CALL TO ORDER
Mayor Loefgren called the meeting to order at 6:30 p.m.

ROLL CALL
Present:
Mayor Jacob Loefgren
Mayor Pro-Tem Dave Ott
Trustee Grant Doherty
Trustee Jamie Jeffery (arrived at 7:26 p.m.)
Trustee Gary Counterman
Trustee Mike Morris
Trustee Larry Strock

APPROVAL OF AGENDA
Motion was made by Trustee Ott, seconded by Trustee Doherty, to approve the agenda to include an Executive Session Pursuant to C.R.S. Section 24-6-402(4)(e) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators regarding Oil and Gas. Motion carried 7-0.

AUDIENCE BUSINESS:
None.

CONSENT AGENDA
A. Payment Approval Report ($651,989.82)
B. September 3, 2019 Minutes

Motion was made by Trustee Ott, seconded by Trustee Doherty, to approve the Consent Agenda. Motion carried 7-0.

ACTION ITEMS
A. Ratification of Manager Approval of:
   i. Intergovernmental Agreement (IGA) with Colorado Information Sharing Consortium
Chief of Police McCoy provided information on the IGA with the Colorado Information Sharing Consortium.

Motion was made by Trustee Doherty, seconded by Trustee Ott, to approve the IGA with Colorado Information Sharing Consortium. Motion carried 7-0.

i. Joinder Agreement Related to Membership in Colorado Information Sharing Consortium

Chief of Police McCoy provided information on the Joinder Agreement related to Membership in Colorado Information Sharing Consortium.

Motion was made by Trustee Doherty, seconded by Trustee Ott, to approve the IGA with Colorado Information Sharing Consortium. Motion carried 7-0.

B. Oil & Gas Update

Town Oil & Gas Attorney Sura provided the Board with a letter he prepared for the Colorado Oil and Gas Conservation Commission (COGCC) regarding rulemaking on water quality protection for ground water. Mr. Sura shared information on the rulemaking at the COGCC. Town Administrator Stamey requested the Board review the letter and authorize the Mayor to sign along with forwarding on to the COGCC. The Board requested a recess to review the letter before approving.

EXECUTIVE SESSION

Motion was made by Trustee Ott, seconded by Trustee Morris to go into Executive Session for a Conference with the Town Attorney for the Purpose of Receiving Legal Advice on Legal Questions under C.R.S. Section 24-6-402(4)(b) and Pursuant to C.R.S. Section 24-6-402(4)(e) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators regarding Oil and Gas pipeline. Motion carried 7-0.

Mayor Lofgren called a 10-minute recess for the Board to review the letter, with immediately following the recess, convene to Executive Session.

The Board went into Executive Session at 7:05 p.m.

The Board returned to the Regular Meeting from Executive Session at 7:27 p.m. Those present for the Executive Session were Mayor Lofgren, Trustees Jeffery, Strock, Doherty, Counterman, Morris, and Ott. Also present were the Town Oil & Gas Attorney Sura, Town Attorney Juran, Town Administrator Stamey, and Town Clerk Blackston.

Motion was made by Trustee Strock, seconded by Trustee Doherty, to approve the letter to COGCC regarding rulemaking on water quality protection for ground water. Motion carried 7-0.

Mayor Lofgren reconvened the regular meeting at 7:28 p.m.

C. IGA with Weld County for the Spillman Records Management System

Chief of Police McCoy provided information on the IGA with Weld County for the Spillman Records Management System.
Motion was made by Trustee Doherty, seconded by Trustee Ott, to approve the IGA with Weld County for the Spillman Records Management System. Motion carried 7-0.

D. AC Unit for the Waste Water Treatment Plant (WWTP)

Wayne Ramey of Ramey Environmental provided information on the request for a AC Unit for the Waste Water Treatment Plant (WWTP). He recommended the Board approve the purchase of the AC unit for the Motor Control Center (MCC).

Motion was made by Trustee Ott, seconded by Trustee Strock, to approve the purchase of the AC Unit for the Waste Water Treatment Plant not to exceed $10,900.00. Motion carried 7-0.

E. SCADA Improvements for the Waste Water Treatment Plant (WWTP)

Wayne Ramey of Ramey Environmental provided information on the request to update the Supervisory Control Data Acquisition (SCADA) for the Waste Water Treatment Plant (WWTP). The system monitors the multiple processes at the WWTP. Mr. Ramey recommended the Board approve the purchase of the SCADA Improvements for the WWTP.

Motion was made by Trustee Strock, seconded by Trustee Doherty, SCADA Improvements for the Waste Water Treatment Plant (WWTP) not to exceed $40,000.00. Motion carried 7-0.

F. Blending Valves for the Water Treatment Plant

Wayne Ramey of Ramey Environmental provided information on the request to add blending valves to the older two (2) Reverse Osmosis skids, along with upgrades to the chemical cleaning in place and chemical addition for disinfection and corrosion control for the WTP. He recommended the Board approve the purchase.

Motion was made by Trustee Ott, seconded by Trustee Strock, to approve the purchase of the blending valves for the WTP not to exceed $35,850.00. Motion carried 7-0.

DISCUSSION ITEMS

A. Amendment of Water Resource Agreement for Silver Peaks East

Town Water Attorney Jeffers noted this Agreement is a new version. He provided information on the Agreement. Mr. Jeffers highlighted a few of the changes to include: excess water; deposits of $120,00 and $90,000; change in number of water certificates from 222 for 191 lots to 185 for 154 lots; four (4) paired shares subject to a lien; fees; and if there is excess water the Town may elect to purchase some or all of the excess water at the price at closing of $26,666 per acre foot, which the price shall increase at a rate of 6% per annum.

Town Attorney Juran stated a meeting has been called for October 22, 2019 for this agenda item along with other items pertaining to the Silver Peaks East property.

The Board and staff discussed the Agreement.

B. Regulation of Noxious Weeds
Chief of Police McCoy noted the Town has received some complaints about goat heads in the community. He noted the current code does not address noxious weeds. Chief of Police McCoy asked the Board if they are interested in adding something regarding noxious weeds to the code. Town Attorney Juran provided some information on the topic. The Board and staff discussed the topic. The Board consensus was to have Town Attorney Juran research other municipalities code on noxious weeds and share that information with the Board so they can decide on whether to move forward with an Ordinance.

C. Parameters for Staff Approval of Agreements

Town Attorney Juran asked for a discussion on staff approval of Agreements. She stated historically contracts are brought before the Board of Trustees. The Town does have a Purchasing Policy in place which gives the Town Administrator and Department Heads the authority to purchase items for the Town which may also require an Agreement. Town Attorney Juran asked the Board if they want to delegate some of those Agreements to staff. The Board and staff discussed the approval of agreements process. The Board requested Maureen put together a policy, to include dollar limits and term of contract limits, and bring it back to a future meeting.

STAFF COMMENTS

A. Town Administrator Report

Town Administrator Stamey presented his report. He also stated staff is trying to finish up the Silver Peaks East and the Silver Peaks PA4 Final Plats and associated documents. Town Administrator Stamey noted Lochbuie Station is moving forward as well. FRICO is planning on turning in their annexation project soon.

MAYOR AND TRUSTEE COMMENTS:

Trustee Jeffery discussed being more visible throughout the community.

Trustee Strock encouraged the Board to bring back the Fire Impact Fees discussion. He also asked the Board to consider writing a letter of support to the Knights of Columbus for Thanksgiving dinners. Trustee Strock also discussed ponding water at Willow and Wagontrail and having a Middle School in Lochbuie.

Trustee Morris stated he would be attending the CML Policy Committee meeting on Friday.

Mayor Lofgren noted we do have Board meeting next Tuesday, October 15 and we are adding the extra meeting on October 22, 2019. He gave an update on the Library matter.

EXECUTIVE SESSION

Pursuant to C.R.S. Section 24-6-402(4)(e) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators; Land Transfer for Library Purposes.

Motion was made by Trustee Jeffery, seconded by Trustee Doherty, to go into Executive Session pursuant to C.R.S. Section 24-6-402(4)(e) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators; Land Transfer for Library Purposes
Pursuant to C.R.S. Section 24-6-402(4)(e) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators; Change Order.

Motion was made by Trustee Jeffery, seconded by Trustee pursuant to C.R.S. Section 24-6-402(4)(e) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators; regarding a Change Order. Motion carried 7-0.

The Board went into Executive Session at 8:50 p.m.

The Board returned to the Regular meeting from Executive Session at 9:20 p.m. Mayor Lofgren reconvened the Regular Meeting at 9:21 p.m. Those present for the Executive Session were Mayor Lofgren, Trustees Jeffery, Strock, Doherty, Counterman, Ott, and Morris. Also present were the Town Attorney Juran, Town Administrator Stamey, Town Clerk Blackston and Public Works manager Bebak.

Trustee Jeffery stated her concern about the comment Trustee Strock made about the School District. She didn’t feel it was pertinent to the conversation.

ACTION ITEM
A. Approval of Iron Woman Change Order for CR 2 Waterline Construction

Public Works Manager Bebak stated this is a request to approve Change Order #1 and #2 for the total of $58,851.00 for the waterline construction.

Motion was made by Trustee Doherty, seconded by Trustee Jeffery, to approve the payment to Iron Woman for an amount not to exceed $58,851.00 for Change Order #1 and #2 for the waterline construction. Motion carried 7-0.

ADJOURN

Motion was made by Trustee Jeffery, seconded by Trustee Doherty, to adjourn. All in favor.

Mayor Lofgren adjourned the meeting at 9:23 p.m.

Linda Blackston
Town Clerk

Jacob Lofgren
Mayor