CALL TO ORDER
Mayor Lofgren called the meeting to order at 6:30 p.m.

ROLL CALL
Present: Mayor Jacob Lofgren
         Mayor Pro-Tem Dave Ott
         Trustee Gary Counterman
         Trustee Grant Doherty
         Trustee Jamie Jeffery
         Trustee Mike Morris (arrived at 6:32 p.m.)
         Trustee Larry Strock

APPROVAL OF AGENDA
Motion was made by Trustee Strock, seconded by Trustee Jeffery, to approve the agenda as presented. Motion carried 6-0.

AUDIENCE BUSINESS
Michael Mahoney, resident of Lochbuie, approached the Board to discuss a water bill. He provided information on the issue and he noted he had spoken with staff prior to coming to the Board. He requested the Board consider reducing the bill and waive the late fees until a decision is made. Mayor Lofgren stated he would discuss the issue with staff and proceed accordingly.

CONSENT AGENDA
A. Payment Approval Report ($481,958.02)
B. February 4, 2020 Minutes

Motion was made by Trustee Ott, seconded by Trustee Jeffery, to approve the Consent Agenda as presented. Motion carried 7-0.

FINANCIAL UPDATE
A. January 2020 (Rademacher)

Finance Director Rademacher presented the January 2020 Financial Statement.
ACTION ITEMS


Town Attorney Juran stated that during the previous discussion on the sign code there was some concern about holiday decorations. She stated she confirmed that holiday decorations are not considered signs. The Board discussed the Ordinance.

Mayor Lofgren opened the Public Hearing at 6:48 p.m. Michael Mahoney asked for clarification on size/number of yard signs. Town Attorney Juran clarified stating four (4) yard signs are allowed.

*Motion was made by Trustee Jeffery, seconded by Trustee Doherty, to approve Ordinance No. 2020-652 An Ordinance of the Board of Trustees of the Town of Lochbuie, Colorado, Amending Articles VI and VII of Chapter 19 of the Lochbuie Municipal Code (Land Development Code) Concerning Signs. Motion carried 7-0.*

B. Ordinance No. 2020-654 An Ordinance of the Board of Trustees of the Town of Lochbuie, Colorado Establishing a Temporary Moratorium on the Acceptance or Processing of New Applications for Storage Uses and Motor Vehicle Washes and Declaring an Emergency.

Town Attorney Juran stated the Town has two current moratoriums in place, one being on oil and gas development and fueling station and truck stop uses. The moratoriums were put in place so the Board can review and put standards in place for the above uses. This Ordinance would put a moratorium on Storage Uses and Motor Vehicle Washes so the Board could review and put standards in place for these uses as well. The moratoriums will expire in July 2020. In the meantime, staff will be looking at the issues and come up with standards for the Board to consider prior to the expiration of the moratoriums. The Board and staff discussed the Ordinance.

*Motion was made by Trustee Strock, seconded by Trustee Jeffery, to approve Ordinance No. 2020-654 An Ordinance of the Board of Trustees of the Town of Lochbuie, Colorado Establishing a Temporary Moratorium on the Acceptance or Processing of New Applications for Storage Uses and Motor Vehicle Washes and Declaring an Emergency. Motion carried 7-0.*

C. **Police Equipment**

Lieutenant Ramirez stated that the police systems were required to switch to Windows 10. Since the switch to Windows 10, the police MDTs (Mobile Data Terminals) have either quit working or are running extremely slow. Lieutenant Ramirez stated due to the issues the police department needs to replace the MDTs which was not budgeted. He is requesting the Board authorize an expenditure of up to $55,000.00 to replace the MDTs, which would include set up costs and hardware. The Board and staff discussed the request.

*Motion was made by Trustee Jeffery, seconded by Trustee Strock, to authorize the expenditure of up to $55,000.00 for police MDTs, which includes set up costs and hardware. Motion carried 7-0.*

DISCUSSION ITEMS

A. Ordinance No. 2020-655 An Ordinance of the Board of Trustees of the Town of Lochbuie, Colorado, Amending Section 20-2-20 of the Municipal Code to Set the Term of Office for the Office of Mayor at Four Years.
Mayor Lofgren noted Ordinance 2020-655 is brought before the Board after a brief discussion at the last meeting. The Ordinance will increase the Mayor’s term from the current time period of two years to a four-year term. The Board discussed the term for Mayor. The consensus of the Board was to bring the Ordinance to the March 3, 2020 Board meeting as an Action Item.

B. Census Committee

Trustee Jeffery asked if the Board is still interested in helping with the formation of a Census Committee. The consensus of the Board was to pursue a Census Committee with Trustee Jeffery leading the effort. The Board also discussed advertising for the Census.

C. 2020 Water CIP Plan (Follow-up on Work Session)

Town Administrator Stamey discussed the CIP Plan and recommended the Board move forward with the Barr Lake Storage Agreement, and the water legal/engineering for the Castle Rock water swap, water legal/engineering to work with FRICO on Phase 1 of Lake Henry which would all be within the current budgeted amounts for water engineering and water legal services. He also recommended the Town not use the CIP contingency. Town Administrator Stamey stated the Town could also proceed with the drilling of one deep water well. The Board consensus was move forward with Town Administrator Samey’s recommendations.

STAFF COMMENTS

A. Police

Chief McCoy presented his report. He shared some information on a couple recent calls and gave a staffing update.

B. Water/Wastewater

Wayne Ramey of Ramey Environmental presented his report.

C. Assistant Town Administrator Report

Assistant Town Administrator Bloom presented his report. He gave an update on the CR 2 project and on the Public Works Operations Manager position.

D. Town Administrator

Town Administrator Stamey presented his report. He noted the Roundabout project will begin soon.

MAYOR AND TRUSTEE COMMENTS

Trustee Jeffery talked about the census and the newsletter.

Trustee Doherty discussed maintenance schedules for equipment, computers and buildings/facilities.

Trustee Ott gave a CML Legislative workshop update.
Trustee Stock provided some information from the Advisory Commission on Aging regarding a voucher program for citizens that are homebound.

Trustee Morris noted he was unable to attend the CML Policy Committee. He did share information on the legislation regarding annexations. Trustee Morris discussed the IGA’s for recreation services. The Board will add a discussion item on the next Board meeting agenda on the current recreation IGA’s.

ADJOURN

Motion was made by Trustee Doherty, seconded by Trustee Jeffery, to adjourn. All in favor.

Mayor Lofgren adjourned the meeting at 7:57 p.m.

[Linda Blackston
Town Clerk]

[Town of Lochbuie
Seal of 1974]

Jacob Lofgren
Mayor