	2/24 Water Services	02/22/2024	14,482.75	14,482.75	02/27/2024
RAMEY ENVIRONMENTAL COM	27223	2/24 Wastewater Services r&m	02/22/2024	548.81	548.81	02/27/2024
Total RAMEY ENVIRONMENTAL COMPLIANCE:				32,263.22	32,263.22	
SAM'S CLUB						
SAM'S CLUB	10144137413	2/24 - Supplies	02/14/2024	33.58	33.58	02/27/2024
SAM'S CLUB	10144137413	2/24 - Supplies	02/14/2024	33.58	33.58	02/27/2024
SAM'S CLUB	10144137413	2/24 - Supplies	02/14/2024	33.58	33.58	02/27/2024
SAM'S CLUB	10144137413	2/24 - Supplies	02/14/2024	33.57	33.57	02/27/2024

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SAM'S CLUB	10144137413	2/24 - Supplies	02/14/2024	33.57	33.57	02/27/2024
SAM'S CLUB	10146690462	2/24 - Supplies	02/22/2024	18.95	18.95	02/27/2024
SAM'S CLUB	10146690462	2/24 - Supplies	02/22/2024	18.95	18.95	02/27/2024
SAM'S CLUB	10146690462	2/24 - Supplies	02/22/2024	18.95	18.95	02/27/2024
SAM'S CLUB	10146690462	2/24 - Supplies	02/22/2024	18.95	18.95	02/27/2024
SAM'S CLUB	10146690462	2/24 - Supplies	02/22/2024	18.94	18.94	02/27/2024
Total SAM'S CLUB:				262.62	262.62	
SOUTHEAST WELD COUNTY CHAMBER OF COMMERC						
SOUTHEAST WELD COUNTY C	1139	MEMBERSHIP DUES 2024	02/10/2024	225.00	225.00	02/27/2024
Total SOUTHEAST WELD COUNTY CHAMBER OF COMMERC:				225.00	225.00	
STERICYCLE INC						
STERICYCLE INC	8006280917	2/24-Shredding Service	02/18/2024	7.50	7.50	02/27/2024
STERICYCLE INC	8006280917	2/24-Shredding Service	02/18/2024	7.50	7.50	02/27/2024
STERICYCLE INC	8006280917	2/24-Shredding Service	02/18/2024	7.50	7.50	02/27/2024
STERICYCLE INC	8006280917	2/24-Shredding Service	02/18/2024	7.50	7.50	02/27/2024
Total STERICYCLE INC:				30.00	30.00	
THOMAS WINGO						
THOMAS WINGO	UTILITIES REF	125 SHENANDOAH WAY - UTILITY REFUND	02/21/2024	102.56	102.56	02/27/2024
Total THOMAS WINGO:				102.56	102.56	
TLM CONSTRUCTORS, INC.						
TLM CONSTRUCTORS, INC.	23127-2	Greenway Trail Construction- PA 1	01/31/2024	73,743.36	73,743.36	02/27/2024
TLM CONSTRUCTORS, INC.	23127-2	Greenway Trail Construction- PA 1	01/31/2024	115,521.75	115,521.75	02/27/2024
Total TLM CONSTRUCTORS, INC.:				189,265.11	189,265.11	
UNITED POWER						
UNITED POWER	1499601-21224	1/24 Greenbelt Park	02/12/2024	50.00	50.00	02/27/2024
UNITED POWER	19275500-2232	2/24 STREETLIGHTS	02/23/2024	52.98	52.98	02/27/2024
UNITED POWER	22560700-1262	1/24 FLOW METER - LATE FEE	02/21/2024	5.00	5.00	02/27/2024
Total UNITED POWER:				107.98	107.98	
UNITED STATES POSTAL SERVICE						
UNITED STATES POSTAL SERVI	3522408	Events Flyer Postage	02/29/2024	971.23	.00	
Total UNITED STATES POSTAL SERVICE:				971.23	.00	
UNITED WATER & SANITATION DIST						
UNITED WATER & SANITATION	LOCHBUIE JAN	12/1-12/31/23-Water Storage-United Power-#3	02/20/2024	2,714.18	2,714.18	02/27/2024
Total UNITED WATER & SANITATION DIST:				2,714.18	2,714.18	
UPSTATE COLO ECONOMIC DEVELOP						
UPSTATE COLO ECONOMIC DE	PSI2024_44	2024 ANNUAL COMMUNITY PARTNERS	02/20/2024	15,000.00	15,000.00	02/27/2024
Total UPSTATE COLO ECONOMIC DEVELOP:				15,000.00	15,000.00	
USA BLUE BOOK						
USA BLUE BOOK	INV00265763	2/24- WW Lab Supplies	02/02/2024	399.43	399.43	02/27/2024

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
USA BLUE BOOK	INV00271182	2/24- WW Lab Supplies	02/08/2024	261.23	261.23	02/27/2024
USA BLUE BOOK	INV00277699	WW Lab Supplies	02/14/2024	305.42	305.42	02/27/2024
Total USA BLUE BOOK:				966.08	966.08	
WHITESIDES # 2 INC.						
WHITESIDES # 2 INC.	445173	Clothing Allowance-PW-Strong	01/15/2024	94.99	94.99	02/27/2024
WHITESIDES # 2 INC.	445173	Clothing Allowance-PW-Strong	01/15/2024	95.00	95.00	02/27/2024
WHITESIDES # 2 INC.	445174	Clothing Allowance-PW-Crescencio	01/15/2024	182.48	182.48	02/27/2024
WHITESIDES # 2 INC.	445174	Clothing Allowance-PW-Crescencio	01/15/2024	182.48	182.48	02/27/2024
WHITESIDES # 2 INC.	445830	Clothing Allowance-PW-ADAME	01/26/2024	64.98	64.98	02/27/2024
WHITESIDES # 2 INC.	445830	Clothing Allowance-PW-ADAME	01/26/2024	64.99	64.99	02/27/2024
Total WHITESIDES # 2 INC.:				684.92	684.92	
WORTH HYDROCHEM						
WORTH HYDROCHEM	12976IN	CHEMICALS	01/31/2024	4,628.80	4,628.80	02/27/2024
Total WORTH HYDROCHEM:				4,628.80	4,628.80	
XCEL ENERGY						
XCEL ENERGY	4419022724	2/24-PW Modular	02/27/2024	209.86	.00	
XCEL ENERGY	4419022724	2/24-PW Modular	02/27/2024	209.85	.00	
XCEL ENERGY	5706022724	2/24-Town Hall	02/27/2024	98.88	.00	
XCEL ENERGY	5706022724	2/24-Town Hall	02/27/2024	98.88	.00	
XCEL ENERGY	5706022724	2/24-Town Hall	02/27/2024	98.88	.00	
XCEL ENERGY	5706022724	2/24-Town Hall	02/27/2024	98.89	.00	
Total XCEL ENERGY:				815.24	.00	
Grand Totals:				406,778.61	402,728.07	

Dated: _____

Mayor: _____

Town Trustees: _____

Town Clerk: _____

Town Treasurer: _____

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.



**703 Weld County Road 37
BOARD OF TRUSTEES
REGULAR MEETING
February 20, 2024
6:30 p.m.**

This meeting will be held in the Town Hall Board Room, 703 WCR 37 and via Zoom. Residents are welcome to join us in the Board Room to view or participate in the meeting, during Public Comment or Public Hearings. Public access to this meeting can be found on the website no later than 24 hours prior to the meeting.

Minutes

CALL TO ORDER

Mayor Pro Tem Jeffery called the meeting to order at 6:32 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mayor Pro Tem Jeffery
Trustee Wescott
Trustee Coen
Trustee White
Trustee Tapey

Absent: Mayor Mahoney
Trustee Bristow

APPROVAL OF AGENDA

Motion made by Trustee Coen seconded by Trustee Tapey to approve the agenda. Motion carried 5-0.

PUBLIC COMMENT

Dallas Green, CEO of Phoenix Fabricators and Erectors out of Avon, IN, stated that his company was the low responsive bidder for the elevated storage tank project. The company has been in business since 1986 and has built over 5,000 water tanks, many in Colorado. For Lochbuie's project, Phoenix set out to provide a low responsive bid that would ensure the Town's taxpayers got the best price for their tank. Phoenix approached this project with the honesty and integrity that Lochbuie citizens deserve, while respecting all requirements of the bid, and the legal framework. In this process, Phoenix submitted the lowest responsive bid, however, the representatives that the Town tasked with protecting the bid process, recommended that the Town award the bid to a higher cost bidder who did not fill the bid documents out completely. He stated that he understands why the board would request staff to rebid the project, however, he asks that the board reconsider rebidding the project, which only costs taxpayers more time and money. Instead, have your staff write up the documentation for awarding the project to Phoenix. He urged the board to, if this project does get rebid, ensure that the integrity of the bid is upheld from the beginning; competitors work to prevent qualified companies from bidding by creating prerequisites that raise the cost of the project. Phoenix is honored by the

opportunity to work for the Town of Lochbuie and truly hopes the trustees award the project to Phoenix, as they want to ensure the best tank for the best price.

Bob Werling, Senior Business Representative of Landmark Structures, stated that his company was the lowest responsible bidder for this project, and asked the board to consider their bid. Lochbuie's neighboring community, Brighton, bid a similar project in which Landmark Structures was the lowest responsive bidder. On that project we referenced the standards and the experience requirement for that, which required ten tanks of equal or greater capacity in service for ten years, which our competitor does not meet. We are familiar with projects they are referencing, there might be one tank they have built in Colorado, but we have referenced a number of tanks in our bid documents. We wish the trustees would consider our bid; we are prepared for this project and ready to move forward.

CONSENT AGENDA

Any item listed on the Consent Agenda can be removed upon request from any member of the Town Board. For the benefit of our audience, the mayor will read the items remaining on the Consent Agenda prior to the Board's vote.

- a. Payment Approval Report (\$221,958.77)
- b. February 6, 2024 Minutes
- c. February 12, 2024 Minutes
- d. Resolution 2024-15 Authorizing The Town Administrator To Execute A Consent To The Partial Assignment And Assumption Agreement (Subdivision Improvement And Water Dedication Agreement – Blue Lake Filing No. 2) (Phase 2 And 3 Improvements).

Motion made by Trustee Coen seconded by Trustee Wescott to approve the consent agenda. Motion carried 5-0.

ACTION ITEMS

- a. Public Hearing on whether South Weld Annexation No. 2 as more particularly described in Resolution No. 2024-06, approved January 12, 2024, meets applicable requirements of Section 30 of Article II of the Colorado Constitution and C.R.S. § 31-12-104 and C.R.S. § 31-12-105, and is eligible for annexation to the Town of Lochbuie.
This public hearing to be opened and continued to March 5, 2024, at 6:30 pm at Town Hall, 703 Weld County Road 37 and by Zoom (instructions to be posted on the Town web site at least 24 hours in advance.) The proceedings related to this matter are being held in abeyance pursuant to CRS Section 31-12-114.

Mayor Pro Tem Jeffery opened the public hearing at 6:43 PM.

*Motion made by Trustee Wescott seconded by Trustee Coen to continue this public hearing to March 5, 2024, at 6:30 PM.
Motion carried 5-0.*

The public hearing closed at 6:44 PM.

- b. Public Hearing on whether South Weld Annexation No. 3 as more particularly described in Resolution No 2024-07, approved January 12, 2024, meets applicable requirements of Section 30 of Article II of the Colorado Constitution and C.R.S. § 31-12-104 and C.R.S. § 31-12-105, and is eligible for annexation to the Town of Lochbuie.
This public hearing to be opened and continued to March 5, 2024, at 6:30 pm at Town Hall, 703 Weld County Road 37 and by Zoom (instructions to be posted on the Town web site at least 24 hours in advance.) The proceedings related to this matter are being held in abeyance pursuant to CRS Section 31-12-114.

Mayor Pro Tem Jeffery opened the public hearing at 6:44 PM.

*Motion made by Trustee Wescott seconded by Trustee Tapey to continue the public hearing to March 5, 2024, at 6:30 PM.
Motion carried 5-0.*

The public hearing closed at 6:45 PM.

- c. Ordinance 2024-692 Repealing and Readopting Article III Of Chapter 4 Of The Lochbuie Municipal Code Governing Municipal Purchasing And Declaring An Emergency

Maureen Juran, Town Attorney, stated that this matter is necessary as there are provisions in the Lochbuie Municipal Code that govern how we purchase goods and services, and the Town's purchasing policy does not match what is in the code. Also, from time to time, the Town engages in procurement of goods and services using federal funding where certain requirements must be met. This ordinance would update the code to reference the Town's purchasing policy so that the policy can be updated without changing the code.

Motion made by Trustee Tapey seconded by Trustee Coen to approve Ordinance 2024-692 Repealing and Readopting Article III Of Chapter 4 Of The Lochbuie Municipal Code Governing Municipal Purchasing And Declaring An Emergency. Motion carried 5-0.

- d. Elevated Water Storage Tank: Staff recommendation that Board reject all bids and direct staff to re-bid project construction.

Chris Larmon, Public Works Director, stated that staff recommends that the Board of Trustees reject all bids and direct staff to rebid this project as soon as reasonably possible.

Maureen Juran stated that the bid documents do allow the Town to make the decision to rebid, so this is a discretionary decision of the Board of Trustees.

Trustee White stated that she has questions and would like time to discuss this project to get clarification on the claims that have been made. She is not comfortable spending more money on this project and is against moving forward without further discussion as a board.

Maureen Juran stated that because issues have been raised, staff is recommending that it is in the Town's best interest to rebid.

Mayor Pro Tem Jeffery inquired if this project is rebid, would JVA Engineering be continuing to collect the bids.

Chris Larmon stated that he is looking at having more internal oversight during the next bid process.

Motion made by Trustee White to continue this for further discussion. There was no second to this motion.

Motion made by Trustee Coen seconded by Trustee Wescott not to award the elevated water storage tank construction project to any bidder in the current bid process with bids received by December 21, 2023, and further move to direct staff to issue a new invitation for bid for the elevated water storage tank. Motion carried 4-1 (White).

DISCUSSION

- a. Fireworks in the Town of Lochbuie

Chief McCoy shared that Lochbuie's fireworks ordinance is very restrictive and does not allow for much more than sparklers. The Lochbuie Municipal Code recently was updated and the fine for fireworks is now \$500.00. He shared ordinances from surrounding municipalities, as well as state regulations, to see what the board would like to do, if anything, to update Town regulations.

Maureen Juran stated that in the recent update of Chapter 10 of the code, the regulations on fireworks were not changed, it has always been restrictive, it was just the fine amount that was updated.

Trustee Coen inquired if the Town were to allow the same fireworks that are legal statewide, would that allow the police department to focus on regulating the larger fireworks?

Chief McCoy stated that is the goal. The mortars, which are illegal in the entire state, are much harder to locate and catch. If the Town had similar regulations to the state, the department could focus more on handling the larger fireworks.

Trustee Wescott inquired if there would be a raised fire risk by allowing more fireworks, as many of the housing developments in town are surrounded by fields.

Cody Peterson, Battalion Chief for the Hudson/Lochbuie Fire Department, stated that the fire department is also concerned about the larger fireworks that are shot into the air. The fireworks that are sold in the state are not a big concern as they are designed to stay on the ground. He stated that moving forward with updating the fireworks ordinance is acceptable from the fire department standpoint.

Trustee Tapey stated that there are lots of large fireworks in her neighborhood. If residents were to call them in, would action be taken?

Chief McCoy stated action would be taken, the larger fireworks are what the police department would like to focus on.

Motion made by Trustee White to adopt the state laws on fireworks.

Maureen Juran requested to amend the motion to ask staff to bring forward an ordinance that incorporates Colorado state standards on what are permissible fireworks.

Trustee White accepted Maureen Juran's amendment.

Mayor Pro Tem Jeffery restated Trustee White's motion seconded by Trustee Coen to direct staff to bring forward before the Board of Trustees, at a near future meeting, an ordinance that brings into account for us what Colorado recommends as standards for fireworks for our consideration and adoption. Motion carried 5-0.

Mayor Pro Tem Jeffery thanked the fire department for attending tonight's meeting.

STAFF REPORTS

A. Finance/Treasurer

Denise Rademacher, Finance Director, shared the quarterly report from the fourth quarter of 2023. The audit is starting on March 4th. JP Morgan Chase Securities created a new report to show a measure of where the Town funds are invested. This report will be provided quarterly. She provided the December unaudited statements and the January financial statements. We are spending a little more than budgeted so far this year.

B. Police

Chief McCoy shared that code enforcement has been out around town, so know that when you see things that are in violation, they are being taken care of, but it is not always a quick process. He stated that recently, Mayor Mahoney mentioned that a semi is parking on the shoulder of the Frontage Road at the end of County Road 37. That shoulder belongs to CDOT, so he has contacted CDOT to have them place no parking signs there.

Trustee Wescott mentioned that the police staff report showed 100 more incidents occurring in January than in December and was curious what spurred that.

Chief McCoy stated that they have three officers in field training so they are completing more officer initiated stops so that the new officers can get experience.

Trustee Tapey stated that she has seen more patrol cars out and it is a good feeling to see them out.

C. Water/Wastewater

Wayne Ramey, Ramey Environmental, shared that the wastewater flows are up from last year. He modified the report to show more data on sludge. January was a busy month. There have always had two clarifiers at the plant, but there has only been a need to use one at a time. They've gotten to the point where they need the second one. One had a leak, but they were able to locate the leak and repair it. Flows at the water plant went down.

D. Public Works

Chris Larmon, Public Works Director, shared that after being able to source equipment, public works completed the demolition of the skate park. They need to finish a few surface patches and then can open the park up for roller blading and roller skating. Greenways Trail is well underway. There was a conflict with a gas line, but they were able to move ahead. He is working on the wastewater treatment plant preliminary design for expansion. Looking at projections of what is anticipated to be built within the service area during the design period, which is 20 years, the original plan may change. Initially, the design was for a two-million-gallon expansion. Data now shows a four-million-gallon expansion is needed, giving a total capacity of six million gallons per day. There is a punch walk next week for the north side of the County Road 2 Phase 1 widening which is the first opportunity to identify things that are completed, what needs to be repaired, and what needs to still be completed.

Trustee Wescott asked Chris Larmon to look at the speed limit signs along County Road 2 to ensure they are all the correct speed.

E. Community Development

Christopher Kennedy, Community Development Director, reminded everyone of the open house for the comprehensive plan this Thursday. The goal is to take in person input from residents. The public hearings for QuikTrip are completed and permits are in process for that project. Starbucks is also working on their construction permits with a goal of starting this spring. The next step in the South Weld annexation is to work with the developer on a zoning plan and an annexation agreement for the board to consider, hopefully in June.

F. Town Clerk

Heather Bowen, Town Clerk, shared that registration for the CML conference is not yet open, and she would keep checking.

G. Human Resources

Jhazmin Thomas, Human Resources Manager, shared that Trustee Wescott requested to have the trash pick up dates added to the calendar on the website, and those dates have been added.

H. Town Administrator

AJ Euckert, Town Administrator, reported that the annual budget report is being finalized and will hopefully be out at the end of this month. March 5th is the tentative date for a projects and priorities work session for the board. As Denise Rademacher mentioned, we have gone over on some line items in the budget, as there have been some extraordinary projects, but it is a real credit to the Town and its policies that we have the reserve that we do. On the website, we have added an after-meeting action update which is an unofficial recap of what was passed and what happened at each meeting.

Trustee Coen shared that she loved the recap as it adds to the transparency in government.

MAYOR AND TRUSTEE COMMENTS

Trustee Coen stated that there is not a lot to report from CML currently, but there is a meeting tomorrow for CML to update the policy committee on land use issues, so she will have an update after that.

Trustee Wescott thanked Town staff for the great job they are doing.

Mayor Pro Tem Jeffery also thanked the Town staff. She clarified that Thursday is an open house, not a structured meeting time. Residents can come for a little while and not have to stay the whole time.

EXECUTIVE SESSION

- a. Executive Session Pursuant to C.R.S. § 24-6-402(4)(b) with Town legal counsel to discuss ongoing litigation related to annexation.

Motion made by Trustee Coen seconded by Trustee Wescott to go into executive session for the purpose of discussing ongoing litigation related to annexation with Town legal Counsel under C.R.S. § 24-6-402(4)(b). Motion carried 5-0.

There was a recess at 7:30 PM.

Mayor Pro Tem Jeffery called the executive session to order at 7:33 PM.

Mayor Pro Tem Jeffery adjourned the executive session at 8:07 PM.

ADJOURN

Motion made by Trustee Wescott seconded by Trustee Tapey to adjourn the meeting. Motion carried unanimously.

Mayor Pro Tem Jeffery adjourned the meeting at 8:08 PM.

The Board may convene a lawfully called executive session at any time during a regular or special meeting of the Board.

Heather Bowen
Town Clerk

Mayor Mahoney
Mayor



**703 Weld County Road 37
BOARD OF TRUSTEES
WORK SESSION
March 5, 2024**

Immediately following the Board of Trustees Meeting

This meeting will be held in the Town Hall Board Room, 703 WCR 37. Residents are welcome to join us in the Board Room to view the meeting.

AGENDA

1. Discussion of 2024 projects.