CALL TO ORDER
Mayor Lofgren called the meeting to order at 6:31 p.m.

ROLL CALL
Present: Mayor Jacob Lofgren
            Mayor Pro-Tem Dave Ott
            Trustee Gary Counterman
            Trustee Grant Doherty
            Trustee Jamie Jeffery
            Trustee Mike Morris
            Trustee Larry Strock

APPROVAL OF AGENDA
Motion was made by Trustee Ott, seconded by Trustee Doherty, to approve the agenda as presented. Motion carried 7-0.

AUDIENCE BUSINESS
None.

CONSENT AGENDA
A. Payment Approval Report ($458,748.24)
B. October 22, 2019 Minutes

Motion was made by Trustee Ott, seconded by Trustee Doherty, to approve the consent agenda as presented. Motion carried 7-0.

FINANCIAL UPDATE
A. October 2019

David Green presented the Financial Statement. The Board and staff discussed the Financial Statement.
**ACTION ITEMS**

A. Appointment to Planning Commission

Mayor Lofgren noted the applicant for the Planning Commission appointment was not in attendance.

B. Water Revenue Bond Information-Alan Matlosz

Alan Matlosz of Stifel Financial Corps shared information on how water projects can be financed. The Town currently has outstanding Water Revenue Bonds which can be refinanced in coordination with new bonds, if the Board is interested. The Board asked Mr. Matlosz for clarification on a few items related to Revenue Bonds. Mr. Matlosz. Provided clarification. Town Administrator Stamey suggested the Board have a Water Work Session after the first of the year to review the five (5) year CIP Water Projects to get a clear idea of what amount of bonds we may or may not want to move forward with. The Board consensus was to have a Water Work Session in January.

C. Charles Abbott Associates, Inc. Presentation-Building Inspection Services

Town Administrator Stamey stated he had reached out to Charles Abbott Associates, Inc. (CAA). regarding Building Inspection Services. He requested a presentation from them to see if the Board would like to pursue their services.

Tim Ingils of CAA gave a presentation on the history of CAA and what they offer to municipalities. He stated their fees are a 60/40 percentage. Trustee Morris asked for information on our current Building Inspection Services. Town Administrator Stamey responded. The Board asked additional questions. Mr. Ingils and Town Administrator Stamey responded to the questions. The Board consensus was to bring the contract with CAA to a future meeting.

Mayor Lofgren moved the Vaping discussion up on the agenda.

Vaping

Town Attorney Juran provided background on the issue of vaping in Colorado and the current state and local regulatory framework to address what is recognized as a major public health issue. She shared information on what action local government can take which would include changing the age to purchase to 21 years of age and above and ban sales of flavored nicotine products. The Board and staff discussed the vaping issue and what the Board can do as a local government to help with the issue. Town Attorney Juran suggested having the Weld County Health Department give a presentation to the Board on the topic. The Board consensus was to have Town Attorney Juran bring an Ordinance to our next meeting to include ESD’s (electronic smoking device) to our current tobacco code, discuss further options to pursue and have the Weld County Health Department come give a presentation on the issue.

D. Fort Lupton Agreement for Use of Fulton Augmentation Station

Special Water Attorney Jeffers provided information on the Fort Lupton Agreement for use of Fulton Augmentation Station. He noted the terms of the agreement are the same as he had discussed previously with the exception of this agreement is for 20 years rather than being perpetual, there is a one-time buy in payment of $19,200, and the ability to pre-pay for approximately 20 years of the annual operations and maintenance costs which is $16,000. He requested the Board approve this agreement. The Board discussed the agreement.
Motion was made by Trustee Strock, seconded by Trustee Doherty, to approve the Fort Lupton Intergovernmental Agreement for use of the Fulton Augmentation Station. Motion carried 7-0.

DISCUSSION ITEMS

A. Budget Update

Town Administrator Stamey stated he will discuss primarily the water enterprise budget but he did want the Board to know he added funds to the training budget to take advantage of the Employers Council training opportunities. Town Administrator Stamey stated the water cost survey is included in the budget, he added funds for purchase of water rights, funds to construct a deep water well, funds for engineering costs for water tank final design, funds for land acquisition for water tank site, funds for Phase I construction of Lake Henry and funds for water and waste water capital improvement projects.

B. Possible 2020 Capital Improvement Projects

Special Water Attorney Jeffers and Sanchez discussed water capital improvement projects that are part of the water rights purchase master plan. Mr. Sanchez noted these projects may be a higher priority than Lake Henry Improvements and other projects.

Town Administrator Stamey recommended the Board look at completing the design for the water tank next year and moving forward with a CIP contingency to strategize on the water projects for next year. The Board consensus was to go with the Town Administrator’s recommendation for the Water Enterprise budget.

C. Meet and Greet with Brighton

Mayor Lofgren asked the Board about their thoughts on the meet and greet with the City of Brighton which was discussed previously and it was decided then the Board would revisit the request at a later date. The Board consensus was to not schedule a meet and greet with the City of Brighton at this time.

STAFF COMMENTS

1. Police

Chief McCoy presented the Police report. He noted the Police Department had two Officers leave the force. Chief McCoy is progressing with the hiring process to fill the two positions.

2. Public Works

Public Works Operations Manager Bebak presented his report.

3. Water/Wastewater

Wayne Ramey of Ramey Environmental presented his report.

5. Town Administrator Report

Town Administrator Stamey presented his report. He noted staff is continuing to work on the Silver Peaks East project.
MAYOR AND TRUSTEE COMMENTS

Trustee Jeffery stated she is unable to attend the upcoming Library Board meeting.

Trustee Strock discussed the Fire Impact Fees, review of School Contribution Fees, and the upcoming 2020 census.

Trustee Morris stated he will be unable to attend the upcoming CML Policy meeting.

Mayor Lofgren discussed the Fire Impact Fees. He asked the Board their opinion on bringing a discussion forward regarding the Planning Commission. The Board was in favor. Mayor Lofgren gave a Library update. He requested the board be prepared to pick Town Event dates for 2020 at the next meeting.

ADJOURN

Motion was made by Trustee Jeffery, seconded by Trustee Doherty, to adjourn. All in favor.

Mayor Lofgren adjourned the meeting at 9:18 p.m.

Linda Blackston
Town Clerk

Jacob Lofgren
Mayor