



**703 Weld County Road 37
BOARD OF TRUSTEES
REGULAR MEETING
January 2, 2024
6:30 p.m.**

This meeting will be held in the Town Hall Board Room, 703 WCR 37 and via Zoom. Residents are welcome to join us in the Board Room to view or participate in the meeting, during Public Comment or Public Hearings. Public access to this meeting can be found on the website no later than 24 hours prior to the meeting.

AGENDA

CALL TO ORDER

Mayor Mahoney called the meeting to order at 6:30 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mayor Mahoney
Mayor Pro Tem Jeffery
Trustee Wescott
Trustee White
Trustee Coen
Trustee Bristow
Trustee Tapey

APPROVAL OF AGENDA

Motion made by Trustee White seconded by Trustee Bristow to approve the agenda. Motion carried 7-0.

PUBLIC COMMENT

None

CONSENT AGENDA

Any item listed on the Consent Agenda can be removed upon request from any member of the Town Board. For the benefit of our audience, the mayor will read the items remaining on the Consent Agenda prior to the Board's vote.

- a. Payment Approval Report – December 19, 2023 (\$451,645.96)
- b. Payment Approval Report – January 2, 2024 (\$180,029.56)
- c. December 5, 2023 Minutes
- d. Resolution 2024-01 Designating The Official Posting Place For Public Notice Of Public Meetings Of The Town Of Lochbuie For The Year 2024
- e. Resolution 2024-02 Approving An Intergovernmental Agreement For Participating In The Cost Of Resurfacing The Portion Of East 168th Avenue Located Within Town Boundaries

Motion made by Mayor Pro Tem Jeffery seconded by Trustee White to approve the consent agenda. Motion carried 7-0.

ACTION ITEMS

- a. Ordinance 2024-687 Amending Section 13-7-130 Of The Lochbuie Municipal Code Governing Wastewater Service Connections Outside Town Boundaries And Declaring An Emergency

Maureen Juran, Town Attorney, stated that it has always been the Town's discretion whether to service areas outside of town with wastewater service. This ordinance clarifies that language to make it very clear that it is the Town's discretion. Since this is an emergency ordinance, it would become effective immediately and requires a $\frac{3}{4}$ vote to be adopted.

Motion made by Trustee White seconded by Mayor Pro Tem Jeffery to approve Ordinance 2024-687 Amending Section 13-7-130 Of The Lochbuie Municipal Code Governing Wastewater Service Connections Outside Town Boundaries And Declaring An Emergency Motion carried 7-0.

- b. Ordinance 2024-688 Amending Certain Provisions Of Article 5 Of Chapter 11 Of The Lochbuie Municipal Code Adopting A New Amended "Street Access Code" and Declaring An Emergency

Maureen Juran stated that this ordinance puts regulations in place regarding how the Town allows access to town streets from properties both in town and outside of town limits. This ordinance is also an emergency ordinance and requires a $\frac{3}{4}$ vote to be adopted.

Motion made by Mayor Pro Tem Jeffery seconded by Trustee Bristow to approve Ordinance 2024-688 Amending Certain Provisions Of Article 5 Of Chapter 11 Of The Lochbuie Municipal Code Adopting A New Amended "Street Access Code" and Declaring An Emergency. Motion carried 7-0.

- c. Public Hearing and Consideration of Resolution 2024-03 Summarizing Expenditures And Revenues For Each Fund And Adopting A Budget For The Town Of Lochbuie, Colorado, For The Calendar Year Beginning On The First Day Of January 2024 And Ending The Last Day Of December 2024, And Appropriating Sums Of Money

AJ Euckert, Town Administrator, reported that the budget is being presented later than normal this year. There were changes with the town administrator and delays caused by new legislation. Not much in the budget has been changed since the last draft was presented in October. There is additional information provided about the compensation updates. He thanked the staff, especially Denise Rademacher, for work on this budget.

Denise Rademacher, Finance Director, shared that this was an interesting year with the changes in administration and with legislation. The legislature passed a property tax measure which caused our county tax certifications to come in later than usual, which pushed budget approval back. The tax levies will be certified, and the budget will be sent to the Colorado Department of Local Affairs once approved. Not much in the budget changed other than moving some expenses and projects that did not get accomplished in 2023 to the 2024 budget.

Mayor Mahoney opened the public hearing at 6:45 PM.

Larry Strock, 840 Lonewolf Circle, shared that the budget numbers were much different thirteen years ago, and you should be very proud of yourselves.

Mayor Mahoney closed the public hearing at 6:46 PM.

Motion made by Mayor Pro Tem Jeffery seconded by Trustee Tapey to approve Resolution 2024-03 Summarizing Expenditures And Revenues For Each Fund And Adopting A Budget For The Town Of Lochbuie, Colorado, For The Calendar Year Beginning On The First Day Of January 2024 And Ending The Last Day Of December 2024, And Appropriating Sums Of Money. Motion carried 7-0.

- d. Resolution 2024-04 Setting The 2024 Mill Levies

Motion made by Trustee White seconded by Trustee Coen to approve Resolution 2024-04 Setting The 2024 Mill Levies. Motion carried 7-0.

STAFF AND ATTORNEY UPDATES

Maureen Juran shared that there is some pressing business coming before the board in the next month. Right now, the Town has a policy on remote meetings stating that fully remote meetings can only be held in times of emergency. She inquired how the board feels about updating this policy so that fully remote meetings can be held in times that are not an emergency. At the least, any time a special meeting needs to take place, it could be fully remote to accommodate work schedules and commutes. There is no law against conducting fully remote meetings, and the Zoom link would still be available so that the public could attend.

The consensus of the Board of Trustees was to update the policy to state that special meetings can be held fully remote in times of emergency or not.

Maureen Juran stated that she will update the policy and bring it to a future meeting.

Christopher Kennedy, Community Development Director, shared that QuikTrip is set for approval at the January 16th meeting. The consultants working on the comprehensive plan are ready to conduct an open house for the public so they can present the information they have thus far, and ask for feedback. The open house will be held at town hall on February 14th.

Denise Rademacher shared that she is working on year end now that the budget is done.

AJ Euckert shared that was the fastest budget approval in his history working for municipal government, which is a testament to staff and the great information that was put together. Tuesday, January 9th is the next Mayor's Mingle, and the next board meeting is on January 16th.

Trustee White inquired if the Mayor's Mingle was advertised at the schools, and if not, if it could be in the future.

MAYOR AND TRUSTEE UPDATES

Trustee Tapey stated that it is difficult to pull onto County Road 2 from Freestone Street, coming out of Silver Peaks. With the speed limit of 45 mph and the increased traffic, it is not comfortable to get out of the neighborhood. She hopes a lower speed limit will be considered when the construction is completed.

Trustee White stated that when turning out from Jewel Street to County Road 2, you cannot see oncoming traffic due to the road closed signs, and the work trucks that park right behind the signs. She also has concerns with roundabout safety. At the roundabout by the elementary school there are signs on the school side stating that you cannot park, but there are not signs on the other side where there are houses. Cars park on the corners, which block your vision when trying to drive into and through the roundabouts. There should be a policy that you cannot park on the corner of the roundabout.

Trustee Wescott shared that the week before Christmas, the school district held a special meeting regarding their proposal to keep middle school students in Lochbuie. Those who attended the meeting were in favor of the new plan but would like to see a permanent solution that will not crowd our schools. The school district would like to hear from the whole community, so they are looking for ideas of how to get feedback from the whole town and may reach out to the Town.

Trustee Coen thanked Trustee Wescott for attending the school district meeting.

Mayor Mahoney inquired about the possibility of moving the comprehensive plan open house to February 13th, the night of the Mayor's Mingle.

EXECUTIVE SESSION

- a. Executive session pursuant to CRS Section 24-6-402(4)(b) with Town counsel to discuss legal questions and receive legal advice on annexation strategy.

Motion made by Mayor Pro Tem Jeffery seconded by Trustee Coen to move to Executive session pursuant to CRS Section 24-6-402(4)(b) with Town counsel to discuss legal questions and receive legal advice on annexation strategy. Motion carried 7-0.

Mayor Mahoney called a recess at 7:03 PM.

Executive Session began, and Maureen Juran advised the recording could be stopped at 7:13 PM.

Maureen Juran began the recording again at 8:03 PM and the executive session ended.

ADJOURN

Mayor Mahoney adjourned the meeting at 8:03 PM.

The Board may convene a lawfully called executive session at any time during a regular or special meeting of the Board.



Heather Bowen
Town Clerk



Michael Mahoney
Mayor

