



703 Weld County Road 37
BOARD OF TRUSTEES

SPECIAL MEETING AGENDA

**AND NOTICE OF SPECIAL MEETING AND REFERRAL TO THE BOARD BY THE TOWN CLERK OF
A PETITION FOR ANNEXATION**

January 12, 2024

5:00 p.m.

Minutes

CALL TO ORDER

Mayor Mahoney called the meeting to order at 5:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mayor Mahoney
Mayor Pro Tem Jeffery
Trustee Coen
Trustee Wescott
Trustee White
Trustee Bristow
Trustee Tapey

APPROVAL OF AGENDA

Motion made by Trustee White seconded by Trustee Bristow to approve the agenda. Motion carried 7-0.

ACTION ITEMS

- a. Motion to Approve Policy No. 2024-01, Remote Meetings And Remote Participation During Town Board Of Trustees Meetings

Maureen Juran, Town Attorney, stated that when this policy was first set, the Town set strict limits on how to hold remote meetings. Now, we have found that remote meetings can be beneficial. This updated policy loosens the restrictions on holding remote meetings, while honoring our obligations to hold meetings transparently, making sure that the public can view all meetings. The policy also sets parameters on how to keep confidentiality in executive session, and how trustees are able to participate remotely.

Motion made by Mayor Pro Tem Jeffery seconded by Trustee Bristow to approve Policy No. 2024-01, Remote Meetings and Remote Participation During Town Board Of Trustees Meetings. Motion carried 7-0.

- b. Ordinance 2024-689 Amending Section 2-2-60 Of The Town Of Lochbuie Municipal Code Regarding Calling Special Meetings

Maureen Juran reported that our current code provisions for calling special meetings are onerous and could delay our ability to call a special meeting in a timely fashion. This ordinance changes the municipal code to state that as long as we send an email to each trustee, that is adequate notice for calling the meeting. Staff will continue to communicate ahead of time regarding everyone's availability for a meeting, but we will not have the legal obligation of having to wait and then risk not being able to hold the meeting.

Motion made by Trustee Tapey seconded by Trustee Bristow to approve Ordinance 2024-689 Amending Section 2-2-60 Of The Town of Lochbuie Municipal Code Regarding Calling Special Meetings. Motion carried 7-0.

- c. Resolution 2024-05, Resolution Of Intent To Annex, Finding Substantial Compliance, And Setting Annexation Hearing South Weld Annexation No. 1

Chris Kennedy, Community Development Director, shared that there are a series of resolutions to move forward with the annexation of about 227 acres of property with some right of way, generally located at the northeast corner of I-76 and County Road 4. The property owner has submitted petitions for annexation, as required by law. Before moving forward, state law requires the Town to confirm that the petitions are in substantial compliance with certain criteria. After review, staff has found everything to be in compliance with state law. The law also states that the board must schedule a public hearing to consider the annexation and staff is suggesting February 12, 2024, as a date for the hearing at town hall.

Maureen Juran stated that the town clerk did receive those petitions for annexation and communicated them out to the board in advance of the 24-hour posting of this special meeting that is required.

Motion made by Mayor Pro Tem Jeffery seconded by Trustee White to adopt Resolution No. 2024-05 A Resolution Of The Board Of Trustees Of The Town Of Lochbuie, Colorado, Accepting An Annexation Petition, Making Certain Findings Of Fact, Finding Substantial Compliance For Such Petition, And Setting A Public Hearing For Annexation Of Property Known As The South Weld Annexation No. 1. Motion carried 7-0.

- d. Resolution 2024-06, Resolution Of Intent To Annex, Finding Substantial Compliance, And Setting Annexation Hearing South Weld Annexation No. 2

Motion made by Trustee Coen seconded by Trustee White to adopt Resolution No. 2024-06 A Resolution Of The Board Of Trustees Of The Town Of Lochbuie, Colorado, Accepting An Annexation Petition, Making Certain Findings Of Fact, Finding Substantial Compliance For Such Petition, And Setting A Public Hearing For Annexation Of Property Known As The South Weld Annexation No. 2. Motion carried 7-0.

- e. Resolution 2024-07, Resolution Of Intent To Annex, Finding Substantial Compliance, And Setting Annexation Hearing South Weld Annexation No. 3

Motion made by Trustee White seconded by Trustee Bristow to adopt Resolution No. 2024-07 A Resolution Of The Board Of Trustees Of The Town Of Lochbuie, Colorado, Accepting An Annexation Petition, Making Certain Findings Of Fact, Finding Substantial Compliance For Such Petition, And Setting A Public Hearing For Annexation Of Property Known As The South Weld Annexation No. 3. Motion carried 7-0.

ADJOURN

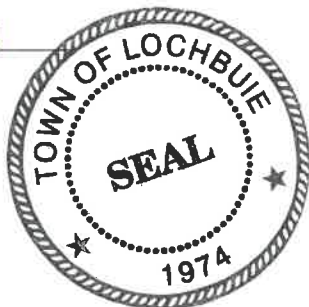
Motion made by Mayor Pro Tem Jeffery to adjourn the meeting. Motion carried unanimously.

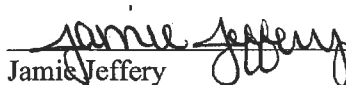
Mayor Mahoney adjourned the meeting at 5:11 PM.

The Board may convene a lawfully called executive session at any time during a regular or special meeting of the Board.



Heather Bowen
Town Clerk





Jamie Jeffery
Mayor Pro Tem