



RESIDENT CONTACT FORM – UPDATING INFORMATION

Date: _____

Property Address: _____

Property Owner's/Company Name: _____

Property Owner's/Company Address: _____

Phone #: _____ E-mail: _____

IF PROPERTY IS RENTED:

Tenant's Name: _____ Move In Date: _____

Tenant's Address: _____

Phone #: _____ E-mail: _____

Town of Lochbuie Utility Billing is to be Mailed to: () Property Owner/Property Mgmt.

() Tenant/Service Address

Property Owner Authorizing Another to Access Account: _____

(Signature of Property Owner/Property Mgmt.)

Name of Person Accessing Account: _____

(Please Print Name of Person Authorized to Access)

Signature of Person Accessing Account: _____

Please fill out this form and return at your earliest convenience via:

- Email: phernandez@lochbuie.org or utilities@lochbuie.org
- Fax: (303) 655-9312
- In Person: 703 Weld County Road 37, Lochbuie, CO 80603

PROPERTY OWNER/COMPANY IS RESPONSIBLE FOR ANY OUTSTANDING UTILITY BILL FOR WATER,
SEWER AND TRASH LEFT BY THE TENANT.